



FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, DECEMBER 5, 2017 – 6:00 PM

CITY HALL, MEETING ROOM 2A

AGENDA

1. Call to Order by Alderman Kordus
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of November 21, 2017, as prepared and distributed
5. **Licenses & Permits**
 - a. Original 2017-2018 Operator's (Bartender) License application filed by Marie Elena Castro, Stacy J. Hudson, Anna Marie Abbott, and Candice Marie Jasper
6. **Piers, Harbor, & Lakefront Recommendations** – November 29, 2017 meeting:
 - a. Discussion/Action/Recommendation of Lake Geneva Boat Line, Inc. Contract Extension for one additional year with 3% increase and replacement of sales shack
 - b. Discussion/Action/Recommendation on 3% increase on Slip, Buoy and Rack Rental Rates
 - c. Discussion/Action/Recommendation on West Pier Camera installation for an amount not to exceed \$4,200 from the Lakefront Fund
 - d. Discussion/Action/Recommendation on 2018 Water Safety Patrol Lifeguard Agreement for \$34,955.00
7. **Personnel Recommendations** – Pending December 5, 2017 meeting
 - a. Discussion/Action/Recommendation on Employee Health Benefits costs and programs including:
 - i. Claims Paid 6 Month Rolling Average
 - ii. Aurora Clinic
 - iii. Pricing Fully Insured plans including direct plans and the State Health Plan
 - iv. Employee Premium Contribution
 - v. Spousal Surcharge
 - b. Discussion/Recommendation of Revised City Organizational Chart with revisions for City Hall and Library
 - c. Discussion/Recommendation of Resolutions for 2018 Pay Scale Grades and Pay Scale
8. **Discussion/Action/Recommendation on the City's Short-term Rental Ordinance and corresponding State Law Change**
9. **Discussion/Action/Recommendation of Geneva Lake Environmental Agency (GLEA) Agreement Responsibilities, and Funding**
10. **Discussion/Action/Recommendation of Beach Operating Hours for 2018 Budget**

11. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$567.44
- c. Regular Bills in the amount of \$142,083.43

12. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

Posted 12/01/2017 4:30pm

cc: Committee Members, Mayor & remaining Council, Administrator, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE MINUTES

TUESDAY, NOVEMBER 21, 2017 – 6:00 PM

4.

CITY HALL, MEETING ROOM 2A

Call to Order by Alderman Kordus

Roll Call: Present: Ald. Kordus, Skates, Halverson, Hedlund, Howell Also Present: Mayor Kupsik, Admin Oborn

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve the Regular Finance, License and Regulation Committee Meeting minutes of November 7, 2017, as prepared and distributed

Ald. Skates motion to approve the November 7, 2017 minutes, second by Hedlund. Motion carried 5 to 0.

Licenses & Permits

Amend “Class “B”/Class “C” Fermented Malt Beverage & Wine License to extend premises to include service of alcohol in auditoriums, lobby, event rooms, walkways, stage – all interior areas, Plaza media LLC d/b/a Geneva Theater, 244 Broad St., Shad Branen *(Police Chief and Building Inspector will only approve the application if the front and back outside sidewalk areas, and entryways are removed).*

Ald. Hedlund motion to approve the amended license for all of the interior areas of the building, second by Skates.

Motion carried 5 to 0.

Original 2017-2018 Operator’s (Bartender) License application filed by Leah Ellen Selby, James Gray, Varsha K. Shah, Jake M. Meredith, and Sabrena Renee Dukes.

Ald. Skates motion to approve operator’s licenses, second by Halverson. Motion carried 5 to 0.

Public Works Recommendations – Pending November 21, 2017 meeting:

Discussion/Recommendation on Awarding the 2017 White River Disc Golf Course Pedestrian Bridge Project to Sonrise Construction in an amount not to exceed \$45,716.00

Ald. Skates motion to approve awarding the project to Sonrise Construction, second by Hedlund. Motion carried 5 to 0.

Discussion/Recommendation on the Wil-Surge Electric Inc. TIF Escrow Draw Request No. 2 in the amount of \$43,810.00 for the Main Street Widening Project - Lighting Contract

Ald. Hedlund motion to continue the TIF Escrow Draw Request No. 2, second by Howell. Motion carried 4 to 1. Ald. Kordus didn’t approve.

Discussion/Recommendation on the Kapur & Associates TIF Escrow Draw Request No. 6 in the amount of \$17,868.42 for the Main Street Widening Project – Engineering Contract

Ald. Skates motion to approve Escrow Draw Request No. 6, second by Hedlund. Motion carried 5 to 0.

Discussion/Recommendation on Kapur Main Street Widening Change Order No. 1 and payment request in the amount of \$2,847.08 to be funded from 2017 Street Improvement Project

Ald. Skates motion to approve Main Street Widening Change Order No. 1 and payment request in the amount of \$2,847.08 to be funded from 2017 Street Improvement Project, second by Hedlund. Motion carried 5 to 0.

Discussion/Recommendation of awarding the Additions & Alterations to the Existing Lake Geneva / Flat Iron Park Visitors' Center Building Project to Glen Fern Construction, LLC for \$156,000 with the City cost not to exceed \$115,993.73 for the Public Restrooms Additions & Alterations from the 2017 Capital Projects Fund and the Visit Lake Geneva cost not to exceed \$40,006.26 for the Visitors Center Additions & Alterations

Ald. Skates motion to approve awarding the Additions & Alterations to the Existing Lake Geneva / Flat Iron Park Visitors' Center Building Project to Glen Fern Construction, LLC, second by Hedlund. Motion carried 5 to 0.

Discussion/Recommendation on Glen Fern Construction, LLC Change Order No. 1 in the amount of \$1,907.00 with the City cost not to exceed \$1,700.00 from the 2017 Capital Projects Fund and the Visit Lake Geneva cost not to exceed \$207.00

Ald. Skates motion to approve, second by Hedlund. Motion carried 5 to 0.

Discussion/Recommendation on renewal of Annual Maintenance Agreement with Automated Parking Technologies LLC in an amount not to exceed \$62,900.00

Ald. Howell motion to approve, second by Halverson. Motion carried 5 to 0.

Discussion/Recommendation on Lake Geneva Tourism Commission Request to Amend Room Tax Reporting Form to include optional reporting of # of room nights rented in Month

Ald. Skates motion to approve, second by Hedlund. Motion carried 5 to 0.

Discussion/Recommendation of City Hall Office Changes not to exceed \$7,000 for Projector/Screen and office furniture from 2017 Capital Projects Fund

Ald. Howell motion to approve, second by Skates. Motion carried 5 to 0.

Discussion/Recommendation of Building & Zoning Office Kyocera Printer for 5 Year lease at \$118.74 per month from Rhyme Business Products

Ald. Howell motion to approve, second by Skates. Motion carried 5 to 0.

Discussion/Recommendation of iWorQ Building Inspection & Zoning Software for \$7,000 from the Equipment Replacement Fund

Ald. Hedlund motion to approve, second by Kordus. Motion carried 5 to 0.

Schedule of Fees Resolution Changes from the Budget Workshop:

Discussion/Recommendation on Revised Fire Inspection Fees

Ald. Hedlund motion to approve, second by Skates. Motion carried 5 to 0.

Discussion/Recommendation on Revised Building Inspection Fees

Ald. Hedlund motion to approve Administrator Oborn to bring resolution to council, second by Skates. Motion carried 5 to 0.

Presentation of Accounts

Purchase Orders (none)

Prepaid Bills in the amount of \$13,411.20

Ald. Kordus motion to approve, second by Halverson. Motion carried 5 to 0.

Regular Bills in the amount of \$253,298.62

Ald. Skates motion to approve, second by Hedlund. Motion carried 5 to 0.

Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to City property at Edwards Blvd and Sheridan Springs Road

Ald. Kordus motion to approve going into closed session to include the Mayor & Administrator, second by Hedlund. Motion carried 5 to 0 via Roll Call at 6:36 pm.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Ald. Kordus motion to approve returning to open session, second by Halverson. Motion carried 5 to 0 via Roll Call at 6:42 pm

Ald. Kordus motion to approve offer to Karen Hall as discussed, second by Howell. Motion carried 5 to 0.

Adjournment

Ald. Skates motion to adjourn at 6:44pm, second by Halverson. Motion carried 5 to 0.

/s/ Blaine Oborn, City Administrator/Secretary

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

Posted 11/28/2017 5:00 pm

cc: Committee Members, Mayor & remaining Council, Administrator, Attorney

City of Lake Geneva

Licenses Issued Between 12/12/2017 and 12/12/2017

Date: 12/01/2017

Time: 9:08 AM

Page: 1

5. a.

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>			<u>Total</u>
12/12/2017	2017 -418	Marie Elena Castro Employer: The Red Geranium Restaurant /	1201 South Wells 393 N. Edwards Blvd.	Apt. A Lake Geneva, WI 53147	Lake Geneva, WI 5	50.00
12/12/2017	2017 -420	STACY J. HUDSON Employer: Maya Geneva Inc.	750 ANN ST 605 Williams St	APT EAST Lake Geneva, WI 53147	Lake Geneva, WI 5	50.00
12/12/2017	2017 -419	Candice Marie Jasper Employer: Aldi Inc. (Wisconsin) DBA Aldi	1019 Maclean Rd. 200 N. Edwards Blvd.	Elkhorn, WI 53121 Lake Geneva, WI 53147		50.00
Operator's Regular			Count:	3	Totals for this Type:	150.00

City of Lake Geneva

Licenses Issued Between 12/12/2017 and 12/12/2017

Date: 12/01/2017

Time: 9:08 AM

Page: 2

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
Grand Totals:		Count:	6	\$150.00

From: Lake Geneva Boat Line [<mailto:lakegenevaboatline@gmail.com>]
Sent: Friday, October 20, 2017 12:14 PM
To: Dan Draper
Cc: Blaine Oborn; Doug Skates; Alan Kupsik
Subject: LAKE GENEVA BOAT LINE INC. Pier Lease Renewal

6. a.

Dan,

To follow up with our hallway talk Wednesday, I would like to renew my lease from the city titled "PIER LEASE" for the next term. This is a ten season lease, and currently runs through the 2021 season. This means I have four seasons left on the current lease and to renew my financing agreements with the bank I need to renew my lease with the city for the next term so I can stay current with my business plan. I have talked to Doug about having this on the agenda for November Piers & Harbors, and I would like to have an option for renewal when there are 5 years remaining moving forward. (Example: Renewal for 2022 through 2032 with option to renew in 2027 for the next term) Could this be implemented through an amendment to the current lease, or would it be better written into a new lease that I sign for the next term? I could meet with you to discuss the dates further if necessary, I wanted to present this to the Piers & Harbors committee at the November meeting so we can have it completed by the end of the year to secure my loans for the upcoming season. Let me know if you want me to meet with you to discuss, or if there is any more information you need from me.

Nautical Regards,

Kent

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Kenton C. Martzke

Lake Geneva Boat Line, Inc.

cell: 262-812-7035

boatelmers.com

PIER LEASE

THIS AGREEMENT, made this 12th day of March, 2012, by and between the CITY OF LAKE GENEVA, a municipal corporation, party of the first part, Lessor, hereinafter called the City, and LAKE GENEVA BOAT LINE, INC., a Wisconsin corporation, party of the second part, Lessee, hereinafter called the Company.

