

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, NOVEMBER 9, 2015 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Darien Schaefer, Lake Geneva Chamber of Commerce and CVB spoke on the Winterfest items requesting consideration on their applications. As the event has grown, they are requesting closing off Wrigley Drive and spreading out the snow sculptures from the Riviera to Flat Iron Park. Mr. Schaefer also requested consideration on waiving the banner fees as was done in the past.

Approval of Minutes

Wall/Howell motion to approve the Finance, License and Regulation Committee Meeting minutes of October 26, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Park Reservation Permit application filed by Lake Geneva Chamber & CVB to use Flat Iron Park and Brunk Pavilion for Winterfest event and allowing sales of food from Grand Geneva's food truck beginning February 1, 2016 through February 7, 2016 with a \$25 application fee and \$105 reservation fee (recommended Nov. 4, 2015 by Board of Park Commissioners). Kordus/Gelting motion to recommend approval. Unanimously carried.

Kordus/Howell motion to suspend the rules and combine items b, c, d, and e regarding the Winterfest applications into one vote. Unanimously carried.

Beach Reservation Permit application filed by the Lake Geneva Chamber & CVB utilizing the Riviera Beach for helicopter rides Saturday, February 6, 2016 through Sunday, February 7, 2016 and a fire ring on Tuesday, February 9, 2016 with a \$25 application fee and \$105 reservation fee (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront)

Street Closure Permit application by the Lake Geneva Chamber & CVB for two-day road closure of Wrigley Drive from Wrigley Drive and Broad Street to Wrigley Drive and Center Street on Saturday, February 6, 2016 through Sunday, February 7, 2016

Riviera Ballroom application filed by the Lake Geneva Chamber & CVB utilizing the ballroom and the downstairs of the Riviera for storage including snow sculptures displayed on the Driehaus Plaza Monday, February 1, 2016 through Sunday, February 7, 2016 with all fees waived (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront)

Banner Permit application filed by Lake Geneva Chamber & CVB to use 11 banner poles January 18, 2016 through February 13, 2016 with request to waive fees

Kordus/Gelting motion to recommend approval of items b, c, d, and e. In response to Alderman Wall's question, City Clerk Waswo stated all departments including the Police discussed and were in agreeance with the road closure. Alderman Kupsik clarified if they vote to approve, it would include approval to waive banner fees. Unanimously carried.

Park Permit application filed by Lake Geneva Hope Walk, for "Lake Geneva Hope Walk" using Library Park on September 24, 2016, from 5:30 am to noon with waiver of security deposit (recommended Nov. 4, 2015 by Board of Park Commissioners). Kordus/Wall motion to recommend approval. Unanimously carried.

Beach Reservation Permit application filed by Clearwater Outdoor to use the Lake Geneva Beach September 9 through September 11, 2016 from 6:00 am to 10:00 pm for the 7th Annual Masters Race (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront). Wall/Kordus motion to recommend approval. Unanimously carried.

Renewal Massage Establishment License application filed by Mia Faccia LLC d/b/a Mia Faccia Salon and Day Spa, 235 Broad Street, Lake Geneva. Kordus/Gelting motion to recommend approval. Unanimously carried.

Renewal Massage Establishment License application filed by Body Logic Fitness Inc., 709 Main Street, Lake Geneva, WI. Gelting/Kordus motion to recommend approval. Unanimously carried.

Renewal 2015-2016 Operator's (Bartender) License applications filed by Kaleb Fisher
Gelting/Kordus motion to recommend approval. Unanimously carried.

Discussion/Action on amending the Organizational Chart to reflect Fire Department correction
City Administrator Oborn stated the order was inadvertently switched and is being brought back for a formal motion on the correction. Kordus/Wall motion to recommend approval. Unanimously carried.

Discussion/Action on awarding bid quotation to Beilfuss Corporation of Muskego, WI for the Veteran's Park field 5 rework in the amount of \$5,120 funded from ball field rehabilitation (recommended Nov. 4, 2015 by Board of Park Commissioners). Wall/Gelting motion to recommend approval. Unanimously carried.

Discussion/Action on a two-year extension of the Veteran's Park concessionaire contract with Ro-Della, Inc. (recommended Nov. 4, 2015 by Board of Park Commissioners)
Kordus/Kupsik motion to recommend approval. This was not put out for bid as the recommendation was to award the extension to the current vendor as they have been very happy with their service. Unanimously carried.

Discussion/Action on repair of the 3-Graces fountain in Flat Iron Park with \$2,000 funded by Park Funds (recommended Nov. 4, 2015 by Board of Park Commissioners)
Kordus/Gelting motion to recommend approval. The City received a bid for \$10,055 for repairs due to vandalism and deterioration. Insurance will cover all but \$2,000, to be paid by park funds. Unanimously carried.

Discussion/Action on Resolution 15-R48 increasing the Brunk Pavilion rental rates for resident/nonprofit to \$250 and non-resident to \$500 (recommended Nov. 4, 2015 by Board of Park Commissioners)
Kordus/Gelting motion to recommend approval. Unanimously carried.

Discussion/Action on Resolution 15-R49 establishing the 2016 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront)
Gelting/Wall motion to recommend approval. All rates are increasing by 3%. Unanimously carried.

Discussion/Action on buoy and boat slip lease agreements with Marina Bay Boat Company, Lake Geneva Boat Line and Gage Marine (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront)
Wall/Kordus motion to recommend approval. The rates applied are the same as Resolution 15-R49. They do not go out for bid as in the past the contracts have been ongoing and renew every 3 years. Alderman Gelting commented they should consider raising the Riviera slip rates as they are more favorable. Unanimously carried.

Discussion/Action on increasing the resident boat launch fees for non-trailer/non-motorized to \$7.00 and boats less than 20 feet in length to \$10.00 (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront)
Wall/Kordus motion to recommend approval. The increase is up to the maximum allowed, rounded down to the nearest dollar. Unanimously carried.

Discussion/Action on renewing Riviera elevator service agreement with Otis Elevator (recommended Nov. 5, 2015 by Piers, Harbors & Lakefront). Wall/Kordus motion to recommend approval. This was not put out for bid. It is a roll over with the rate locked for 5 years. Piers and Harbors was comfortable staying with Otis as they have been happy with their service. Unanimously carried.

Discussion/Action on Resolution 15-R50 authorizing the City of Lake Geneva to direct charge Public Fire Protection. Kordus/Wall motion to recommend approval. This is a formal resolution passing what was approved at the last council meeting. It includes the meter sized method where larger meters are charged a higher fee. The method equalizes the cost among users. Unanimously carried.

Presentation of Accounts – Alderman Kupsik

Purchase Orders. None.

Kupsik/Kordus motion to recommend approval of Prepaid Bills in the amount of \$13,892.79. Unanimously carried.

Kordus/Howell motion to recommend approval of Regular Bills in the amount of \$129,209.91. Mr. Oborn clarified the Geneva Lake Environmental Agency is a quarterly payment. Unanimously carried.

Adjournment

Kordus/Gelting motion to adjourn at 6:29 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**