



Public Works Committee

Alderman Bill Mott Chairman

Alderman Jeff Wall

Alderman Gary Hougen

Alderman Al Kupsik

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

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MINUTES

DATE: November 20, 2013

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. _____
Director of Public Works & Utilities

SUBJECT: November 14, 2013 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:01 PM** at City Hall.

Members in attendance:

Chairman Bill Mott X

Alderman Gary Hougen X

Alderman Jeff Wall X

Alderman Sarah Hill X

Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan X

Director Daniel Winkler (DPW) X

Ron Carstensen (Street Supt.) X

Mayor Jim Connors: X

Other: _____

Public in attendance: Mr. Chris Schultz, Ms. Mary Jo Fesenmaier, Mr. Kevin Brunner, Mrs. Nancy Russell

Approval of the Minutes of the Prior (October) Meeting:

Motion to approve by Wall and seconded by Kupsik. The motion passed 5-0.

Public Comments:

None.

Communications:

DPW Winkler provided a summary update on the various City projects. The following is the project list discussed:

- ✓ Broad Street Lighting-Light poles have been ordered. Time Warner has gotten back to us with undergrounding costs. PWC should revisit the project scope.
- ✓ Disc Golf Course Design-Scherrer Construction volunteers are working on tee boxes 11/9. Sleeves are cast in concrete in 5-gallon buckets and installed. Baskets are assembled and installed. Jaycees may do volunteer tree pruning on 11/16.
- ✓ Downtown Concrete Repairs-Humphreys is finished with the additional list. The contract will be closed out in November barring any further additions.
- ✓ Dunn Field Restroom Replacement- The contractor is 95% complete. Floor painting remains. Final inspection 11/13.

- ✓ Public Parking Lot Repairs/Repaving-Frank Bros. has the Center Street parking lot to pave and stripe and the work is complete. They had to pull off until the dredging contractor was done. The present schedule calls for completing the work on 11/14 or 11/15.
- ✓ Riviera Seawall- The west wall is done. Contractor is working on the east wall.
- ✓ Cook Street & Main Street Traffic Signal-Project is under design for January 2014 bidding.
- ✓ Main Street Storm Tunnel-Globe Contractors set up the bypass pumping system and excavated the stream bed at the west side of the culverts. Sliplining pipe for the west side to be installed this week.
- ✓ 2013 Street Maintenance Program-The project is 99% complete. Platt Avenue paving was added and is complete. Two patch areas were approved by Council on 11/11 for work yet this week.
- ✓ Lagoon Dredging-Work is complete and the contractor has demobilized. Final payout pending after evaluation of dock damage by Gage and Administration.
- ✓ 2013 Fall Tree Planting-Project was completed this week. Final payout made.
- ✓ Front End Loader Replacement-Equipment awarded to Miller-Bradford for Case end loader. Delivery still a few weeks away.
- ✓ 2013 Fall Crackfilling-Project is complete. Final payout made.
- ✓ Riviera Sidewalk Replacement-Project is out for bids with a bid opening of 11/21.
- ✓ Main Fire Station Ventilation-Project is out for bids with a bid opening of 11/21.
- ✓ Replacement Truck #20-Approved by Council to go out for bids 11/12.

Agenda Item No. 1– CTH “H” George Street Paving Discussion.

Walworth County representatives Mr. Kevin Brunner and County Chair Nancy Russell appeared to encourage the City to accept a portion of CTH “H” for maintenance after they repair it in two years. They said the road is 28 years old and after repairing it, the City was in a better position to maintain it properly. Mr. Ron Barrett of 929 George Street spoke and said something needed to be done next year. Ms. Mary Jo Fesenmaier said two years is too long to wait. Alderman Hill said she lives on the street and it was awful. DPW Winkler was asked his opinion and he explained we had multiple options, but since the road needed to be done one way or another, the only viable option to the City is to repair the section from Tolman Street to William Street ourselves and work out a future reimbursement from Walworth County. Mr. Brunner and Mrs. Russell didn’t want to do that and said they would go back to their public works committee in December and ask them to fund the work on the .9 mile section next year. Mr. Jordan noted that the upcoming capital project borrowing includes money to repair George Street if needed. The discussion shifted to the entire CTH “H” through the City and whether or not the City should accept it someday and whether or not CTH “H” should be rerouted around the City. DPW Winkler provided a map of a possible reroute around to the north back to STH 120 to USH 12, which was not well received by the County representatives. He pointed out that when Wells Street was taken over by the City, that CTH “H” was rerouted as was STH 120 down South Lakeshore Drive. The net result was an immediate and huge reduction in heavy truck traffic and noise on the roads. Mayor Connors provided overhead projector slides showing the number of current abutting township properties along the route through the City that would directly benefit from the City taking the road for maintenance, but not contribute to its care. DPW Winkler and Mrs. Russell recognized the County’s problems with how they plow the segment not under discussion from George Street to the Piggly Wiggly traffic signal and the possibility of doing some swaps of snow plowing.

