

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, NOVEMBER 28, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Alderman Kordus called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Horne, Gelting, Chappell, Kordus. Absent: Alderman Howell. Also Present: City Administrator Oborn, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Mary Jo Fesenmaier, 955 George Street, commented on commission, board, and committee meeting date changes. She asked to have the Finance meeting on consistent days to allow routine for the public. There also is the possibility to start meetings all at the same time to allow for consistency. She feels it is a good idea to consolidate meetings.

Approval of Minutes. Horne/Gelting motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of November 14, 2016, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Beach Reservation Permit application filed by Lake Geneva Downtown (BID) to use the Riviera Beach and the beach house on February 9, 2017 for a Bonfire on the Beach from 12:00pm to 11:00pm, including setup and clean-up (*sent to council without recommendation by Piers, Harbors and Lakefront on Nov. 16, 2016*)

Horne/Gelting motion to suspend the rules and allow Erin Thornburgh to speak. Motion carried 4 to 0.

Erin Thornburgh from the Business Improvement District spoke stating normally the Chamber puts on the event and decided not to continue with this event. The bonfire is typically from 5:00pm to 8:00pm. She would like extended hours if the alcohol application is passed. She noted the fires would be started at 4:00pm. Ms. Thornburgh added the Fire Department does benefit as they receive all of the funds that are collected that evening. If alcohol is served, she would like the event to go until 10:00pm. Mr. Oborn noted alcohol has never been done before, and there is concern with the fencing. Mr. Gelting questioned how the expense of having the Fire Department there was covered in the past. Mr. Kordus said it was 2 to 3 hours in the past, and the City covered it. Ms. Thornburgh noted the fire would be located outside the fenced in alcohol area. Mr. Horne is okay if there is a roped in section for the alcohol. Mr. Kordus stated the BID would have to pick up the costs for the fencing with a single entrance/exit. He asked if that would then come out of the Fire Department proceeds. Ms. Thornburgh said she didn't believe so. Mr. Kordus noted the restrooms will be closed so they may want to have portable restrooms on site.

Gelting/Chappell motion to recommend approval with the bonfire between 4:00pm and 8:00pm to include waiver of fees except the \$25.00 application fee. Motion carried 4 to 0.

Riviera Ballroom application from Lake Geneva Downtown (BID) with request for waiver of fees for Bingo Night during Winterfest on February 7, 2017 (*sent to council without recommendation by Piers, Harbors and Lakefront on Nov. 16, 2016*)

Genoa City Lions Club is running the event as they have a Bingo license. The BID has sponsored the event the last 3 years at Harbor Shores, which was not available this year. All proceeds go to the Lions Club. Mr. Oborn recommended waiver of fees. Mr. Kordus stated this is really a fundraiser for the Genoa City Lions Club; it has nothing to do with the BID. Ms. Thornburgh added the Lake Geneva Lions Club is not interested in being a part of the event. The Genoa City Lions Club does a lot for the community.

Gelting/Horne motion to move to Council without recommendation. Motion carried 4 to 0.

Temporary Class "B"/"Class B" Retailer's License application for the sale of fermented malt beverages and wine filed by Lake Geneva Downtown (BID) for the Lake Geneva Bonfire on the Beach event on February 9, 2017 from 4:00pm to 10:00pm held on the Riviera Beach

Horne/Gelting motion to approve but amend the time from 5:00pm to 10:00pm with a fence around the area where alcohol is served. Motion carried 4 to 0.

Horne/Gelting motion to recommend approval of the Original 2016-2017 Operator's (Bartender) License application filed by Rachael Engelhardt, Jason Fricke, Jennifer Hoffman, Allison McFarlan.

Motion carried 4 to 0.

Gelting/Horne motion to recommend approval of the BID request for funding of Downtown Cameras.

Motion carried 4 to 0.

First Reading of Ordinance 16-19, removing parking in front of the Theater and changing to a no parking zone

Mr. Kordus recommended they move directly to a second reading at Council.

Horne/Gelting motion to recommend approval of the 2017 Summer Season Lifeguard Services Contract with the Geneva Lake Water Safety Patrol *(approved by Piers, Harbors and Lakefront on Oct. 27, 2016).*

Motion carried 4 to 0.