WITNESSETH:

1. That the said City does hereby lease and let to the said Company under all the terms and conditions hereinafter set forth the following described piers, office space, and other areas (hereinafter "rented premises." The rented premises described in paragraphs 1a and 1c are shown on the attached Exhibit B):

- a. The North Twenty-One feet (21') of the boat ramp which is located at the Northeast corner of the wall to the Riviera building, also commencing at the North edge of said ramp, thence North along the edge of the seawall Two Hundred Twenty feet (220') which shall include the current pier with the same dimensions and configuration located in riparian areas adjoining said seawall, provided that no piers may be extended to a length more than ninety feet (90') and in no way shall block or impede the flow of traffic in Fore Bay.
- b. The room used for storage in the northeast corner of the Riviera building.
- c. The seventy-two foot (72') pier located in the area described in paragraph 1(a) above,
- d. Pier No. 3, known as the East pier, together with such unobstructed and uninterrupted use as is reasonably necessary of the operation of the business of the Company and its use of the leased premises of the water adjacent, under, and surrounding said Pier, including the bed of the lake and the air space above the surface. The City shall maintain said Pier and maintain and operate all outside lighting on and connected with the leased premises. Company shall not make any changes to Pier nor construct any structure on, near or under the pier without obtaining City approval in advance. The use of Pier N. 3 is subject to the provisions of paragraph 2 below.

2. The Company will have the right to use the west side of Pier 3 which shall be used for daytime public parking. It is understood the Company will charge for daytime parking. It is further understood that the Company shall be allowed the use of Pier 3 for overnight parking. It is understood that the Company may charge for overnight parking. The aforesaid leased premises shall be for the exclusive use by the Company for dockage and the transaction of business necessary and convenient in the conduct of its charter and boat business, except that the area described in subparagraph "d" above, shall be used in common with the general public who may use the pier, including fishing to the extent that that activity does not interfere with the Company's business. Nothing herein contained is intended to create any rights in the general public that do not already exist. Subject to maintenance and special events authorized by the City, the Company shall have complete, free, uninterrupted and unobstructed access to the leased premises over and above all approaches leading to said premises either by the walks on the East and West side of the Riviera building and to Wrigley Drive and Broad Street or through the concourse running from the North and South of the Riviera building when said concourse is open to the public and not secured by security gates or devices.

3. The Company must comply with DNR regulations pertaining to the fueling of boats on inland lakes. This includes having a proper caddy for transporting the fuel from a vehicle to the boats and the removal of the caddy from the premises. The fuel caddy cannot remain on the premises except for the actual fueling of the boats. Lessee shall comply with all City fire and safety regulations. Any costs incurred due to injury to persons or property shall be borne solely by the Company. Company shall assume full and complete liability for damage to persons or property for any leakage from the tanks, or damage emanating from such equipment, and shall be solely responsible for any and all damages resulting from any leakage, use or maintenance of any fuel tanks, excepting any damages caused by the City or the City's agents, employees or contractors. Further, Company shall indemnify and hold City harmless from any damage to any person including reasonable attorney's fees incurred by the City in defending any such claims or action for any claims arising out of the use or maintenance of any fuel tanks, and equipment owned and maintained by Company on City property.

It is expressly understood and agreed that Company shall have the exclusive right to use the above described areas for the following:

- a. Exclusive right to rent at Riviera premises power and other boats for boat rides, water skiing, fishing, motorized power boats not to exceed thirty feet (30') in length.
 - b. Exclusive right to rent at Riviera premises power and other boats for boat rides or rentals, water skiing and water sports in general from rented premises; boats not to exceed thirty feet (30') in length (exclusive of Gage Marine rights).
 - c. For the sale of marine supplies generally.
 - d. Exclusive right to rent at Riviera premises sailing craft, with or without motor, no limit on length.
 - e. Exclusive right at Riviera premises to carry passengers for hire in sailing craft, with or without motor, no limit on length.
 - f. To carry on all other activities necessary and incidental to the uses set forth above, including the right to maintain the existing ticket office on the 90-foot (90') pier described in paragraph 1(c) above. Provided, however, that no structure shall be erected upon any of the leased premises without the written permission of the City.
 - g. Company shall have the right to rent wave runners, jet skis, or similar personal watercraft.
4. The said Company shall not unreasonably obstruct the common ways and shall keep the premises in a neat, sanitary, and presentable condition at all times.
5. The said Company shall pay for its own electric lights on the facilities over which it has exclusive control on a metered basis.
6. Lake Geneva Boat Lines, Inc., is not responsible for wear and tear on the pier, but will be responsible for damage to piers by abuse of renters of equipment or employees. The Company will be responsible for normal cleaning and sanitation of the leased pier area, provided, however, the Company shall not have any cleaning or sanitation

responsibilities during the months of November, December, January, February and March of each year.

7. The term of this lease shall be ten (10) seasons, commencing April 1, 2012. The Company's seasoned occupancy of premises shall commence April 1 and ending November 15 of each year.

8. Rental payment for Pier NO. 3, and the other location describe in 1, a,b,c, and d, for the first year of this lease, shall be in the total amount of \$30,447.83 per year.

9 The parties agree that the rent for the above facilities described in this paragraph shall be adjusted upward annually at the rate of 3%.

10. The parties agree that parking in the Riviera Drive shall be limited to parking for loading and unloading only and shall be permitted only for the period of time posted by the sign in the loading and unloading area. No other parking shall be permitted.

11. All rents unless specified otherwise herein shall be paid in two (2) installments of one-half ($\frac{1}{2}$) each with the first installment due on July 15 of each Lease year and the second installment due on August 15 of each Lease year.

12. The said Company shall obtain public liability insurance in the aggregate amount of One Million and no/100 Dollars (\$1,000,000.00) covering the event of death or injury, and in the aggregate amount of One Hundred Thousand and no/100 Dollars (\$100,000.00) covering the event of property damage and said Company shall furnish a certificate of such insurance coverage to the City Clerk of the CITY OF LAKE GENEVA within fourteen (14) days of the execution of this Lease. The Company shall provide a current certificate of insurance that shall name the City as an additional insured and shall provide for a thirty (10) day notice in the event of cancellation.

13. The City shall not be held responsible or liable for any damage or loss to the Company's property.

14. It is definitely understood and agreed that if the said Company shall default in any of the covenants and agreements herein contained or shall fail to operate and use the premises for the purposes set forth above or shall fail to pay the rent when due, and, if the Company shall fail to cure the same within 14 days of written notice to the Company (provided, however, if the same cannot be reasonably cured within that time, then said time shall be reasonably extended provided the Company initiates said cure within said time and diligently pursues said cure), then the Common Council of the City of Lake Geneva may terminate this lease. The business of the Company is to be conducted in a business-like fashion insuring the safety of the public and the adherence to all local, state and federal ordinances or statutes. In the event the public safety is endangered or the public laws violated and if the Company shall fail to cure said endangerment or violation within 14 days of written notice to the Company (provided, however, if the same cannot be reasonably cured within that time, then said time shall be reasonably extended provided the Company initiates said cure within said time and diligently pursues said cure), then the Common Council of the CITY OF LAKE GENEVA may terminate this Lease.

15. It is further provided that no assignments or sale of the Company's rights under this Lease shall be made either by the Company or through voluntary assignment or bankruptcy, or under execution, and any attempt of voluntary or involuntary transfer shall render this Lease null and void.

16 It is agreed between the parties that construction of any new improvements by the Company may not be done without the written consent of the CITY OF LAKE GENEVA.

17. The Company agrees not to change any locks installed in doors, passages, service cabinets or other real estate without the express written of the City. In the event any locks or keys have been changed by the Company in the past, the City shall have the right to require said locks or keys to be returned to their original condition at Company's expense. The City shall also have the right to require keys to any Company

facility in the event of emergency including but not limited to fires or emergency repairs. The Company shall be responsible for all costs incurred for additional keys under this provision.

18. The Company shall have the right to remove all trade fixtures upon the termination of the Lease. Fixtures that have been attached to the building in any way may only be removed if any and all damages due to the attachment or removal can be corrected to the satisfaction of the City. Those fixtures that remain shall become the possession of the City following the Company's permanently vacating the premises. It is the responsibility of the Company to maintain their signs on the building in accordance with all applicable building and zoning regulations.

19. Any requirement in this Lease for approvals shall be deemed to require written approval from the appropriate party to the Lease. The officers or authorized agents or employees of the appropriate party to the Lease shall sign said approvals.

20. All parties have read this Lease and understand its terms and conditions and intend to be legally bound by all of the terms and conditions of the Lease.

21. It is understood and agreed by the parties that the facilities being leased are not public utilities.

22. If the premises leased hereunder or any part thereof is destroyed or damaged by tornado, fire or any other cause, the City agrees to promptly and expeditiously repair and restore the premises. The Company's rental charges and license fee payment under the License Agreement shall proportionately abate, in whole or in part based upon the damage or destruction until completion of the repairs or rebuilding.

IN WITNESS WHEREOF, the CITY OF LAKE GENEVA has caused this Lease to be executed by the Mayor of the CITY OF LAKE GENEVA, countersigned by the City Clerk, and sealed with its corporate seal, and the said LAKE GENEVA BOAT LINE, INC., has caused this Lease to be signed by its President, countersigned by its Secretary, and sealed with its

corporate seal, and all parties represent that each of the signers have full authority to execute the same.

In Presence of:

Dan E. Joch

CITY OF LAKE GENEVA

By: *J. Connors* 1/29/14
JIM CONNORS, MAYOR

Countersigned:

T. Neubeck 1-29-14
Tim Neubeck, City Clerk

Approved as to Form:

D. S. Draper
Daniel S. Draper, City Attorney

Lake Geneva Boat Line, Inc.

By: *K. Martzke* 1/30/14
Kent Martzke, President

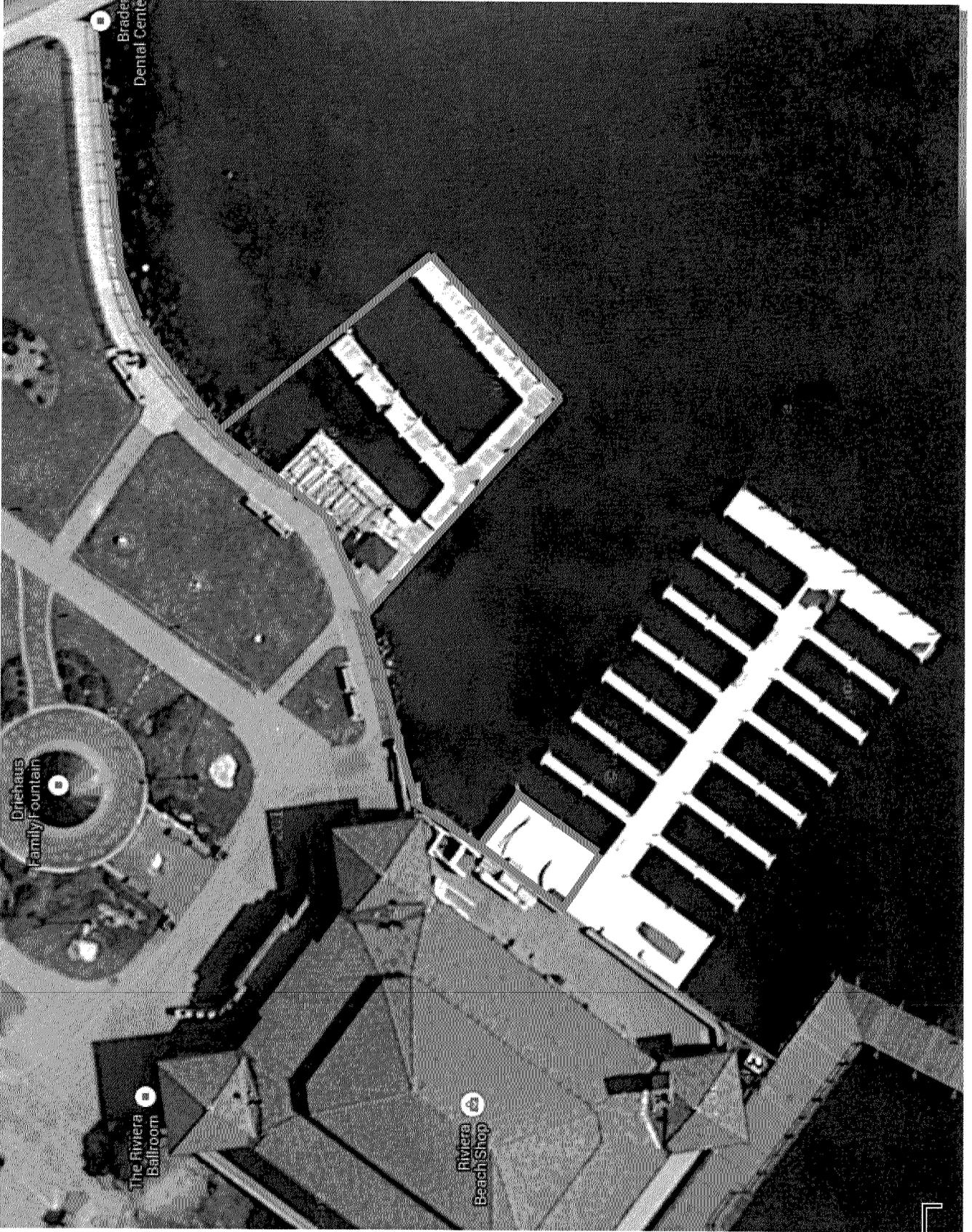
CORPORATE SEAL

Countersigned:

