



Board of Park Commissioners

Doug Skates - President
Alderman Al Kupsik
Rick Steinberg
John Swanson
Lynn Hassler
Peggy Schneider
Mayor Jim Connors
Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

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MINUTES OF THE NOVEMBER 7, 2012

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan ___X___,
Rick Steinberg ___X___, Peggy Schneider ___X___, Dave Quickel ___X___, John Swanson ___X___,
Ald. Al Kupsik ___X___, Mayor Jim Connors ___X___ (___9___ total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Street Superintendent Ron Carstensen _____, Ald. Bill Mott ___X___,
Ald. Sarah Hill, Administrator Dennis Jordan ___X___.

Public Present:

Mr. Mike Coolidge and Mr. Mike Graham of the YMCA.

Approve the Minutes of the Prior Meeting:

It was moved by Mayor Connors to approve the minutes of the October meeting and seconded by Commissioner Hartigan. The motion passed 9-0.

Public Input:

Mr. Coolidge introduced the new Director of the YMCA to the Park Commission and thanked the Commission for supporting the scoreboards at Veterans Park.

Park Permits/Park Donations

Lake Geneva Hope Walk, Library Park, 09/28/13, 6 AM to 2 PM, Carrie Swatek. This item was sent back from the Council for further discussion regarding the charging of fees. Ald. Hill mentioned that she asked it be sent back as she didn't know the method of charging or waiving fees and wanted to be fair to all. It was discussed that this matter is being reviewed and that staff has obtained the fee schedule of other cities for comparison purposes. The item was continued as there was plenty of time to discuss fees. The date is reserved.

Park Assignments/Repair Update:

Ald. Kupsik said the only item he has relates to garbage cans which need annual painting and hoped to see the tops cleaned of food product that gets on them (ketchup, ice cream, etc.) more often.

New Business:

Volunteer Friends of the Parks-Discussion

Nobody was in attendance and the item was continued.

Gail Gygax Memorial-Discussion

Ms. Gygax was not present and the item was continued.

2018 Park Budget Discussion (Winkler)

- Impact Fees Update-Winkler provided a funding update on the City's park and TIF accounts.
- New Playground Equipment Funding/Replacement- Was included in the park projects discussion and DPW Winkler was asked to provide the listing with rankings and budget costs in a separate memorandum.

Old Business:

Discussion/Recommendation on use of City owned portion of Hillmoor

It was moved by Mayor Connors and seconded by Chair Skates use the City owned portion of the old Hillmoor golf course for a trail system and frisbie golf course. Ald. Mott questioned what would happen if the course reverted back to golf. Mayor Connors said he spoke with the City Attorney and the City can do pretty much what it wants with the site. Commissioner Hassler said she would like to see the dog park there also. There was discussion regarding a fence along the east side of the park but no decision made. The motion passed 9-0. **(This item needs to go to the Plan Commission or City Council).**

2013-2018 Park Budget Update/Follow-up (Winkler)

DPW Winkler noted that he had put the parks CIP together for review but it had not gone out. The consensus was to send it to the Commission for review and comment. He noted there was no rush as the City did not do a CIP program this year but was operating off last year's program. The Dunn Field restroom replacement was discussed. An RFP was pending to go out for proposals to replace the building.

Dog Park Project Discussion

This item generated considerable discussion regarding location. It was continued to the next Park Commission meeting by consensus to select the location. Four Seasons and the Old Hillmoor 8th hole were the choices.

Veterans Park Scoreboard Discussion

Mayor Connors reported that he and Administrator Jordan were meeting with local non-profit organizations to promote scoreboard purchases. They had 2 or 3 great prospects for the \$5,300 each on a first come first serve basis.

Adjourn:

It was moved to adjourn by Commissioner Quickel and second by Ald. Kupsik. Commissioner Swanson made mention of youths parking at the skate park next to the south road where they should not be. It was decided that the City should close the gates and lock them at the access road as soon as possible. The motion to adjourn passed 8-0 and the meeting was adjourned at 7:25 PM.

Next Meeting Tentatively Set-November 5, 2012 at 6:00 PM.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
11/08/12

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)