

**OAK HILL CEMETERY BOARD MINUTES
WEDNESDAY, OCTOBER 18, 2017 – 4:30 PM
LAKE GENEVA CITY HALL, CONFERENCE ROOM 2C
626 GENEVA ST, LAKE GENEVA**

Meeting was called to order by Chairman Read at 4:31pm

Present-Clarence Read, Maureen Allenstein, Coryn Commare, Arleen Krohn. Absent: Alderman Kordus and City Administrator Oborn

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes: None

Approve Cemetery Commission minutes from July 18, 2017. Commare/Read motion to approve. Motion carried 4 to 0.

Discussion/Recommendation on Cemetery Financials. Sheila from Edward Jones provided annual financials updates. Portfolio needs to be rebalanced and authorization required. Sheila will contact City Administrator for assistance on obtaining authorization and getting account paperwork updated.

Update/Recommendation on software program for Oak Hill Cemetery. No updates. City Administrator to provide full update on project progress and time to completion during next meeting.

Discussion/Recommendation on Cemetery Equipment. No updates.

Discussion/Recommendation on Cemetery Maintenance. Chairman Read met with City Arborist on tree situation at Oak Hill. 8 trees are marked to be cut down. Discuss further during next meeting proposal for new tree planting at Oak Hill.

Discussion/Action/Recommendation Walks at Oak Hill Cemetery. Interested in a collaborative event with the Geneva Lakes Museum and will invite Jim Davis to next meeting in January for further discussion.

Date and Agenda items for next meeting. Next meeting will be January 17th, 2018, 4:30pm at City Hall.

Adjournment. Allenstein/Krohn motion to adjourn at 5:10pm. Motion carried 4-0.

/s/Coryn Commare, Secretary

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE CEMETERY BOARD