



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting

Thursday, October 12, 2017

8:00 a.m.

Smith Meeting Room, Lake Geneva Public Library

Call to order

Oppenlander called the meeting to order at 8:00 a.m.

Roll Call

Members present: Brookes, Dinan, Gelzer, Halverson, Kersten, Kundert, Lafrenz, Oppenlander

Also present: Kornak

Excused: Lyon

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Kundert/Kersten motion to approve the minutes of the September 14, 2017 meeting. Motion carried unanimously.

Finance

The Finance Committee recommended approval of expenditures of \$49,616.37 from the general fund.

Gelzer seconded recommendation. Motion carried unanimously.

President's Report

- Oppenlander complimented Director Kornak for her presentation at City FLR committee.
- Trustees are encouraged to attend Special City Council meeting Wednesday, November 1 at 6:00 p.m. regarding 2018 budget.
- Reminder to register for Lakeshores Annual Trustees Dinner November 2.
- LED lighting project will be presented to Finance Committee in November.

Committee Reports

Personnel

A meeting will be scheduled to review job descriptions.



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Public Relations

Kersten reported the website designer is working on adding content and updating site. A preview is planned for November.

Strategic Planning

Gelzer reported on the last committee meeting review of the history of the library, part 1. A meeting is scheduled with the UW-W Innovation Lab on October 16. Discussion of funding. Gelzer/Dinan motion to allocate balance of 2017 contingency budget to Strategic Planning. Motion carried unanimously.

City Liaison

Halverson reported the pot holes on Main Street will be repaired in the spring. The budget meeting will be Nov. 1 at 6:00 p.m.

Director's Report

Kornak's written report included September statistics; 30/90 program report; budget report; mobile printing and self-checkout stations enabled and in use; energy assistance provide by Walworth County staff; patron feedback on computer chairs; and system notes.

Discussion:

- Circulation statistics and the effect on funding.
- Police Department representative will address security at the November meeting.
- Preservation of historical documents.

Kornak presented ideas for projects using the balance of impact fees.

- Digital outdoor signage
- Hotspot technology for check out
- Makar kits and youth technology

Kersten/Halverson motion to approve moving forward with the digital outdoor sign project with the Public Relations committee serving in an advisory capacity. Motion carried unanimously.

Kundert/Kersten motion to approve moving forward with hotspot technology for check out. Motion carried unanimously.



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Friends of Library Report

Kundert reported Friends Annual Book Sale earned over \$5,000 at Annual Book Sale. A December sale is being discussed.

Adjournment

Lafrenz/Kundert motion to adjourn the meeting at 9:20 a.m. Motion carried unanimously.

Next meeting: Thursday, November 9 at 8:00 a.m., Smith Meeting Room

Respectfully submitted,
Chris Brookes
Secretary