



# LAKE GENEVA PUBLIC LIBRARY

## MINUTES

Lake Geneva Public Library Board of Trustees Meeting  
Thursday, November 8, 2018, 8:00 a.m.  
Smith Meeting Room, Lake Geneva Public Library

### Call to order

President Fritz Oppenlander called the meeting to order at 8:00 a.m.

### Roll Call

**Members present:** Brookes, Henningfeld, Kersten, Kundert, Lyon, Oppenlander

**Excused:** Dinan, Gelzer, Halverson

**Also present:** Kornak, 1 member of the public

### Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Kundert/Lyon motion to approve the minutes of the September 13, 2018, meeting. Motion carried unanimously.

### Financial//Building/Grounds

Kundert reviewed October expenditures. The Finance Committee recommended approval of expenditures of \$57,719.71 from the general fund. Lyon seconded the recommendation. Motion carried unanimously. 79% of budget has been spent.

Committee recommended approval of September expenditures of \$48,989.57. Lyon seconded. Motion carried unanimously.

Kundert briefly reviewed investment policy and status of Voyager accounts.

### President's Report

Discussion of Annual Trustees dinner on November 1.

Lyon/Kersten motion to approve the revised By-law document. Motion carried unanimously.

### Director's Report

- Updates on budget, statistics, strategic planning update, building and grounds, Lakeshore meeting, circulation and operations
- Offers extended for Head of Adult Services and Library Assistant-Youth positions.
- Discussion of Kanopy video streaming service. Oppenlander/Kersten motion to approve funding Kanopy for one year with funds from Investment Pool #9. Motion carried unanimously.
- Building & Grounds – LED conversion in progress



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## Committee Reports

### Public Information

- Kersten – supporting Kanopy video streaming service.

### Personnel

- Halverson - absent

### City Liaison

- Halverson – absent

## Friends of Library Report

- Brookes reported the Friends are continuing to work on strategic plan, by-law revisions, and logo design.
- Friends October contributions to library
  - \$580 for programming
  - 760 children; 225 adults
- Friends and Rotary Project Warm coat and book distribution to be held Nov. 10 from 11:00 – 1:00.

## Adjournment

Lyon/Kundert motion to adjourn the meeting at 8:55 a.m. Motion carried unanimously.

Next meeting: Thursday, December 13, 2018 at 8:00 a.m., Smith Meeting Room, Lake Geneva Public Library.

Respectfully submitted,

Chris Brookes  
Secretary