

**PUBLIC WORKS COMMITTEE MINUTES
THURSDAY, OCTOBER 13, 2016 – 5:00 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Chairman Kordus at 5:00 p.m.

Roll Call: Present: Chairman Kordus, Alderman Gelting, Hedlund, and Skates. Arrived Late: Alderman Flower. Also Present: City Administrator Oborn, Mayor Kupsik, Director of Public Works Earle, and Parking Manager Mullally. Public Present: Jay Wendt from Mobilitie.

Comments from the public limited to 5 minutes

Jay Wendt, Representative from Mobilitie, noted their application is in as a Wisconsin Technology Network and is there to answer any questions regarding the application.

Approval of Public Works Committee meeting minutes from September 8, 2016 as prepared and distributed

Gelting/Hedlund motion to approve. Motion carried unanimously.

Discussion/Update/Recommendation on Public Works Projects

DPW Earle noted there are two current projects; the parking lot on South Lake Shore Drive and Main Street widening. One item left for this year is the overlay which would go on the hill from Wells to the church. That would need to be done after the widening. Brush and leaf pick up has started and will go until the end of November, weather permitting. Oktoberfest went well; however, blocking the street overnight did not work well. The forklift operator was not there as long as anticipated due to the amount of pumpkins.

Discussion/Recommendation on the Main Street Widening Project

DPW Earle explained they have been frustrated with AT&T throughout this project. Their date to be off of the poles was September 9th. Yesterday morning the cables actually came off of the poles. There have been days where they haven't shown up, they don't return calls, and they don't return emails. Alliant and Time Warner were off the poles on schedule. Payne and Dolan is ready but cannot schedule us until October 26th as they had to move other jobs in front of us because of all of this. Payne and Dolan's proposal lists winter charges and if we continue with the project starting on October 26th, we will be charged additional fees. It is a worst case scenario, but it becomes real if we get an early winter. There may also be delays due to absences during deer hunting season. We are fighting an uphill battle on two fronts with this job. It could cost us almost \$19,000 to continue and do this job this year or we can postpone it until spring. DPW Earle's recommendation is to wait. He thinks we are going to add to the grief if the weather takes a turn for the worse. There are still two sections of sidewalk that are not passable. AT&T has to have those sidewalks restored. Mr. Earle noted the asphalt prices stay the same as the original bid. The only thing up in the air would be the concrete prices. Payne and Dolan does not control that cost as they are not a concrete producer. He feels it will cost the city \$2,500 to \$3,500 total for us to wait. Mr. Earle explained they have bought all the materials for the lighting and would just be paying for installation. There may be something we can do with Alliant for temporary lighting. Mr. Earle will look into some alternatives for the next meeting.

Kordus/Flower motion to postpone the Main Street widening project until the earliest date it can be started in spring with Payne and Dolan; and authorize Public Works to spend up to \$5,000 to put light poles at Country Club Drive and Havenwood Drive. Motion carried unanimously.

Discussion/Recommendation on Right-of-Way (ROW) application from Mobilitie to erect a communication pole/tower on South Street near Badger High School

DPW Earle stated the City enacted the new ordinance to control where the poles were located. This pole does fit into that criterion. It would be in front of Badger High School. Staff does not have a problem with this location. Mobilitie has expressed a need to put up more poles than just this one. They are looking at other sites as well.

Kordus/Hedlund motion to suspend the rules and allow Mr. Wendt to participate in the discussion. Motion carried unanimously.

Mr. Oborn questioned if they are building a small cell network. Mr. Wendt said yes. Mr. Oborn asked if there is an alternative, such as going on top of our lighting poles that already exist. Mr. Wendt answered it would be too much in this particular area. The particular pole is at 75ft. He described how the network works. He didn't think there was anything in the location they are applying for that they could attach to. Mr. Gelting asked if this particular location was chosen because it is in the right of way. Mr. Wendt said this is about the existing data network; this is not about dropped calls. There is a need in that area for additional data. Mr. Wendt confirmed there is an economic concern but they are not a carrier. Mr. Hedlund questioned the type of pole that is being used. Mr. Wendt explained the pole handles the structural load appropriately and is an easy install. Mr. Gelting asked why this wouldn't be underground. Mr. Wendt said they can't go underground. Mr. Kordus said if they are within the ordinance, they are pro forma. Mr. Oborn said he thinks the ordinance gives them some flexibility in trying to find suitable locations. DPW Earle added they have been working with us on that. Mr. Skates feels the school should be contacted about this and asked about timing. Mr. Wendt said probably first quarter 2017. Mr. Earle thinks the "mother" pole should be put in first. Mr. Wendt said when they met with staff and wanted to adjust things, essentially there is some reengineering of the radio frequency. Ms. Flower noted she would like to see where they want all of the poles to be. Mr. Wendt stated at this time the only request he has is the one before the committee, he can't answer any more than that. He would likely be submitting a secondary pole soon. Mr. Oborn asked what communities have the network already. Mr. Wendt said there are not any installed in Wisconsin yet. There is one going up in Janesville in November. There is a network in Minneapolis, Atlanta and Los Angeles. This pole would be dependent on another pole but they are capable of being hooked directly into fiber if there is fiber available. Mr. Kordus said he would like to see something other than a 75ft douglas fir pole.

Kordus/Flower motion to continue this to the November meeting. Carried unanimously.

Discussion/Recommendation on Luke II Maintenance Agreement Proposal

Parking Manager Mullally presented and recommended the renewal agreement for the meter maintenance, software, and hardware. A new meter was added at parking lot I. This was implemented in 2013. At the time it was roughly \$1,100 per meter. We renegotiated to \$925. She noted a lot of the preventative maintenance is done in house.

Kordus/Gelting motion to approve the parking meter maintenance agreement pending attorney review not to exceed \$62,900. Motion carried unanimously.

Discussion/Recommendation on Parking lot proposals for 227 South Lakeshore lot

DPW Earle stated there were 7 bids. The gamut ran from almost \$169,000 to the projected bid that we are looking at from the Wanasek Corp in Burlington for \$119,444. This is the one that was approved by Council. Mr. Earle stated this is a typical scenario in this fashion with a parking lot. Contractors are dependent upon one or two of the other for their material. There are only two places that are asphalt producers. They could start fairly quickly after Council approval. The luxury that we have on this project is they can start and do what they can do as the weather holds. They can stop and wait until spring to finish at our discretion. He would highly recommend moving forward with this.

Hedlund/Skates motion to award the bid to Wanasek Corporation not to exceed \$119,444. Motion carried unanimously.

Discussion/Recommendation on the Public Works Budget

Mr. Skates is concerned about the money allotted for trees and watering. Mr. Earle replied it was discussed in the budget to increase part-time staff to cover a person that may potentially water. Watering is a reality if it is a dry spring. There is \$20,000 budgeted for the purchase of the trees, not for the replacement of trees. He feels \$5,000 could buy enough replacement trees to get us through the year. He thinks as a whole, they need to look at taking care of the trees we have before planting more. Mr. Earle thought the watering contract covered two seasons but needs to check on that. There were questions regarding salt as well. Mr. Earle stated we are right where we need to be with regard to salt.

Adjournment

Gelting/Hedlund motion to adjourn. Motion carried unanimously at 6:07pm.

/s/ Stephanie Gunderson, Assistant City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE