



Public Works Committee

Alderman Bill Mott Chairman

Alderman Jeff Wall

Alderman Gary Hougen

Alderman Al Kupsik

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

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MINUTES

DATE: December 20, 2013

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. _____
Director of Public Works & Utilities

SUBJECT: December 19, 2013 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bill Mott

Alderman Gary Hougen _____

Alderman Jeff Wall

Mayor Jim Connors:

Alderman Al Kupsik

Public in attendance: _____ Mr. Tom Hartz, Ms. Elizabeth Chappel _____

Staff Present:

City Administrator Dennis Jordan _____

Director Daniel Winkler (DPW)

Alderman Sarah Hill

Other: _____

Approval of the Minutes of the Prior (November) Meeting:

It was moved by Ald. Wall and seconded by Ald. Kupsik to approve the minutes. Motion was approved 4-0.

Public Comments:

Ms. Chappel and Mr. Hartz spoke on their respective agenda items at their time of consideration.

Communications:

Agenda Items Discussed:

1. Downtown Traffic Signals Settings – Continued Discussion.
2. Cook Street Traffic Signal Design & Bid Update.
3. Geneva Street Tennis Court Lighting-Discussion.
4. Bike Trails, Racks, and Lane Striping in the City-Discussion.
5. Pedestrian Crossing Safety Flags a Hazardous Locations.

Public Works Projects Update

DPW Winkler provided an update on the status of our present project list.

Agenda Item No. 1– Downtown Traffic Signals Settings – Discussion Continued.

DPW Winkler shared the current proposal to shorten winter season waiting times. Mayor Connors said the goal was to make the other two signals operate as efficiently as Wells Street in off peak. It was moved by Ald. Hill and seconded by Ald. Kupsik to proceed with the changes as proposed. The motion passed 4-0.

Agenda Item No. 2– Cook Street Traffic Signal Design & Bid Update.

DPW Winkler provided a plan and shared the bump out concept with the Committee on the southeast leg of the intersection. It was moved by Ald. Kupsik and seconded by Ald. Wall to proceed with the alternate bidding of the bump out. The motion passed 4-0.

Agenda Item No. 3– Geneva Street Tennis Courts Lighting-Discussion.

Photographs of the 4 tennis court lights were shared with the Committee. It was moved by Ald. Kupsik and seconded by Chair Mott to refer the matter to the Park Commission for a recommendation. The motion passed 4-0.

Agenda Item No. 4– Bike Trails, Racks and Lane Striping in the City-Discussion (Taken out of order 2nd on the agenda on a motion by Chair Mott, second by Ald. Wall, and passed by a 4-0 vote).

After a request for consideration by Mr. Hartz, it was moved by Ald. Hill and seconded by Ald. Wall to have staff remove the “No Bicycle” signage in the downtown, develop a list of bike rack locations, and check with the School District on the status of their Safe Routes to School plan. Bike rack locations included discussion of multiple locations on Geneva Street and in City parks. By consensus the matter would be referred to Park Commission for evaluation for a bike rack in every park. The original motion passed 4-0.

Agenda Item No. 5– Pedestrian Crossing Safety Flags at Hazardous Intersections (Taken out of order 1st on the agenda on a motion by Chair Mott, second by Ald. Hill, and passed by a 4-0 vote).

Ms. Chappel made the request for the City to install flags and flag holders at Dodge & Broad Street. The cost was discussed at \$100 for materials per crossing. The DPW recommended Main & Maxwell (1 set) and Broad & Geneva (2 sets) as an experiment to see if the flags disappear or not. After discussion and input from the Committee and Mayor Connors, it was moved by Ald. Kupsik and seconded by Ald. Hill to try two streets now and expend up to \$400 in materials with the intersections to include Dodge/Broad, Maxwell/Main and East/Main. Discussion included ordering bulk flags if there is a price reduction. It was also discussed as possibly a good volunteer organizations project. The motion passed 4-0.

Motion to Adjourn:

It was moved by Ald. Wall and seconded by Ald. Kupsik to adjourn. The motion passed 4-0 and the meeting adjourned at 7:28 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Tim Neubeck/Common Council Members not on Committee/File