

PERSONNEL COMMITTEE MINUTES

TUESDAY, NOVEMBER 7, 2017 – 4:30 PM

CONFERENCE ROOM 2A, CITY HALL

Meeting call to order at 4:30 pm by Chairman Hedlund

Roll Call: Present: Ald. Hedlund, Halverson, Flower, Straube, Howell

Also Present: Mayor Kupsik, Ald. Kordus, and Administrator, Oborn

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approve the Personnel Committee minutes from October 3, 2017 and Special Personnel Committee minutes from October 27, 2017, as prepared and distributed

Ald. Halverson motion to approve the minutes, second by Howell. Motion carried 5 to 0.

Discussion/Action/Recommendation on Employee Health Benefits costs and programs including:

- a. Claims Paid 6 Month Rolling Average
- b. Aurora Clinic
- c. Pricing Fully Insured plans including direct plans and the State Health Plan
- d. Cottingham & Butler Compensation Agreement for health & welfare services

Administrator Oborn indicated the insurance claims continue to increase.

Ald. Hedlund motion to send this back to council and instruct staff/Administrator Oborn to get the rest of the numbers on the fully insured plan and recommend to the Council that the City go with one of the options of the deductibles on the state insured plan. Postpone the clinic until a decision on fully insured plan and discuss Cottingham & Butter in closed session at City Council, second by Halverson
Motion carried 5 to 0.

Discussion/Action on filling the Comptroller Vacancy and retitling position as Finance Director (Comptroller)

Ald. Howell motion, second by Halverson to direct staff to fill the Comptroller vacancy and re-titling the position as Finance Director Comptroller. Motion carried 5 to 0.

Discussion/Action/Recommendation of recruitment services to fill the Finance Director (Comptroller) position

Ald. Hedlund motion to continue discussion, second by Halverson. Motion carried 5 to 0.

Discussion/Action/Recommendation on filling the Senior Financial Analyst (Treasurer) Vacancy as a Full-time position

Ald. Hedlund motion, second by Howell for the Administrator to fill the full-time Senior Financial Analyst Treasurer Position. Motion carried 5 to 0.

Discussion/Recommendation on expanding Recreation Services and Coordination with other interests including the YMCA and Lake Geneva Schools via: Advocating for the School Recreation District Model OR Expanding the Municipal Recreation Model with the creation of Recreation Director Position.

Ald. Hedlund, second by Halverson to send this directly to FLR. Motion carried 5 to 0.

Next meeting date set for Dec. 5, 2017 at 4:30pm.

Closed Session: Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Parking Manager Mullally Motion by Hedlund, to convene the Council into closed session, second by Flower to include the Mayor Kupsik and Administrator Oborn to be present during the closed session. Motion carried 5-0 via Roll Call. The Council convened into closed session at 5:58p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Hedlund, to reconvene into open session, second by Halverson. Motion carried 5-0 via Roll Call. The Council reconvened into open session at 6:07 p.m.

Ald. Hedlund motion to continue discussion on item. Motion carried 5 to 0.

Ald. Howell motion to adjourn at 6:08 pm, second by Halverson. Motion carried 5 to 0.

/s/ Blaine Oborn, City Administrator

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE

11/08/2017 4:05pm

cc: Aldermen, Mayor, Administrator, Attorney, Media