Secretary

*Copy AA-8 #15 given
- TW
AA-8 #11-13 given
5-22-13 TW*

EXHIBIT B



City of Lake Geneva
Lake Geneva Boat Line Inc. Lease
3% Annual Increase

Year	Amount
2012	30,447.83
2013	31,361.26
2014	32,302.10
2015	33,271.16
2016	34,269.29
2017	35,297.37
2018	36,356.29
2019	37,446.98
2020	38,570.39
2021	39,727.50
2022	40,919.33
2023	42,146.91
2024	43,411.32
2025	44,713.66
2026	46,055.07

**City of Lake Geneva
Slip, Buoy and Rack Rental Rates
2010-2017**

	Slips 20%		5%*		3%		0%		Proposed		Fontana 2016
	0% 2010	Buoys 3% 2011	2012	2013	2014	2015	2016	2017	3% 2018		
West End Pier - 24' Slip											
Resident	\$ 1,250	\$ 1,500	\$ 1,500	\$ 1,575	\$ 1,622	\$ 1,622	\$ 1,671	\$ 1,722	\$ 1,774	\$ 2,550	
Non-Resident Property Owner	1,875	2,250	2,250	2,363	2,433	2,433	2,507	2,583	2,661		
Non-Resident	2,500	3,000	3,000	3,150	3,244	3,244	3,342	3,443	3,547		
West End Pier - 26' Slip											
Resident	1,460	1,750	1,750	1,838	1,893	1,893	1,950	2,009	2,070	2,760	
Non-Resident Property Owner	2,080	2,550	2,550	2,678	2,758	2,758	2,841	2,927	3,015		
Non-Resident	2,710	3,250	3,250	3,413	3,515	3,515	3,621	3,730	3,842		
Lagoon Slip											
Resident	340	500	500	677	698	698	719	741	764		
Non-Resident Property Owner	780	1,000	1,000	1,129	1,163	1,163	1,198	1,234	1,272		
Non-Resident	1,040	1,500	1,500	1,575	1,622	1,622	1,671	1,722	1,774		
Buoys											
Resident	625	645	645	677	698	698	719	741	764	930	
Non-Resident Property Owner	1,040	1,075	1,075	1,129	1,163	1,163	1,198	1,234	1,272		
Non-Resident	1,460	1,500	1,500	1,575	1,622	1,622	1,671	1,722	1,774		
Dingy, Kayak and Paddleboard Racks											
Resident	105	110	110	116	119	119	123	127	131	283	
Non-Resident Property Owner	155	160	160	168	173	173	179	185	191		
Non-Resident	210	220	220	231	238	238	246	254	262		

6

6. b.

*= 2013 rates included changing lagoon slips to the same prices as buoys.



8

6. c.

West End Pier

This would include four exterior cameras mounted in the soffit of the restroom. A smaller (4 channel) video recorder would be housed in the heated utility room of the restroom.

Originally, the plan was to install 2 cameras on the light pole near the dinghy storage but supplying power to them would be expensive due to concrete surrounding the building. After meeting with Piers and Harbor Committee, the estimate was revised to include two vandal proof dome cameras mounting in the soffit facing the pier, one camera facing west toward the kayak rack and one camera facing north east toward the parking kiosk on Main St.

Due to its location, streaming live video to the PD would be difficult. Recorded video could be reviewed locally and retained for several weeks. In future phases, live remote access could be achieved by either installing internet service at the building (with monthly recurring expense) or creating a link to the existing city wireless network at the Riviera or Library.

West End Pier (R2)

(Cameras in Soffit only)

\$ 4,149.00

1	Cameras	ACTi KCM-Series KCM-7111	4	\$ 550.00	\$ 2,200.00
2	Camera Housing	na		\$ -	\$ -
3	Housing Bracket	na		\$ -	\$ -
3	Wireless Link	na		\$ -	\$ -
4	Camera Housing Heater power supply	TBD	1	\$ 80.00	\$ 80.00
5	Camera POE injectors	na	0	\$ -	\$ -
6	Network Video Recorder (NVR)	FLIR DNR400 Series 4-Channel 5MP NVR with 2TB	1	\$ 599.00	\$ 599.00
7	Exterior Grade Cat5e	Cat5e Outdoor Above Ground Bulk Cable	0	\$ 50.00	\$ -
8	Exterior grade Cat5e connectors				
9	18/2 Shielded Power and control cable		0	\$ 0.14	\$ -
10		Misc Mounting Hardware		\$ 350.00	\$ 350.00
11		Misc Shipping		\$ 20.00	\$ 20.00
12		Labor (est)			\$ 900.00

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



A handwritten number "9" is enclosed within a hand-drawn circle.

6. d.

Memorandum

Date: November 28, 2017

To: Piers, Harbor and Lakefront Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Action/Recommendation on 2018 Water Safety Patrol Lifeguard Agreement

Attached is the proposed 2018 Water Safety Patrol Lifeguard Agreement with the Geneva Lake Water Safety Committee, Inc. for \$34,955.00. This is the same schedule as last year and a 3% (\$1,065.00) increase. Also attached is the proposal for extending lifeguard hours to 7:00 PM for an additional \$4,910.

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc., est. 1920
P.O. Box 548; 451 Outing St., Williams Bay, WI 53191
Phone: 262-245-6577; Fax: 262-245-6640
e-mail: wspatrol@sbcglobal.net; web: watersafetypatrol.org

Lifeguard Services Agreement for the 2018 Summer Season The Geneva Lake Water Safety Patrol agrees to provide services to the City of Lake Geneva based on the following description:

Service Description and Dates of Service:

***REGULAR SEASON:** Three lifeguards (overlapping shifts) on weekdays and four lifeguards (overlapping shifts) on weekends/holidays from **June 2** through **Aug. 26**. Hours of coverage: **9:30am to 6:00pm (10:00am to 5:00pm after Aug. 19)**.

***PEAK SEASON:** A fifth lifeguard to be added on weekends/holidays for the dates of **June 23-Aug. 5**.

***EARLY & LATE SEASON:** Three lifeguards (overlapping shifts) on weekends for the dates of **May 26-28 (Memorial Day) and Sept. 1-3 (Labor Day)**. Hours of coverage: **10:00 am to 5:00pm**.

Weather: In cases of dangerous, questionable, rainy or cold weather conditions, the lifeguard(s) may be dismissed early or temporarily at the discretion of the Water Safety Patrol management. Also, if the Beach management closes down the beach house, the lifeguards may be dismissed. A "Swim at Your Own Risk" policy is in effect whenever lifeguards are not present on the beach, and the city of Lake Geneva is responsible for posting signs to that effect.

Training, Boat Crew back-up, etc: Water Safety Patrol to provide back-up emergency services with its Boat Patrol. Lifeguards will be able to activate emergency protocol through two-way radios connected in with Water Safety Patrol dispatchers and Boat Patrol. Training will be conducted throughout the summer both on the beach and at Water Safety Patrol Headquarters. Emergency practice drills will be conducted regularly by Water Safety Patrol management, and lifeguards will be tested on use of emergency equipment, etc. Lifeguards are to fill out reports for any rescues, pull-outs, or significant injuries.

Costs for services described above:

Lifeguard Services for the above dates.....	\$25,315.00
Liability Insurance.....	\$3885.00
Workman's Compensation.....	\$ 595.00
Uniforms.....	\$ 555.00
First-Aid Supplies.....	\$ 360.00
Swimming Lessons.....	\$4160.00
New megaphone.....	\$ 85.00

Total: \$34,955.00

Payment: Payment due by July15, 2018

Authorized Signatures:

City of Lake Geneva: _____ date: _____

Print: _____ title: _____

Water Safety Patrol: Ted Pankau date: 10/25/2017
Ted Pankau, Director

Please return signed agreement to Water Safety Patrol by Dec. 15, 2017

Water Safety Patrol

Geneva Lake Water Safety Committee, Inc., est. 1920
P.O. Box 548; 451 Outing St., Williams Bay, WI 53191
Phone: 262-245-6577; Fax: 262-245-6640
e-mail: wspotrol@sbcglobal.net; web: watersafetypatrol.org

Lifeguard Services Agreement for the 2018 Summer Season

The Geneva Lake Water Safety Patrol agrees to provide services to the City of Lake Geneva based on the following description:

Service Description and Dates of Service:

***REGULAR SEASON:** Four lifeguards (overlapping shifts) on weekdays and four lifeguards (overlapping shifts) on weekends/holidays from **June 2** through **Aug. 26**. Hours of coverage: **9:30am to 7:00pm (10:00am to 6:00pm after Aug. 19)**.

***PEAK SEASON:** A fifth lifeguard to be added on weekends/holidays for the dates of **June 23-Aug. 5**.

***EARLY & LATE SEASON:** Three lifeguards (overlapping shifts) on weekends for the dates of **May 26-28 (Memorial Day) and Sept. 1-3 (Labor Day)**. Hours of coverage: **10:00 am to 6:00pm**.

Weather: In cases of dangerous, questionable, rainy or cold weather conditions, the lifeguard(s) may be dismissed early or temporarily at the discretion of the Water Safety Patrol management. Also, if the Beach management closes down the beach house, the lifeguards may be dismissed. A "Swim at Your Own Risk" policy is in effect whenever lifeguards are not present on the beach, and the city of Lake Geneva is responsible for posting signs to that effect.

Training, Boat Crew back-up, etc: Water Safety Patrol to provide back-up emergency services with its Boat Patrol. Lifeguards will be able to activate emergency protocol through two-way radios connected in with Water Safety Patrol dispatchers and Boat Patrol.

Training will be conducted throughout the summer both on the beach and at Water Safety Patrol Headquarters. Emergency practice drills will be conducted regularly by Water Safety Patrol management, and lifeguards will be tested on use of emergency equipment, etc.

Lifeguards are to fill out reports for any rescues, pull-outs, or significant injuries.

Costs for services described above:

Lifeguard Services for the above dates.....	\$30,135.00
Liability Insurance.....	\$3885.00
Workman's Compensation.....	\$ 595.00
Uniforms.....	\$ 645.00
First-Aid Supplies.....	\$ 360.00
Swimming Lessons.....	\$4160.00
New megaphone.....	\$ 85.00
Total:	\$39,865.00

Payment: Payment due by July15, 2018

Authorized Signatures:

City of Lake Geneva: _____ date: _____

Print: _____ title: _____

Water Safety Patrol: _____ date: _____
Ted Pankau, Director

Please return signed agreement to Water Safety Patrol by Dec. 15, 2017

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



Memorandum

7. a.

Date: December 1, 2017

To: Personnel Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Recommendation on Employee Health Benefits costs and programs including:

- a. Claims Paid 6 Month Rolling Average
- b. Aurora Clinic
- c. Pricing Fully Insured plans including direct plans and the State Health Plan
- d. Employee Premium Contribution
- e. Spousal Surcharge

- a. **Claims Paid 6 Month Rolling Average.** The updated report through October 2017 is pending.
- b. **Aurora Clinic.** The City Council on July 12, 2017 approved the Aurora Clinic Program with 12 hours per week with no deductible for employees and dependants on City Employee Health Plan. Janet J Teske, DNP, Director of Retail Clinics, Aurora Employer Clinics & Wellness at the time of approval said it would take about six months to set the Clinic up. She is progressing with secured space tentatively at the Aurora Lake Geneva Clinic with tentative hours of Mondays and Wednesdays 8:00 AM to Noon (12:00 PM) and Fridays 1:00 to 5:00. She had a candidate back out so she is still recruiting with a January 2018 projected opening. I will announce once the location, times and start date is finalized. There is capacity to expand from employees and dependants on City Employee Health Plan **to** all City Employees and all individuals on the City's Employees Health Plan. The availability for all employees will reduce absences due to sickness and streamline care visits.
- c. **Pricing Fully Insured plans including direct plans and the State Health Plan.** The City Council adopted Resolution 17-R56, "For Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program" on November 13, 2017. This action designates the Wisconsin Public Employers (WPE) Group Health Insurance Program to be the health insurance plan offered to eligible City of Lake Geneva employees effective January 1, 2018. Subsequent to the City Council's action, the Mayor on November 16, 2017 vetoed the adoption of Resolution 17-R56. The earliest that the City can now enroll in the WPE Group Health Insurance Program is April 1, 2018 with the previous underwriting still valid. The City could choose the zero deductible plan to avoid double deductibles for employees. I am still waiting for pricing on a fully insured plan from Anthem that would include Aurora (the health group used by most employees/retirees and their dependants). The issue with the State Plan is that the more affordable carriers to not have Aurora in their network.

My recommendation is that the City request underwriting for the State Plan in August 2018 with consideration of enrollment for January 1, 2019. The City could make a decision on enrollment in the State Plan in late September / early October when the 2019 rates come out.

- d. Employee Premium Contribution.** I have been directed to present an option for an employee premium contribution for the City employee health plan. The 2017/2018 Health Benefit Funding Rates (COBRA rate less the 2% for Admin) are \$1,310.57 for single and \$2,736.94 for Family. An optional employee premium contribution is 10% of the family COBRA rate for family coverage with the employee premium share of \$273.69 per month for family coverage and zero premium share for single coverage.
- e. Spousal Surcharge.** Attached is Resolution 17R49 setting the monthly surcharge on a spouse of an employee who is employed elsewhere and has health insurance available through their employer at 10% of the single COBRA rate currently at \$1,310.57 with the monthly working spousal surcharge at \$131.05 per month. The Personnel Committee could consider a higher amount with 25% at \$327.64 per month.

Resolution 17-R49

WHEREAS, on September 26, 2016, the City Council adopted a policy to impose a monthly surcharge on a spouse of an employee who is employed elsewhere and has health insurance available through their employer, and

WHEREAS, the monthly surcharge was established at 10% of the single COBRA rate, and

WHEREAS, the single COBRA rate at that time was \$1,308.40, and

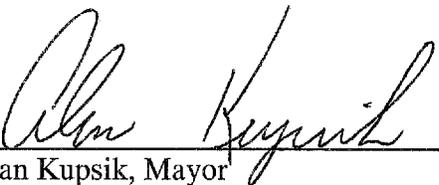
WHEREAS, the single COBRA rate will change to \$1,310.57 on July 1, 2017

NOW THEREFORE BE IT RESOLVED, that the single COBRA rate shall be \$1,310.57 as of July 1, 2017 and as of that date shall be used to determine the spousal surcharge, and

BE IT FURTHER RESOLVED, that the spousal surcharge of 10% of the single COBRA rate shall be based on the then current single COBRA rate as established from time to time.

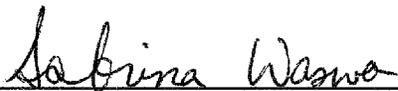
Adopted this 26th day of June, 2017.

APPROVED:



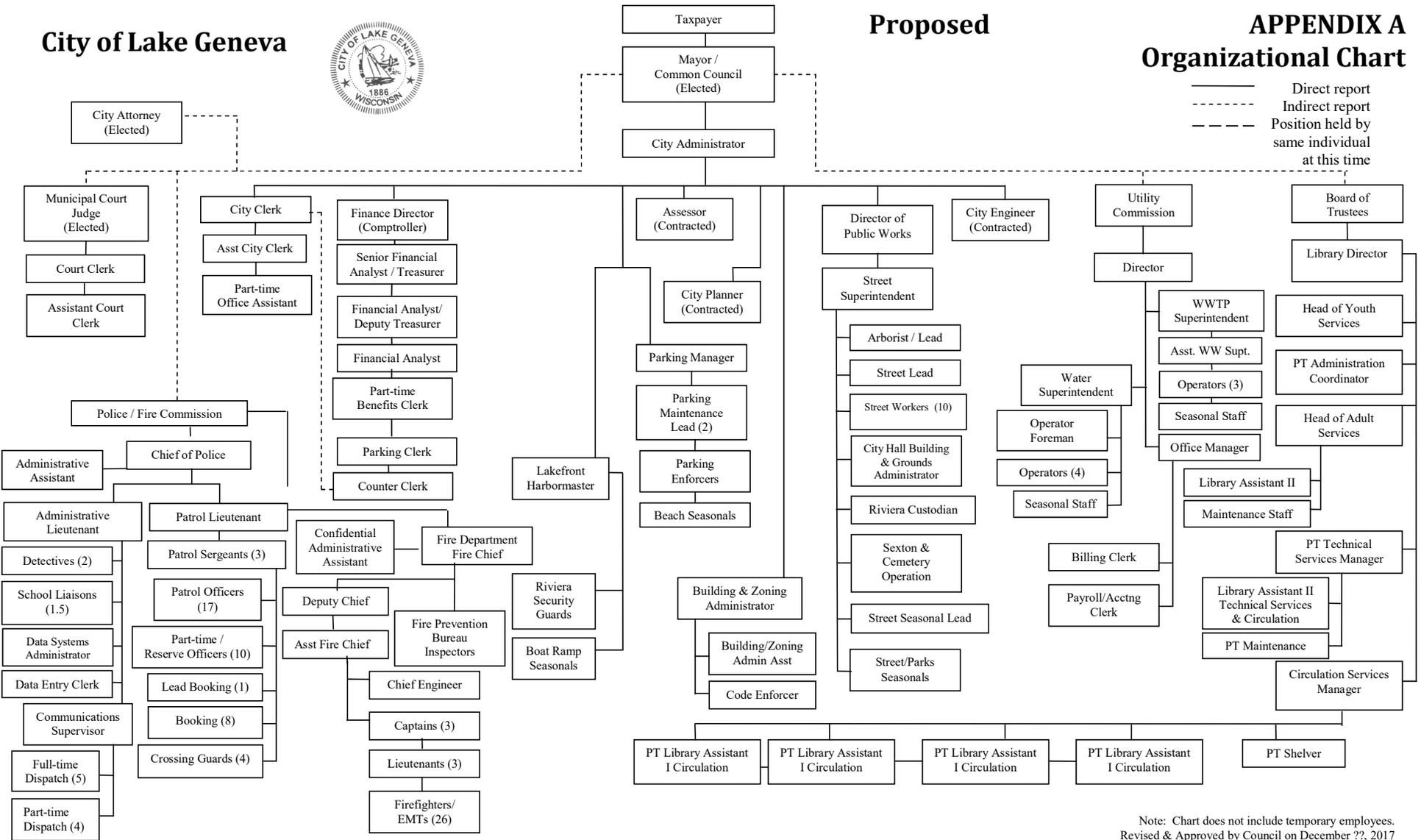
Alan Kupsik, Mayor

ATTEST:



Sabrina Waswo, City Clerk

City of Lake Geneva



Note: Chart does not include temporary employees. Revised & Approved by Council on December ??, 2017

Resolution 17-R63

The Common Council of the City of Lake Geneva hereby establishes the following Pay Scale Grades and Pay Scale for the following Full-time Non-Represented Employees for the 2018 Budget Year effective January 1, 2018:

7. c.

Position	Assigned Pay Scale Grade	Grade Salary Range		
		Min	Mid	Max
Full Time Salaried Staff:				
City Administrator	21	85,100.45	97,865.52	110,630.59
Police Chief	19	75,739.10	87,099.97	98,460.83
Finance Director (Comptroller)	18	71,451.98	82,169.78	92,887.58
Director of Public Works	18	71,451.98	82,169.78	92,887.58
Police Administrative Lieutenant	17	67,407.53	77,518.66	87,629.79
Police Patrol Lieutenant	16	63,592.01	73,130.81	82,669.61
Police Sergeant*	14	56,596.66	65,086.16	73,575.66
Building & Zoning Administrator	14	56,596.66	65,086.16	73,575.66
City Clerk	13	53,393.08	61,402.04	69,411.00
Parking Manager	12	50,370.83	57,926.45	65,482.08
PD Communications Supervisor*	10	44,829.86	51,554.34	58,278.81
PD Data Systems Administrator*	7	37,640.01	43,286.01	48,932.02
PD Administrative Assistant*	7	37,640.01	43,286.01	48,932.02
PD Dispatchers*	6	35,509.45	40,835.86	46,162.28
PD Data Entry*	6	35,509.45	40,835.86	46,162.28
Full time Hourly Staff:				
Sr. Financial Analyst (Treasurer)	14	27.2099	31.2914	35.3729
Street Dept. Superintendent	14	27.2099	31.2914	35.3729
Street Dept. Arborist/Lead	11	22.8460	26.2729	29.6998
Street Dept. Lead	10	21.5528	24.7857	28.0187
Financial Analyst/Deputy Treasurer	9	20.3328	23.3828	26.4327
Financial Analyst	9	20.3328	23.3828	26.4327
Assistant City Clerk	9	20.3328	23.3828	26.4327
Cemetery Sexton	8	20.3328	23.3828	26.4327
Heavy Equipment Operators	8	20.3328	23.3828	26.4327
Equipment Operators	7	18.0962	20.8106	23.5250
Cemetery Equipment Operator	7	18.0962	20.8106	23.5250
Building & Grounds Administrator	7	18.0962	20.8106	23.5250
Municipal Court Clerk	7	18.0962	20.8106	23.5250
Custodian	6	17.0718	19.6326	22.1934
Street Dept. Laborer	6	17.0718	19.6326	22.1934
Janitor	5	16.1055	18.5213	20.9372
City Hall Front Counter Clerk	4	15.1939	17.4730	19.7521
Building & Zoning Clerk	4	15.1939	17.4730	19.7521

Notes:

* Salaried Employees that receive Overtime.

Adopted this 11th day of December, 2017.

 ALAN KUPSIK, Mayor

 LANA KROPF, City Clerk

Resolution 17-R64

The Common Council of the City of Lake Geneva hereby establishes the following Pay Scale Grades and Pay Scale for the following Part-time Non-Represented Employees for the 2018 Budget Year effective January 1, 2018:

Position	Assigned Pay Scale Grade	Grade Salary Range		
		Min	Mid	Max
Permanent Part-time Staff - Salaried:				
City Attorney - 60%*	22	54,123.89	62,242.47	70,361.05
City Judge - 15%*	20	12,042.52	13,848.89	15,655.27
Fire Chief - 50%	17	33,703.76	38,759.33	43,814.89
Deputy Fire Chief - 8%	12	4,029.67	4,634.12	5,238.57
Assistant Fire Chief - 5%	10	2,241.49	2,577.72	2,913.94
Emergency Mgmt Deputy Director - 30%	10	13,448.96	15,466.30	17,483.64
Permanent Part-time Staff - Hourly:				
PD Part time Patrol Officer	9	20.3328	23.3828	26.4327
Harbormaster	7	18.0962	20.8106	23.5250
Benefits Clerk	7	18.0962	20.8106	23.5250
Code Enforcement Officer	5	16.1055	18.5213	20.9372
PD Reserves	5	16.1055	18.5213	20.9372
Part-time Dispatch	4	15.1939	17.4730	19.7521
FD Confidential Administrative Assistant	4	15.1939	17.4730	19.7521
Assistant Court Clerk	4	15.1939	17.4730	19.7521
PD Booking Officer	3	14.3339	16.4839	18.6340
Parking Maintenance Lead	2	13.5225	15.5509	17.5793
Parking Enforcement	1	12.7571	14.6706	16.5842
Videographer	1	12.7571	14.6706	16.5842
City Hall Office Assistant	0.8	11.3538	13.0568	14.7599
Chief Inspector poll workers per hour	0.4	8.9932	10.3422	11.6912
Poll Workers per hour	0.2	8.0039	9.2045	10.4051
Seasonal Part-time - Hourly				
Beach Supervisor	1	12.7571	14.6706	16.5842
Street Seasonal Lead	1	12.7571	14.6706	16.5842
Asst Beach Supervisor	0.9	12.0350	13.8402	15.6455
Boat Launch Attendants	0.8	11.3538	13.0568	14.7599
Riviera Security Guards	0.8	11.3538	13.0568	14.7599
Street Seasonal	0.6	10.1048	11.6205	13.1362
Beach Attendants	0.5	9.5328	10.9628	12.3927
Crossing Guards	0.5	9.5328	10.9628	12.3927

Notes:

* Receive COLA Increases instead of Merit Increase.

Adopted this 11th day of December, 2017.

ALAN KUPSIK, Mayor

LANA KROPF, City Clerk

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



8.

Memorandum

Date: December 1, 2017

To: Finance, License, and Regulation Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Action/Recommendation on the City's Short-term Rental Ordinance and corresponding State Law Change

The State Legislature recently passed Act 58/2017 (see attached) limiting local control of short-term rentals by preempting City zoning. I recommend that the City update the City's Short-term Rental Ordinances to recognize the zoning limitations and take advantage of allowed oversight. For just informational purpose at this time, I also attached information from one of many firms that assist with short-term rentals.

Wis. Stat. § 66.1014

This document is current through Act 58 of the 2017 Legislative Session

LexisNexis® Wisconsin Annotated Statutes > Functions and Government of Municipalities > Chapter 66. General Municipality Law > Subchapter X Planning, Housing and Transportation

Notice

⚠ This is a provisional document intended by LexisNexis® to provide a preview of recent legislative activity affecting this code section. The final version of this code section may be affected by prior or subsequent legislative enactments, revisions, or executive veto.

66.1014. Limits on residential dwelling rental prohibited.

(1) In this section:

- (a) "Political subdivision" means any city, village, town, or county.
- (b) "Residential dwelling" means any building, structure, or part of the building or structure, that is used or intended to be used as a home, residence, or sleeping place by one person or by 2 or more persons maintaining a common household, to the exclusion of all others.

(2)

- (a) Subject par. (d), a political subdivision may not enact or enforce an ordinance that prohibits the rental of a residential dwelling for 7 consecutive days or longer.
- (b) If a political subdivision has in effect on the effective date of this paragraph [LRB inserts date], an ordinance that is inconsistent with par. (a) or (d), the ordinance does not apply and may not be enforced.
- (c) Nothing in this subsection limits the authority of a political subdivision to enact an ordinance regulating the rental of a residential dwelling in a manner that is not inconsistent with the provisions of pars. (a) and (d).

(d)

1. If a residential dwelling is rented for periods of more than 6 but fewer than 29 consecutive days, a political subdivision may limit the total number of days within any consecutive 365-day period that the dwelling may be rented to no fewer than 180 days. The political subdivision may not specify the period of time during which the residential dwelling may be rented, but the political subdivision may require that the maximum number of allowable rental days within a 365-day period must run consecutively. A person who rents the person's residential dwelling shall notify the clerk of the political subdivision in writing when the first rental within a 365-day period begins.
2. Any person who maintains, manages, or operates a short-term rental, as defined in s. 66.0615 (1) (dk), for more than 10 nights each year, shall do all of the following:
 - a. Obtain from the department of agriculture, trade and consumer protection a license as a tourist rooming house, as defined in s. 97.01 (15k).

- b. Obtain from a political subdivision a license for conducting such activities, if a political subdivision enacts an ordinance requiring such a person to obtain a license.

History

2017 a. 59.

LexisNexis® Wisconsin Annotated Statutes
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End of Document

iCompass

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([HTTPS://WWW.ICOMPASSTECH.COM/BOOK-A-MEETING/](https://www.icompasstech.com/book-a-meeting/))



Short-term Rentals Management

With our partner, Host Compliance

We're pleased to bring you one of the latest local government technology innovations for leaders who are looking for ways to manage increased home-sharing activity in their communities. Our partner solution makes it easy for local governments to implement and enforce short-term rental rules.

HOST COMPLIANCE

https://www.hostcompliance.com?UTM_Source=iCompass

Modules available for short term rentals management

Monitor trends

Get a monthly report with aggregate statistics on short-term rental activity in your specific area

Identify addresses

Receive weekly reports with complete address information and screenshots of all identifiable short-term rentals in your jurisdiction

Track compliance

Bring short-term rentals into zoning and permit compliance with our systematic and automated mailing solution

Monitor rental activity

Improve tax compliance by identifying lodging, hotel and occupancy tax under-reporting

24/7 Short-term Rental Hotline

Improve your ability to resolve short-term rental related citizen concerns in real time with a 24/7 staffed telephone and email hotline

What challenge can we help you with today?

We're here to help

BOOK A MEETING

([HTTPS://WWW.ICOMPASSTECH.COM/BOOK-A-MEETING/](https://www.icompasstech.com/book-a-meeting/))

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CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com



9.

Memorandum

Date: December 1, 2017

To: Finance, License, and Regulation Committee

From: Blaine Oborn, City Administrator

Subject: Discussion/Action/Recommendation of Geneva Lake Environmental Agency (GLEA) Agreement Responsibilities, and Funding

During the 2018 Budget process, there was some concern raised with GLEA's priorities and funding formula. Any changes have to be a year in advance per the agreement, so now is the time to provide direction for 2019.

UNIFORM RESOLUTION

CREATING A LAKE MANAGEMENT AGENCY UNDER AND PURSUANT TO SECTION 66.0301 WIS. STATS.

The City of Lake Geneva, the Villages of Williams Bay and Fontana-on-Geneva Lake, and the Towns of Linn and Walworth enter into this agreement with each other under and pursuant to Section 66.03 of the Wisconsin Statutes to create an inter-municipal agency to be known as Geneva Lake Environmental Agency.

1. **Composition**
 - (a) The Agency Board of Directors shall be made up of one (1) representative from the governing body from each of the foregoing municipalities, who in the case of the City, shall be appointed by the Mayor; in the case of the Villages, shall be appointed by the President; and in the case of the Towns, shall be appointed by the Town Chairman. These appointments shall be approved by the governing body.
 - (b) Each municipal governing body of each municipality shall designate one (1) citizen representative who shall have the same powers and duties and shall act together with the municipal representative appointed in 1a above.
 - (c) Each municipality shall have one (1) vote. There shall be no fractional votes. In the event that the two representative from a given community can not come to an agreement, then it is the vote of the representative from the governing body whose vote shall be counted.

2. **Purpose**

The Geneva Lake Environmental Agency shall organize for the purpose of managing Geneva Lake. As a managing agency it shall have the following responsibilities:

 - (a) Conduct the necessary studies to collect quality data needed for making lake management decisions. This may include but not be limited to information on the Lake's
 - i. Physical characteristics
 - ii. Water quality
 - iii. Resources
 - iv. Lake use
 - v. Land use
 - vi. Protective measures
 - vii. Recreation and resource-related problems
 - viii. Recommendations to protect resources
 - (b) To provide for the dissemination of information on lakes issues and to provide a common voice to local and state governments, local organizations and interested private parties.
 - (c) To assist in establishing lake policies.

3. **By-Laws**

The following by-laws are hereby adopted:

 - (a) The main office of the agency shall be located within the watershed.

- (b) The Agency Board shall meet regularly once a month or at a frequency needed to carry out the functions and programs as set out in paragraph 2, all under and pursuant to authority from and guidance of the Agency, at such time and place within the watershed area as may be designated by the Board or by the Chairman, upon giving each member not less than twenty-four (24) hours notice. All meeting notices shall be posted.
- (c) The Annual meeting shall be held at such place and time as designated by the Chairman, for the report of the year's accomplishments and future plans. In place of an annual meeting the Agency shall offer to make an annual report to each municipality that financially supports the Agency.
- (d) A majority of municipalities shall constitute a quorum. Proxy voting shall not be permitted.

4. Officers.

- (a) The Board members shall annually elect a Chair, Vice-Chair and may elect a Secretary and Treasurer.
- (b) The Chair shall preside at all meetings. The Chair has authority to sign, execute and acknowledge, on behalf of the Agency, all contracts, leases, reports and all other documents or instruments necessary or proper to be executed in the course of the Agency's regular business, or which shall be authorized by the Board, and shall perform such other duties as may be prescribed by the Board from time to time.
- (c) The Vice-Chair, in the absence of the Chair or in the event of the Chair's inability to act, shall perform the duties of the Chair, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chair. The Vice-Chair shall perform such other duties and have such other authority as from time to time may be assigned to him by the Agency's Chair.
- (d) The Secretary shall keep the minutes of all meetings, see that all notices are duly given in accordance with the provisions of these By-Laws or directions of the Chair or the Board, be custodian of all records; and in general, perform all duties incident to the office of Secretary. If the Agency chooses not to have a secretary, then these responsibilities shall be the Director's or such staff as he designates.
- (e) The Treasurer shall give bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board shall determine. The treasurer shall have charge and custody of and be responsible for all funds of the Agency, receive and give receipt for monies paid to the Agency from any source whatsoever, deposit all such monies in the name of the Agency in a bank as shall be selected, and in general, perform all of the duties incident to the office of Treasurer, and have such other duties and exercise such other authority as from time to time may be delegated or assigned to him by the Chairman or the Board. If the Board chooses not to have a treasurer then these responsibilities shall be the Director.
- (f) The Board may at its discretion appoint the following standing committees each of which shall have three (3) members:
 - (1) Finance
 - (2) Public Relations
 - (3) Program Development
- (g) The Board may appoint ad hoc committees as are deemed necessary to support the efforts of the Agency.
- (h) Committees may be dissolved by a majority vote of the Board.

5. Contracts, Loans, Checks and Deposits.
- (a) Contracts. The Board may authorize any officer or agent to enter into any contract or execute or deliver any instrument in the name of and on behalf of the Agency. Such authorization shall be confined to specific instances. Each contract must be specifically authorized.
 - (b) Loans. No loan shall be contracted on behalf of the Agency and no evidences of indebtedness shall be issued in its name unless authorized by or under the authority of the Board. Such authorization shall be confined to specific instances. No loan shall be valid unless approval is secured from the municipalities that have formed the Agency. Each loan must be specifically authorized.
 - (c) Checks, Drafts, etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Agency shall be signed by such officer or officers, agent or agents, and in such manner as shall from time to time be determined by or under the authority of the Board.
 - (d) Deposits. All funds of the Agency not otherwise employed shall be deposited from time to time to the credit of the Agency in such bank as may be selected by or under authority of the Board.
6. Fiscal Year. The fiscal year of the Agency shall be the calendar year.
7. Professional Assistance.
- (a) The Board may hire such professional assistants as shall be necessary to carry out its duties and functions, such as:
 - (1) Attorney
 - (2) Engineer
 - (3) Limnologist
 - (4) Public Relations Advisor
8. Staff
- (a) The Board shall hire a Director whose duties shall be to direct and carry out the functions and programs as set out in paragraph 2, all under and pursuant to authority from and guidance of the Agency.
 - (b) The Director's salary shall be established annually by the Board and paid by the Agency.
 - (c) The Director, with Board approval, may hire additional staff as necessary to carry out the functions and programs.
9. The Chairman, with the advice and consent of the other members of the Board, may appoint a Public Advisory Group made up of permanent or seasonal residents of the watershed area to be consulted on any matters concerning the Agency's purposes which it may seek.
10. Each municipality shall share equally in the financial support of the Agency's annual budget as established by the Board except the Town of Walworth, which shall not be obligated to pay.
11. This agreement shall continue in force annually, without further notice, unless the Agency is provided with a 12 month written notice. If such notice is given by a municipality this agreement shall no longer be binding to the other communities.

Adopted by the various municipalities on:

December 8, 2003
Date



President, Village of Fontana-On-Geneva Lake

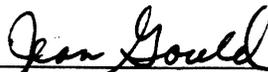


Attest: Village Clerk

12-2-03
Date



President, Village of Williams Bay



Attest: Village Clerk

12-1-03
Date



Mayor, City Of Lake Geneva



Attest: City Clerk

11-25-03
Date

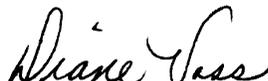


Chairman, Linn Town Board



Attest: Town Clerk

12/9/03
Date



Chairman, Walworth Town Board



Attest: Town Clerk

10/4/2017

Proposed Geneva Lake Environmental Agency 2018 Budget,

INCOME

	proj. 2017	2017 budget	2018 budget	\$ change	% change
4050 · Lake Geneva Receipts	20,000	20,000	20,000	0	0.0
4055 · Fontana Receipts	19,992	20,000	20,000	0	0.0
4060 · Linn Receipts	20,000	20,000	20,000	0	0.0
4065 · Williams Bay	20,000	20,000	20,000	0	0.0
Total 4070 · Grant Receipts	5,500	5,000	5,000	0	0.0
4075 · Ozone Monitoring Receipts (WDNR)	7,000	5,000	4,000	-1,000	-20.0
4100 · Donations	22,755	20,000	21,000	1,000	5.0
4110 · Interest Income	812	650	800	150	23.1
4150 · Misc. Income (Intern Fund)	1,970	13,856	27,459	13,603	98.2
Total Income	118,029	124,506	138,259	13,753	11.0

EXPENSES

6010 · Attorney Expense	500	500	500	0	0.0
6020 · Education/PR Expense	2,682	5,080	4,878	-202	-10.2
6050 · Equipment Expense	201	1,200	1,000	-200	-16.7
6060 · Conference/Membership Fees	345	500	500	0	0.0
6080 · Insurance Expense	2,900	3,000	3,000	0	0.0
6100 · Mileage Reimbursable	721	1,540	1,540	0	0.0
6110 · Office Expense	2,798	2,220	2,050	-170	-7.7
6130 · Telephone Expense	827	800	830	30	3.8
6200 · Rent Expense	4,290	4,380	4,500	220	5.0
6300 · SEP Expense	3,366	3,366	3,467	101	3.0
6400 · Testing Expense	23,633	22,709	34,762	12,053	34.7
6500 · Payroll Expense	75,683	79,111	81,132	2,021	2.6
6600 Well testing expense	-17	0	0	0	0.0
6900-Misc	100	100	100	0	0.0
Total Expense	118,029	124,506	138,259	12,692	10.2
Total Income	118,029	124,506	138,259		
Net Income	0	0	0		

10/4/2017

Proposed Geneva Lake Environmental Agency 2018 Line Item Budget,

INCOME

	proj. 2017	2017 budget	2018	\$ change	% change
4050 · Lake Geneva Receipts	20,000	20,000	20,000	0.00	0.0
4055 · Fontana Receipts	19,992	20,000	20,000	0.00	0.0
4060 · Linn Receipts	20,000	20,000	20,000	0.00	0.0
4065 · Williams Bay	20,000	20,000	20,000	0.00	0.0
4071 · GLA - Grant		4,000	4,000		
4072 · Grant Receipts LGGC (Lake Geneva Garden Club)		1,000	1,000		
Total 4070 · Grant Receipts	5,500	5,000	5,000	0.00	0.0
4075 · Ozone Monitoring Receipts (WDNR)	7,000	5,000	4,000	-1,000.00	-20.0
4100 · Donations	22,755	20,000	21,000	1,000.00	5.0
4110 · Interest Income	812	650	800	150.00	23.1
4150 · Misc. Income (Intern Fund)	1,970	13,856	27,459	13,603.00	98.2
Total Income	118,029	124,506	138,259	13,753.00	11.0

EXPENSES

6010 · Attorney Expense	500	500	500	0	0.0
6020 · Education/PR Expense					
6021 · Internet / Webpage Expense	60	60	108	48	80.0
6022 · Geneva Waters Expense	858	850	900	50	5.9
6024 · Ice-On Expense	61	100	100	0	0.0
6025 · Annual Mailing Expense	1,690	2,770	2,770	0	0.0
6027 · Education/PR Expense Other	13	1,300	1,000	-300	-23.1
Total 6020 · Education/PR Expense	2,682	5,080	4,878	-202	-4.0
6050 · Equipment Expense	201	1,200	1,000	-200	-16.7
6060 · Conference/Membership Fees	345	500	500	0	0.0
6080 · Insurance Expense	2,900	3,000	3,000	0	0.0
6100 · Mileage Reimbursable	721	1,540	1,540	0	0.0
6110 · Office Expense					
6111 · Postage	450	70	200	130	185.7
6112 · Office Supplies	2,193	2,100	1,750	-350	-16.7
6113-Office Expense- Other	155	50	100	50	100.0
Total 6110 · Office Expense	2,798	2,220	2,050	-170	-7.7
6130 · Telephone Expense	827	800	830	30	3.8
6200 · Rent Expense					
6210 · Office Rent Expense	3,300	3,600	3,600	0	0.0
6220 · Storage Expense	990	780	900	120	15.4

Total 6200 - Rent Expense	4,290	4,380	4,500	120	2.7
6300 - SEP Expense	3,366	3,366	3,467	101	3.0
6400 - Testing Expense					
6420 - Others (Projects) (local Macro PI)	853	200	11,000	10,800	5400.0
6430 - Lake / Outlet Testing					
6432 - State Lab of Hygiene, Stream	127	360	367	7	1.9
6433 - State Lab Of Hygiene, Lake	3,165	2,997	3,057	60	2.0
6434 - Plankton, Sweet and ZP'S Taxono	1,772	1,712	1,715	3	0.2
Total 6430 - Lake / Outlet Testing	5,064	5,069	5,139	70	1.4
6440 - Beach testing					
6441- Postage	699	340	660	320	94.1
6460 - USGS	16,500	16,500	17,363	863	5.2
6470 - Misc.	517	600	600	0	0.0
Total 6400 - Testing Expense	23,633	22,709	34,762	12,053	53.1
6500 - Payroll Expense					
6505 - Salary Expense, Director	56,099	56,099	57,782	1,683	3.0
6510 - Wage Expense, Bookkeeper	8,677	10,200	10,395	195	1.9
6515 - Wage Expense, Intern	5,470	7,050	7,050	0	0.0
6525 - FICA Expense (GLEA SS/Med Contribution)	5,374	5,611	5,755	144	2.6
6530 - SUTA Expense (WI Unemployment)	63	150	150	0	0.0
Total 6500 - Payroll Expense	75,683	79,111	81,132	2,021	2.6
Total 6600 Well testing expense	-17	0	0	0	0.0
6900-Misc	100	100	100	0	0.0
Total Expense	118,029	124,506	138,259	13,753	11.0
Total Income	118,029	124,506	138,259	13,753	11.0
Net Income	0	0	0	0	0.0

CITY OF LAKE GENEVA

626 Geneva Street
Lake Geneva, WI 53147
www.cityoflakegeneva.com



Memorandum

TO: Chairman Kordus and Finance, License & Regulation Committee

FROM: Sylvia Mullally, Parking Manager

DATE: November 2, 2017

RE: Discussion on FY18 Beach Revenue Options

Current Beach Rates	Lake Geneva	Fontana	Williams Bay
Children (6 years & under)	Free	Free	Free
Children (Between 6 & 12 years)	\$4.00	\$4.00	\$5.00
Adults (12 years & over)	\$7.00	\$8.00	\$8.00

Hours	Lake Geneva	Fontana	Williams Bay
With lifeguards	9a-5p	9a-9p	8a-5p
No lifeguards-Swim at own risk	After 5p	After 5p	After 5p

Option #1-Raising rate by \$1.00 -----\$40,000 potential additional revenue

- Increase beach rate for adults to \$8.00.
- In line with Fontana & Williams Bay rates
- No additional costs incurred; no additional risk of liability; no change to existing Lifeguard contract

Option #2-Extending by 1 hour-----Indefinable additional revenue

Additional Costs

- Additional staff wages: (\$4,515-\$5,000) estimated
- Additional costs for supplies, toiletries: (\$250-\$1000) estimated
- Additional costs if Lifeguard/Waterpatrol contract amended (\$4,370)

Breakeven analysis to cover additional expenses:

- Needed 645 additional adult attendees per season-\$4,515 -OR-
- Needed 1,129 additional 6-12yrs. attendees per season-\$4,516
- Double if adding Lifeguard

Option #3-Raising rate & extend by 1 hour---\$35,000 and indefinable additional revenue

- \$35,000 after additional costs (wages & supplies)
- Additional costs if Lifeguard/Waterpatrol contract amended (\$4,370)
- Additional revenue potential after 5:00pm (n/a) depends on additional attendance

**City of Lake Geneva
Finance, License, & Regulation Committee
December 5, 2017**

11. b.

**Prepaid Checks
11/20/17 - 12/01/17**

**Total:
\$567.44**

Checks over \$5,000:

DATE: 12/01/2017
TIME: 09:59:48
ID: AP450000.WOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

FROM 11/20/2017 TO 11/27/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								TOTAL --- ALL INVOICES:	0.00

FROM 11/29/2017 TO 12/01/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMAZO	AMAZON								
	8932-11/17			11/20/17		66448	11/29/17	516.68	516.68
	01	DVDS	9900005414						24.96
	02	PUBLIC CHAIR	9900005360						44.99
	03	TRAVEL CASES (11)	4599005960						115.39
	04	THERMAL ROLLS,WIPES,FLIP CHART	9900005211						146.16
	05	BATTERY CHARGER PORT	9900005514						29.81
	06	BATTERIES,FLASHLT,TRASH BAGS	9900005350						155.37
								VENDOR TOTAL:	516.68
PCP	PETTY CASH - POLICE DEPT								
	PETTY CASH-11/17			11/29/17		66449	11/29/17	50.76	50.76
	01	USPS	1121005312						45.50
	02	DUNN LUMBER-THREADLOCKER	1121005342						5.26
								VENDOR TOTAL:	50.76
								TOTAL --- ALL INVOICES:	567.44

City of Lake Geneva
Finance, License, & Regulation Committee
December 5, 2017

11. c.

