

Lake Geneva Public Library Board of Trustees Meeting
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Board of Trustees Meeting
Thursday, November 10, 2016 at 8:00a.m.
Minutes

Call to order

Oppenlander called the meeting to order at 8:10a.m.

Roll Call

Members present: Brookes, Boilini, Gelting, Kersten, Lafrenz, Oppenlander.

Also present: Bellin, Benson, Obern, 1 resident.

Members Absent: Jones, Kundert.

Adoption/Amendment of agenda

Oppenlander asked for a motion to move the City Liaison Topics after the President's Report and adopt the agenda as revised. Gelting made a motion to adopt the agenda as proposed. Boilini seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the October 13, 2016 meeting. Lafrenz made a motion as proposed. Kersten seconded. Motion carried unanimously.

President's Report

Oppenlander made a motion to approve the Ad Hoc Committee with Chris Gelting as Chair. Kersten seconded. Motion carried unanimously.

City Liaison Topics

Gelting reported on the October 27, 2016 meeting of the Ad Hoc Committee. Discussion centered on projects to use impact fees and a timeline. Gelting and Oppenlander have contacted McCormack & Etten to develop renovation proposal and City Attorney regarding impact fee language and process. Discussion followed. Motion by Oppenlander to engage McCormack & Etten to develop proposal and preliminary design at cost of no more than \$15,000. Boilini seconded. Motion carried unanimously.

Ad Hoc Committee meeting Tuesday, November 22, 2016 8:00 a.m.

OR

Ad Hoc Committee meeting Wednesday, November 30, 2016 8:00 a.m. followed by Special Trustees meeting at 8:30 a.m.

President's Report continued

Director Search: Oppenlander reported eight applications have been received. The Personnel Committee meets Wednesday, November 16, 2016 at 10:00 a.m. to sort applications, finalize questions, and schedule dates for interviews.

Motion by Kersten to authorize the Personnel Committee to reimburse reasonable expenses for interview candidates. Boilini seconded. Motion carried unanimously.

Finance

The Finance Committee recommended approval of expenditures of \$57,829.71 from General Funds. Kersten seconded. Motion carried unanimously.

Oppenlander offered to send a thank you note to the Mayor for assistance with sidewalk repairs.

Mueller presented information on the bids for copier leases for the staff and public copiers. The Finance Committee recommended approval of the bid from Rhyme at \$303.46 per month for color copiers. Boilini seconded. Motion carried unanimously.

Mueller presented information on snow removal bids. The Finance Committee recommended approval of bid from Granite Ridge at \$68 per visit. Boilini seconded. Motion carried unanimously.

Following the public hearing on the 2017 city budget on November 21, 2016, the library budget will be presented to the Trustees for approval.

Building & Grounds

Oppenlander reported that the proposal to restore the planters was not accepted by the Committee for the Beautification of Lake Geneva. The Library Foundation Board approved \$8,800 to restore the planters. The \$2,500 for shrubs and plants may be available from the building repair fund.

Kundert is testing a Simple Green solution for cleaning the roof.

The sidewalk to the staff entrance has been repaired. The front walk also needs repair.

LED lighting conversion and other capital projects were submitted to the Ad Hoc Committee on Impact Fees.

Director's Report

Interim Director Bernie Bellin reported on service statistics with a notable spike in wireless access sessions in May 2016.

Brookes reported on the Friends Stocking Stuffer Sale Saturday, December 3, 2016 from 9:00 a.m. to 3:00 p.m. Sara is offering an ornament workshop and gingerbread storytime the same day from 10:00 a.m. to noon.

Adjournment

Oppenlander asked for a motion to adjourn. Gelting made a motion to adjourn at 9:40 a.m. Boilini seconded. Motion carried unanimously.

Respectfully submitted,

Chris Brookes
Vice President

Next meeting: Thursday, December 8, 2016 at 8:00 a.m.