It was moved by Ald. Hill and seconded by Ald. Kupsik that the City staff prepare and send a letter to the County, requesting they advance the 0.9 section of reconstruction work on CTH “H” between the north City limits and William Street to 2014 and that the City and County staff continue discussions regarding CTH “H” maintenance. Mr. Brunner asked the letter be received at the County by December 11th in time for the County’s next meeting. The motion passed 5-0.

Agenda Item No. 2- Parking Ramp - Discussion.

DPW Winkler mentioned this item was on the agenda as a parking ramp is a public works project. Chair Mott said the project requires a public vote but we need cost numbers. Administrator Jordan said he was getting a better estimate and will have it next week, and the estimates will look primarily at the Cook and Geneva Streets lot. Ald. Hill said the Parking Commission needed better cost information before making a final recommendation. Ald. Kupsik agreed we need better cost numbers and a site to take to the voters.

By consensus it was agreed to ask Ald. Hill, Administrator Jordan, and DPW Winkler look at the proposal to go out for a parking ramp and estimated costs.

Agenda Item No. 3- Broad Street Lighting - Update.

DPW Winkler said we have received the cost from Time Warner to underground their cable on the Marshall Street to George Street portion of the project in the amount of \$41,000, with Alliant's cost in the \$5,000 to \$10,000 range. He asked the PWC if we should proceed with the 2-½ block stretch from Marshall to George Street or adjust the project scope.

It was moved by Ald. Hill and seconded by Ald. Hougen to proceed with the project as scoped and pay the Alliant and Time Warner Cable relocation costs. The motion passed 5-0.

Agenda Item No. 4- Safe Step - Proposal.

DPW Winkler explained we have \$10,000 in this year's CIP for elimination of sidewalk trip hazards, that Safe Step has been repairing our sidewalks with their patented smooth sawcut system since 2006, and they have provided a proposal to saw tripping hazards up to the \$10,000 budget.

It was moved by Chair Mott and seconded by Ald. Hougen to approve Safe Step with the work to take place in a balanced fashion throughout the City's four districts. The motion passed 5-0.

(This item needs to go to Finance and Council for approval.)

Agenda Item No. 5- Downtown Traffic Signals Settings - Discussion.

DPW Winkler and Chair Mott discussed the operation of the traffic signals and asked if the PWC would be receptive to adjustments in signal operations to give more priority to vehicle traffic in both off times and the off season. By consensus, the PWC was in favor of making adjustments. They wished to know how the timings are set now and how in layman's terms they would be changed. The interest was still to give pedestrians priority during the busy times on Saturdays and Sundays.

Agenda Item No. 6- Parking Lot Reconfiguration Alternatives-Museum Parking Lot.

The DPW provided plan and parking space count alternatives which would result in additional parking spaces in the lot to the north of the museum. It was moved by Ald. Hill and seconded by Ald. Hougen to pursue the island removal option. The motion passed 5-0.

Agenda Item No. 7- Removal of Park Spaces-Main Street East of Center Street.

After Ald. Hill noting this was a strong Parking Commission recommendation, it was moved by Ald. Hill and seconded by Ald. Wall to approve the removal of the four west stalls on the north side of Main Street by the Center Street intersection. The motion passed 5-0.

(This item may need to go to Council for approval)

Motion to Adjourn:

It was moved by Ald. Wall and seconded by Ald. Hill to adjourn. The motion passed 5-0 and the meeting was adjourned at 7:53 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Tim Neubeck/Common Council Members not on Committee/File