

Lake Geneva Utility Commission Minutes
Regular Lake Geneva Utility Commission Meeting
Wednesday October 18, 2017 4:00 PM
Conference Room 2A, City Hall – 626 Geneva Street

Call Meeting to Order- by President Lyons on October 18th, 2017 at 4:07pm in Room 2A

Roll Call - Members present: President Dennis Lyon, Ald. Rich Hedlund, Ann Esarco, Brett Stanczak, Ald. Flower came in at 4:10pm.

Staff in attendance: Josh Gajewski

Comments from the Public as allowed by Wis. Statutes §19.84 (2), Limited to Items on this Agenda Except for Public Hearing Items. Comments will be limited to 5 Minutes. None

Approve Utility Commission Minutes from September 20, 2017 as prepared and distributed
Hedlund/Stanczak motion to approve. Motion carried 5 to 0.

Acknowledgement of Correspondence. None

Financials Update

Gajewski reviewed the financial information through September. Both Utility revenue lines include impact fees, which will be transferred to the LGIP in the near future. Additional maintenance line items have been created for the Wastewater Utility. Ald. Flower asked about Impact Fees and requested they be reviewed at the next meeting.

Hedlund/Flower motion to approve. Motion carried 5 to 0.

Approval of the September Bills

Hedlund/Stanczak motion to approve. Motion carried 5 to 0.

Directors Report

Gajewski reviewed the items presented in the report that was submitted to Commissioners.

Discussion/Action on adopting Employee Policy: General-02 regarding Personal Communication Devices

Flower/Hedlund motion to approve. Motion carried 5 to 0.

Discussion/Action on Compensation Policy Employee Performance Based Increase of up to 3% effective January 1, 2018

Hedlund/Stanczak motion to approve. Motion carried 5 to 0.

Discussion/Recommendation on 2018 Water Budget

Year to date information was presented and reviewed along with preliminary projections and requests for 2018. A final draft will be presented at the November meeting. No action taken.

Discussion/Recommendation on 2018 Wastewater Budget and Potential Rate Increase

Year to date information was presented and reviewed along with preliminary projections and requests for 2018. A final draft will be presented at the November meeting. No action taken.

Adjourn

Hedlund/ Lyon motion to adjourn. Motion carried 5 to 0.

Meeting was adjourned at 5:35 p.m.

/s/ Martha Nyrkkanen, Asst. Counter Clerk