Discussion/Recommendation of the Riviera Building Improvements Proposal from Kehoe-Henry and Associates for Architectural & Engineering Design Services and Condition Assessment & Preliminary Design *(approved by Piers, Harbors and Lakefront on Nov. 16, 2016).*

Gelting/Horne motion to move to Council without recommendation. Motion carried 4 to 0.

Horne/Gelting motion to recommend approval of the Michael's Signs Escrow Draw Request No 5 for \$2,160.00 with overage of \$1,160.00 from General Fund.

Mr. Oborn explained the overage was due to some modifications that were approved by the former Director of Public Works. The sign did not fit the way it is, so they had to modify the sign and put a platform on it. The location was changed as well. The specs called for it to be placed one way, and they had to change it. Motion carried 4 to 0.

Gelting/Horne motion to recommend approval of Resolution 16-R53, establishing the 2017 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates *(approved by Piers, Harbors and Lakefront on Nov. 16, 2016).*

Mr. Kordus noted this is a 3% increase across the board, and we still are well below Williams Bay and Fontana. The other municipalities did not raise their fees for 2017. Mr. Horne questioned if the non-resident rates should be raised. Mr. Kordus answered there are almost no non-resident slips available. The slips are nonresident property owners or residents. Motion carried 3 to 1 with Alderman Chappell voting "no."

Horne/Gelting motion to recommend approval of the Resolution 16-R54, updating the Schedule of Fees to include a fee for the sale of radon test kits.

The city is not required to sell the kits. The county will provide them to the city at no cost, but the city cannot give them away. Most likely only 3 or 4 of them will be sold a year and the city will collect the whole \$10. This makes it more accessible for the residents versus going to the County. Motion carried 4 to 0.

Horne/Gelting motion to recommend acceptance of City of Lake Geneva Tax Incremental District Number 4 Financial Statements (Closing Audit) from Creation through May 12, 2016.

Mr. Oborn noted this also shows the refund amount to the other taxing jurisdictions. Motion carried 4 to 0.

Acceptance of City of Lake Geneva share of Tax Incremental District Number 4 refund to the Equipment Replacement Fund.

Kordus/Horne motion to approve contingent upon bridges at the Disc Golf Course being funded out of the equipment replacement fund. Motion carried 4 to 0.

Horne/Chappell motion to approve consolidation of the Communications Committee into the Finance, License and Regulation Committee and corresponding ordinance change. Motion carried 4 to 0.

Horne/Chappell motion to approve consolidation of the Parking Commission into the Public Works Committee and corresponding ordinance change. Ms. Chappell questioned the times. Mr. Oborn stated this isn't a time change, it's an ordinance change. The absorbing committee would take on the duties. Public Works would take on the Parking Commission duties. Motion carried 4 to 0.

Discussion/Recommendation on Commission, Board and Committee meeting date changes and possible consideration of further consolidation

Mr. Kordus stated they should have the committee chairs agree to this and adhere to the new schedule. Ms. Chappell felt there should be an Arts Committee as Park Board should not be the place where art is discussed. Mr. Kordus said Council and FLR are required by ordinance and would have to make the corresponding ordinance change. Aldermen Chappell and Kordus would prefer FLR on a Tuesday. Mr. Gelting asked if the ordinance could say “as designated by the chairman” for dates and times.

Kordus/Chappell motion to move FLR to 6:00pm on the 1st and 3rd Tuesday of the month with corresponding ordinance changes. Mr. Oborn recommended the bills go directly to Council and bypass FLR. Comptroller Pollitt stated there could be 3 categories of bills: prepaids, regulars and bills that do not go to FLR. Motion carried 4 to 0.

Presentation of Accounts – Alderman Kordus

Purchase Orders. None.

Gelting/Horne motion to recommend approval of Prepaid Bills in the amount of \$4,007.91. Motion carried 4 to 0.

Gelting/Chappell motion to recommend approval of Regular Bills in the amount of \$70,143.30. Motion carried 4 to 0.

Horne/Gelting motion to adjourn at 6:49pm. Unanimously carried.

/s/ Stephanie Gunderson, Assistant City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**