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	<u>\$111,745.42</u>
2. Debt Service	20	<u>\$ -</u>
3. TID #4	34	<u>\$ -</u>
4. Lakefront	40	<u>\$1,119.46</u>
5. Capital Projects	41	<u>\$9,238.18</u>
6. Parking	42	<u>\$4,917.68</u>
7. Cemetery	48	<u>\$5,209.94</u>
8. Equipment Re	50	<u>\$3,419.53</u>
9. Library Fund	99	<u>\$5,975.67</u>
10. Impact Fees	45	<u>\$457.55</u>
11. Tourism Commis	47	<u>\$ -</u>
Total All Funds		<u>\$142,083.43</u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000
FINANCE, LICENSE, & REGULATION COMMITTEE
FLR Meeting Date: 12/4/17**

TOTAL UNPAID ACCOUNTS PAYABLE **\$142,083.43**

ITEMS > \$5,000

Municipal Property Insurance - Liability Insurance (Oct 2017-Sept 2018)	\$48,417.00
Vandewalle & Associates - Bike/Pedestrian Plan Engineering	\$8,426.44
Accurate Appraisal - 2017 Final Contract Payment	\$6,000.00
Vast Data Concepts LLC - Cemetery Data Input	\$5,095.57

Balance of Other Items **\$74,144.42**

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ACCUR	ACCURATE APPRAISAL LLC						
ACCAPP2017-4	08/09/17	01	15% OF CONTRACT-FINAL	1115405210		12/12/17	6,000.00
						INVOICE TOTAL:	6,000.00
						VENDOR TOTAL:	6,000.00
ACL	ACL SERVICES LLC						
201710-0	11/01/17	01	BLOOD DRAWS	1121005380		12/12/17	40.20
						INVOICE TOTAL:	40.20
						VENDOR TOTAL:	40.20
ADVANAU	ADVANCE AUTO PARTS						
7193732838963	11/24/17	01	SWITCH,FUSE, SPADE	1122005351		12/12/17	13.47
						INVOICE TOTAL:	13.47
						VENDOR TOTAL:	13.47
AMYS	AMY'S SHIPPING EMPORIUM						
11928	10/31/17	01	UPS-KELCHEN	1121005312		12/12/17	21.70
						INVOICE TOTAL:	21.70
14604	11/20/17	01	UPS-LAB SERVICES	1122005312		12/12/17	12.60
						INVOICE TOTAL:	12.60
14869	11/28/17	01	UPS-MALEK	1122005312		12/12/17	12.37
						INVOICE TOTAL:	12.37
						VENDOR TOTAL:	46.67
AT&T81	AT&T						
RE120117	12/01/17	01	262 R42-8188 663 1 CITY HALL	1116105221		12/12/17	285.21
		02	262 R42-8188 663 1-POLICE	1121005221			285.21
		03	262 R42-8188 663 1-COURT	1112005221			34.68
		04	262 R42-8188 663 1-METER	4234505221			34.68

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
REL20117	12/01/17	06	262 248-2264 368 9-FIRE DEPT	1122005221		12/12/17	358.98
		07	262 248-4567 367 1-911 MODEM	1121005221			247.10
		08	262 248-4715 125 4-CITY HALL	1116105221			296.60
		10	262 248-4913 601 4-STR FAX/DSL	1132105221			195.79
		12	262 249-5299 313 5-6 LIB LINES	9900005221			127.20
		13	262 249-5299 313 5-1 STR LINE	1132105221			21.19
		14	262 249-5299 313 5-COURT FAX	1112005221			21.19
		15	262 249-5299 313 5-CH ALARM	1116105221			42.38
		16	262 249-5299 313 5-CEM 1 LINE	4800005221			21.19
		17	262 249-5299 313 5-LOWER RIV	4055205221			21.19
		18	262 249-5299 313 5-UPPER RIV	4055105221			42.38
		19	262 249-5299 313 5-FIRE 2 LINE	1122005221			42.38
		20	262 249-5299 313 5-POL 3 LINES	1121005221			63.68
		21	262 248-6837 457 9-POL 911 CON	1121005221			132.42
						INVOICE TOTAL:	2,273.45
						VENDOR TOTAL:	2,273.45
AUROM	AURORA MEDICAL GROUP						
739141	11/28/17	01	DRUG TEST	1132105205		12/12/17	50.00
		02	DRUG TEST	1100001391			75.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
AUTOT	AUTO TECH CENTERS INC						
282884	11/09/17	01	TIRES	1121005361		12/12/17	1,084.16
						INVOICE TOTAL:	1,084.16
						VENDOR TOTAL:	1,084.16
BATT+	BATTERIES PLUS LLC						
P175026	11/22/17	01	BATTERIES	1121005399		12/12/17	63.84
						INVOICE TOTAL:	63.84

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BATT+	BATTERIES PLUS LLC						
P94731	10/25/17	01	BATTERIES (6)	4234505250		12/12/17	419.70
						INVOICE TOTAL:	419.70
						VENDOR TOTAL:	483.54
BLAIR	BLAIR FIRE PROTECTION						
8849	11/17/17	01	REPAIR ATTIC LEAK	1116105240		12/12/17	2,879.51
						INVOICE TOTAL:	2,879.51
						VENDOR TOTAL:	2,879.51
BREEZY	BREEZY HILL NURSERY						
I-210864	11/20/17	01	PLANTING MAINT-NOV	1152005362		12/12/17	4,344.15
						INVOICE TOTAL:	4,344.15
						VENDOR TOTAL:	4,344.15
BSL	BADGER STATE INDUSTRIES						
306-173312	11/17/17	01	PAPER TOWELS,TP	1122005351		12/12/17	58.44
		02	PAPER TOWELS	1151105240			33.22
		03	PAPER TOWELS,TP,TRASH LINERS	1116105350			189.08
						INVOICE TOTAL:	280.74
						VENDOR TOTAL:	280.74
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-378200	11/11/17	01	COMPRESSOR OIL	1122005351		12/12/17	3.19
						INVOICE TOTAL:	3.19
						VENDOR TOTAL:	3.19
CDW	CDW GOVERNMENT INC						
KWB5514	11/20/17	01	SPEAKERS	1124005310		12/12/17	10.50
						INVOICE TOTAL:	10.50

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CDW	CDW GOVERNMENT INC						
KWX7661	11/24/17	01	DVDS	1111005399		12/12/17	13.40
						INVOICE TOTAL:	13.40
						VENDOR TOTAL:	23.90
CES	CES						
LKG/042135	10/10/17	01	SWITCH	1152015350		12/12/17	66.24
						INVOICE TOTAL:	66.24
						VENDOR TOTAL:	66.24
CHILDS	CRAIG D CHILDS, PHD SC						
1926	11/26/17	01	NEW HIRE EVAL	1121005411		12/12/17	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
CINTAS	CINTAS CORP						
5009391347	11/20/17	01	BANDAGES,DISINFECTANT	1132105390		12/12/17	68.46
						INVOICE TOTAL:	68.46
						VENDOR TOTAL:	68.46
CITIE	CITIES DIGITAL						
41349	09/22/17	01	LASERFICHE SUPPORT-DEC	1114305382		12/12/17	69.42
		02	LASERFICHE SUPPORT-JAN-NOV	1100001610			763.58
						INVOICE TOTAL:	833.00
						VENDOR TOTAL:	833.00
DEMCO	DEMCO						
6244947	10/31/17	01	FOIL	9900005512		12/12/17	98.83
						INVOICE TOTAL:	98.83
						VENDOR TOTAL:	98.83

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DES	DATA EQUIPMENT SERVICES						
837	11/14/17	01	MODEM SVC-NOV	4234505221		12/12/17	1,035.00
						INVOICE TOTAL:	1,035.00
						VENDOR TOTAL:	1,035.00
DJSSC	DJS SCUBA LOCKER, INC						
52017	11/10/17	01	DIVE GEAR	5022005800		12/12/17	271.80
						INVOICE TOTAL:	271.80
						VENDOR TOTAL:	271.80
DUNN	DUNN LUMBER & TRUE VALUE						
704585	11/06/17	01	SLEDGE HAMMER, TAPE	1122005351		12/12/17	26.98
		02	DISCOUNT	1100004819			-1.35
						INVOICE TOTAL:	25.63
704590	11/06/17	01	CREDIT SLEDGE HAMMER, TAPE	1122005351		12/12/17	-26.98
		02	DISCOUNT	1100004819			1.35
						INVOICE TOTAL:	-25.63
704799	11/08/17	01	TIE DOWNS	4800005340		12/12/17	19.49
						INVOICE TOTAL:	19.49
704916	11/09/17	01	BULBS, BALLAST	9900005350		12/12/17	52.93
		02	DISCOUNT	9900004819			-2.65
						INVOICE TOTAL:	50.28
705242	11/13/17	01	GLOVES	4800005399		12/12/17	8.37
						INVOICE TOTAL:	8.37
705673	11/15/17	01	BLEACH, TAPE, CONNECTOR, PLUG	4055205350		12/12/17	27.03
		02	DISCOUNT	1100004819			-1.35
						INVOICE TOTAL:	25.68
705811	11/16/17	01	NUTS, BOLTS	1132105351		12/12/17	11.20

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
705811	11/16/17	02	DISCOUNT	1100004819		12/12/17	-0.56
						INVOICE TOTAL:	10.64
705881	11/17/17	01	MULTI TOOL	4055205350		12/12/17	31.96
		02	DISCOUNT	1100004819			-1.60
						INVOICE TOTAL:	30.36
706195	11/21/17	01	ELECTRIC TAPE	1132105340		12/12/17	13.96
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.26
706286	11/21/17	01	NUTS,BOLTS	1152005350		12/12/17	8.40
		02	DISCOUNT	1100004819			-0.42
						INVOICE TOTAL:	7.98
706298	11/21/17	01	NUTS,BOLTS	1152005350		12/12/17	2.76
		02	DISCOUNT	1100004819			-0.14
						INVOICE TOTAL:	2.62
706347	11/22/17	01	DRILL BITS,EYE BOLT	1132105340		12/12/17	42.07
						INVOICE TOTAL:	42.07
706641	11/27/17	01	OUTLET-BRUNK PAVILLION	1152005350		12/12/17	18.45
		02	DISCOUNT	1100004819			-0.92
						INVOICE TOTAL:	17.53
706797	11/28/17	01	DRILL DRIVER	1116105350		12/12/17	99.99
						INVOICE TOTAL:	99.99
706824	11/28/17	01	HOSE-1065 CAREY	1132105350		12/12/17	139.98
		02	DISCOUNT	1100004819			-7.00
						INVOICE TOTAL:	132.98
707084	11/30/17	01	XMAS TREE LIGHTS	1152005399		12/12/17	129.90

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
707084	11/30/17	02	CLEANING SUPPLIES-TRUCKS	1132105351		12/12/17	26.66
		03	DISCOUNT	1100004819			-1.33
						INVOICE TOTAL:	155.23
707142	11/30/17	01	XMAS TREE LIGHTS	1152005399		12/12/17	46.98
		02	DISCOUNT	1100004819			-2.00
						INVOICE TOTAL:	44.98
						VENDOR TOTAL:	661.46
DUO DUO SAFETY LADDER CORPORATION							
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
EBSCO EBSCO							
1553148	11/03/17	01	MAGAZINES	9900005412		12/12/17	4,299.05
						INVOICE TOTAL:	4,299.05
						VENDOR TOTAL:	4,299.05
ELKHO ELKHORN CHEMICAL CO INC							
594100	11/16/17	01	SOAP, SPRAY, CLEANERS	1116105350		12/12/17	221.51
						INVOICE TOTAL:	221.51
						VENDOR TOTAL:	221.51
FLOWE JIM FLOWER							
NOV 2017	11/30/17	01	186 MILES	1124005330		12/12/17	99.51
						INVOICE TOTAL:	99.51
OCTOBER 2017	10/26/17	01	190 MILES	1124005330		12/12/17	101.65
						INVOICE TOTAL:	101.65

