



## PERSONNEL COMMITTEE MEETING

WEDNESDAY, DECEMBER 4, 2013 – 12:50PM

CITY HALL, CONFERENCE ROOM 2A

### MINUTES

1. **Meeting called to order by Chairman Kupsik at 1:01pm**
2. **Roll Call**  
Present: Kupsik, Kehoe, Hill  
Absent: Wall, Taggart  
Also Present: City Administrator Jordan, Comptroller Pollitt, Building & Zoning Administrator Robers, Clerk Neubeck
3. **Comments from the public limited to 5 minutes**  
None
4. **Motion #1:** Chairman Kupsik moved to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility to interview candidates for the Building & Zoning Administrative Assistant position, Alderman Hill seconded, and the motion passed unanimously.  
  
The meeting went into closed session at 1:03pm.
5. **Motion #2:** Chairman Kupsik moved to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session, Alderman Hill seconded, and the motion passed.  
  
The meeting returned from closed session at 4:20pm.  
  
Alderman Kupsik instructed staff to call back four candidates to schedule another round of interviews on Friday, December 6, 2013 at 2:00pm.
6. **Adjourn**  
**Motion #3:** Chairman Kupsik moved to adjourn, Alderman Hill seconded, and the motion passed unanimously.

The meeting adjourned at 4:20pm.

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Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PERSONNEL COMMITTEE**