



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik

Lynn Hassler

Barb Hartigan

Brian Olsen

Peggy Schneider

Dave Quickel

John Swanson

Mayor Jim Connors

Director of Public Works Daniel S. Winkler, P.E., Secretary

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MINUTES OF THE 6:00 PM DECEMBER 3, 2014 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan ___X___, Peggy Schneider ___X___, Dave Quickel ___X___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olsen ___LATE___, Mayor Jim Connors ___X___ (.8_ to start and 9 total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___.

Public Present:

Mr. Chris Schultz, Mr. Andy Kerwin & the Alzheimer's walk coordinator, Mr. Darin Schaefer, Mr. Mike Slavney

Approve the Minutes of the Prior Meeting:

It was moved by Mayor Connors to approve the minutes of the November 5, 2014 meeting, and seconded by Commissioner Hartigan. The motion passed 8-0. Later in the meeting Mayor Connors moved that the minutes be revised to reflect Commissioner Quickel in attendance. The motion was seconded by Alderman Kupsik and approved 9-0.

Public Input:

None.

Permits & Park Donations:

YMCA Tournaments Discussion-DPW Winkler presented a draft of a Veterans Park Field Rental Agreement developed by the YMCA and reviewed with staff. There was discussion of the process of the YMCA coming to the Park Commission for approval of a park use permit, the park use fee amount the City would charge, how approval of souvenir sales would work, the City Attorney would need to review the procedure/City Ordinance regarding souvenirs/liability language, and that the YMCA is not charging enough and should revisit the rates. The DPW and President Skates were asked to review the park use fee in other communities. The matter by consensus was continued.

DATE 1/26/15 -2/1/15, 2/3/15, 2/6/15, 2/7/15 LOCATION Flat Iron Park, Riviera front lawn, Riviera Beach USE Winterfest

President Skates read the permit. Security deposit was waived. It was moved by Mayor Connors to approve contingent upon approval of the remaining reviewing departments, and seconded by President Skates. The motion passed 9-0.

DATE 9/19/15 LOCATION Library Park USE Alzheimer's Walk, 9 AM to 1 PM

President Skates read the permit. It was moved by Alderman Kupsik to approve, and seconded by Commissioner Hartigan. The motion passed 9-0 to include special requests.

DATE 5/23/15 LOCATION St. Francis Church & School USE 5K Run

President Skates read the permit and DPW Winkler described the route. It was moved by Alderman Kupsik to approve if the Park Commission has the authority, and seconded by Commissioner Hartigan. The motion passed 9-0 after discussing if it is Council that approves road races.

DATE 5/25/15 LOCATION Seminary Park USE Family Picnic

President Skates read the permit. It was moved by Alderman Kupsik to approve, and seconded by Commissioner Hassler. The motion passed 9-0.

DATE 8/8/15-8/9/15 LOCATION Flat Iron Park USE Art in the Park

President Skates read the permit. It was moved by Alderman Kupsik to approve, and seconded by Commissioner Olsen. There was discussion of the new pavilion but no decision if it can be used at no cost to the event. The motion passed 9-0.

DATE 9/26/15 LOCATION Flat Iron Park USE Felix Wedding, 1 PM-6 PM

President Skates read the permit. It was moved by Mayor Connors to approve, and seconded by President Skates for the Gazebo. There may also be a tent. The motion passed 9-0.

DATE 9/26/15 LOCATION Library Park USE Hope Walk, 6 AM-2 PM

President Skates read the permit. It was moved by Commissioner Hartigan to approve, and seconded by Commissioner Quickel. The motion passed 9-0.

Park Assignments/Repair Update/Maintenance:

None.

NEW BUSINESS

None.

OLD BUSINESS

Park Use and Open Space Plan-Final Discussion and Recommendation to City Council. (This item was taken first out of order on a motion by President Skates and second by Commissioner Hassler. Motion passed 8-0.)

Mr. Slavney appeared to discuss the final draft of the plan. Commissioner Swanson inquired how long it was good for and the response was 5 years. Mr. Slavney said the final plan will be scheduled for approval in January of 2015. DPW Winkler commented on the document's thoroughness particularly the park impact fee analysis. It was moved by Alderman Kupsik to forward the plan to the Planning Commission and seconded by Commissioner Hartigan. During discussion Mayor Connors suggested making a recommendation to approve the plan of that is the intent of the Commission. Alderman Kupsik made an amendment to his prior motion to recommend endorsing the plan as part of his original motion. The amendment was seconded by Commissioner Hartigan and passed 9-0. The new main motion as amended passed 9-0.

Dog Park Update

DPW Winkler reported that the fence funded from park use fees was approved at Council on November 24th. He said he would be developing plans and bid documents this winter for spring of 2015 construction. No other action was taken. There was some discussion that the Park Commission needed to have rules and fees decided prior to opening the park.

Future Meeting Agenda Items-January 2015

- Dog park rules and fees.
- Flat Iron Park Pavilion rental rates.
- YMCA Tournament Fields Rental Agreement.

Adjourn:

It was moved by Mayor Connors and seconded by Commissioner Olsen to adjourn. The motion passed 9-0 and the meeting was adjourned at 7:28 PM.

Set Next Meeting Date:

The next regular meeting is tentatively scheduled for February 4, 2015.

Respectfully Submitted,

Daniel S. Winkler
Secretary

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)