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FLOWE	JIM FLOWER						
SEPTEMBER 2017	09/28/17	01	188 MILES	1124005330		12/12/17	100.58
						INVOICE TOTAL:	100.58
						VENDOR TOTAL:	301.74
FORD	FORD OF LAKE GENEVA						
56525	02/03/17	01	REPLACE BULBS-#203	1121005361		12/12/17	88.03
						INVOICE TOTAL:	88.03
57559C	04/17/17	01	OIL CHANGE-#202	1121005361		12/12/17	29.80
						INVOICE TOTAL:	29.80
58667	06/30/17	01	INSPECTION-#205	1121005361		12/12/17	20.95
						INVOICE TOTAL:	20.95
59022	07/26/17	01	MOUNT,BALANCE TIRES-#205	1121005361		12/12/17	65.92
						INVOICE TOTAL:	65.92
60083	10/05/17	01	OIL CHANGE- #205	1121005361		12/12/17	30.95
						INVOICE TOTAL:	30.95
60503	11/09/17	01	INJECTORS-AMB #1	1122005240		12/12/17	3,538.47
						INVOICE TOTAL:	3,538.47
60540	11/07/17	01	OIL CHANGE-#203	1121005361		12/12/17	43.45
						INVOICE TOTAL:	43.45
60650	11/15/17	01	BRAKES-#206	1121005361		12/12/17	781.10
						INVOICE TOTAL:	781.10
60791	11/27/17	01	OIL CHANGE-#207	1121005361		12/12/17	30.09
						INVOICE TOTAL:	30.09
						VENDOR TOTAL:	4,628.76
GENAU	GENEVA AUTO BODY						

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GENAU	GENEVA AUTO BODY						
25584	10/31/17	01	NEW WINDSHIELD #202	1121005245		12/12/17	393.75
						INVOICE TOTAL:	393.75
						VENDOR TOTAL:	393.75
GENON	GENEVA ONLINE INC						
1056622	12/01/17	01	EMAIL SVC-DEC	1121005221		12/12/17	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	39.00
HENRYS	HENRY SCHEIN INC						
47226852	11/06/17	01	SCOPES,BLANKETS	1122005810		12/12/17	22.50
						INVOICE TOTAL:	22.50
47279365	11/07/17	01	SODIUM CHLORIDE	1122005810		12/12/17	2.78
						INVOICE TOTAL:	2.78
47374327	11/10/17	01	FOIL BLANKETS	1122005810		12/12/17	1.56
						INVOICE TOTAL:	1.56
						VENDOR TOTAL:	26.84
HOME	HOME DEPOT CREDIT SERVICES						
5297 11/17	11/21/17	01	DAMP-RID,RUBBER PACKING	4234505250		12/12/17	14.13
		02	FOUNTAIN PARTS	1152005352			73.61
						INVOICE TOTAL:	87.74
						VENDOR TOTAL:	87.74
INITIAL	INITIAL DESIGNS						
6459	11/15/17	01	RESERVE CORP SHIRTS	1129005414		12/12/17	524.19
						INVOICE TOTAL:	524.19
						VENDOR TOTAL:	524.19

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INTERS	INTERSPIRO, INC						
149220	11/20/17	01	DIVE EQUIPMENT	5022005800		12/12/17	57.73
						INVOICE TOTAL:	57.73
						VENDOR TOTAL:	57.73
JAMES	JAMES IMAGING SYSTEMS INC						
786168	11/17/17	01	TOSH ES3555-OCT OVERAGE	1121005531		12/12/17	106.19
						INVOICE TOTAL:	106.19
786169	11/17/17	01	TOSH ES357-NOV	1121005531		12/12/17	39.68
						INVOICE TOTAL:	39.68
						VENDOR TOTAL:	145.87
JEFFE	JEFFERSON FIRE & SAFETY INC						
241990	10/30/17	01	SCBA MASK-DRUG UNIT	1121005342		12/12/17	493.91
						INVOICE TOTAL:	493.91
						VENDOR TOTAL:	493.91
JERRY	JERRY WILLKOMM INC						
235540	11/10/17	01	1500 GALS GAS	1132105341		12/12/17	3,688.50
						INVOICE TOTAL:	3,688.50
						VENDOR TOTAL:	3,688.50
KOCOUCO	KOCOUREK PROPERTY HOLDINGS LLC						
CLAIM-SUBWAY BLDG	11/30/17	01	REF INS CLM #WM000642460170	1100004840		12/12/17	750.00
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00
LANGU	LANGUAGE LINE SERVICES						
4184960	10/31/17	01	INTERPRETER-PHONE	1121005140		12/12/17	5.81
						INVOICE TOTAL:	5.81
						VENDOR TOTAL:	5.81

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LARK	LARK UNIFORM OUTFITTERS INC						
254405	11/02/17	01	UNIFORM-WALSER	1121005138		12/12/17	22.99
						INVOICE TOTAL:	22.99
254409	11/02/17	01	UNIFORM-RASMUSSEN	1121005138		12/12/17	23.95
						INVOICE TOTAL:	23.95
255274	11/14/17	01	UNIFORM-HALL	1121005138		12/12/17	306.15
						INVOICE TOTAL:	306.15
255280	11/25/17	01	UNIFORM-HOLWICK	1121005138		12/12/17	171.85
						INVOICE TOTAL:	171.85
255330	11/15/17	01	UNIFORM-NETHERY	1121005138		12/12/17	406.86
						INVOICE TOTAL:	406.86
						VENDOR TOTAL:	931.80
LARRY	LARRY'S TOWING & RECOVERY						
29239	11/17/17	01	TOWING-VW BUG	1134105290		12/12/17	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	145.00
LASERE	LASER ELECTRIC SUPPLY						
1457790-00	11/16/17	01	LIGHT BULBS-EDWARDS BLVD	1134105261		12/12/17	282.00
		02	DISCOUNT	1100004819			-5.64
						INVOICE TOTAL:	276.36
						VENDOR TOTAL:	276.36
LGANIM	LAKE GENEVA ANIMAL HOSPITAL						
500673	11/03/17	01	PICKUP/BOARD DOGS	1121005291		12/12/17	63.00
						INVOICE TOTAL:	63.00
						VENDOR TOTAL:	63.00

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LGUTI	LAKE GENEVA UTILITY						
6226	11/28/17	01	GAGE WASTEWATER	1100001391		12/12/17	704.00
						INVOICE TOTAL:	704.00
MCKAY S/A	11/30/17	01	MCKAY S/A PAID TO CITY	1100001392		12/12/17	921.00
						INVOICE TOTAL:	921.00
						VENDOR TOTAL:	1,625.00
LLS	LAKESHORES LIBRARY SYSTEM						
1883	11/06/17	01	UPDATE NETWORK SWITCH	4599005960		12/12/17	38.96
						INVOICE TOTAL:	38.96
1890	11/16/17	01	IMPACT FEES	4599005960		12/12/17	418.59
						INVOICE TOTAL:	418.59
						VENDOR TOTAL:	457.55
MALEK	MALEK & ASSOCIATES CONSULTANTS						
5681	11/01/17	01	HOOD REVIEW-MARSALA PIZZA	1122005750		12/12/17	225.00
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	225.00
MARED	MARED MECHANICAL						
105179	11/20/17	01	NEW HEAT EXCHANGER	1151105240		12/12/17	2,833.00
						INVOICE TOTAL:	2,833.00
105180	11/10/17	01	NEW ZONE VALVES(3)	1116105360		12/12/17	1,352.00
						INVOICE TOTAL:	1,352.00
						VENDOR TOTAL:	4,185.00
MARTIN	MARTIN GROUP						
1225495	11/20/17	01	KONICA 20-NOV	1121005531		12/12/17	14.55
						INVOICE TOTAL:	14.55
						VENDOR TOTAL:	14.55

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MERCYH MERCY HEALTH SYSTEM							
400010070	11/09/17	01	BLOOD DRAWS	1121005380		12/12/17	28.00
						INVOICE TOTAL:	28.00
900011070	11/09/17	01	BLOOD DRAWS	1122005399		12/12/17	42.00
						INVOICE TOTAL:	42.00
						VENDOR TOTAL:	70.00
MIDWETA MIDWEST TAPE							
95522195	10/27/17	01	ADULT DVDS	9900005410		12/12/17	68.97
						INVOICE TOTAL:	68.97
95546214	11/08/17	01	ADULT DVDS	9900005410		12/12/17	45.98
						INVOICE TOTAL:	45.98
95554987	11/08/17	01	ADULT DVDS	9900005410		12/12/17	39.98
						INVOICE TOTAL:	39.98
95570150	11/13/17	01	ADULT DVDS	9900005410		12/12/17	83.96
						INVOICE TOTAL:	83.96
						VENDOR TOTAL:	238.89
MINUT MINUTEMAN PRESS							
65790	11/02/17	01	PARKING TICKETS	1121005399		12/12/17	631.15
						INVOICE TOTAL:	631.15
						VENDOR TOTAL:	631.15
MONRO MONROE TRUCK EQUIPMENT							
781784	11/15/17	01	SHOVEL HLDR-#20 & CHIPPER	1132105351		12/12/17	173.34
						INVOICE TOTAL:	173.34
						VENDOR TOTAL:	173.34
MPIC MUNICIPAL PROPERTY INSURANCE							

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MPIC	MUNICIPAL PROPERTY INSURANCE						
400001620	11/20/17	01	LIABILITY INS JAN-SEP	1100001625		12/12/17	36,312.75
		02	LIABILITY INS OCT-DEC	1110105512			12,104.25
						INVOICE TOTAL:	48,417.00
						VENDOR TOTAL:	48,417.00
MUTUA	MUTUAL OF OMAHA						
RE120117	11/28/17	01	CEM DISABILITY-DEC	4800005137		12/12/17	29.16
		02	PKG DISABILITY-DEC	4234505137			16.81
		03	CH DISABILITY-DEC	1110205134			130.55
		04	LIB DISABILITY-DEC	9900005137			56.63
		05	PD DISABILITY-DEC	1110205134			568.95
		11	STR DISABILITY-DEC	1110205134			210.41
		12	UTIL DISABILITY-DEC	1100001634			154.50
		13	WWTF DISABILITY-DEC	1100001634			73.25
						INVOICE TOTAL:	1,240.26
						VENDOR TOTAL:	1,240.26
NORTH	NORTHWIND PERENNIAL FARM						
8425	11/14/17	01	FALL PLANTINGS	9900005360		12/12/17	557.50
						INVOICE TOTAL:	557.50
						VENDOR TOTAL:	557.50
OFFIC	OFFICE DEPOT						
976675990001	11/03/17	01	ORG,FILES,STAPLE RMVR	1122005310		12/12/17	164.61
						INVOICE TOTAL:	164.61
976676122001	11/03/17	01	FOLDERS	1122005310		12/12/17	65.99
						INVOICE TOTAL:	65.99
979127829001	11/10/17	01	BINDERS	1115105310		12/12/17	27.61
		02	MARKERS,POST ITS	1116105310			43.81

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OFFIC OFFICE DEPOT							
979127829001	11/10/17	03	CALENDAR, FOLDERS	1124005310		12/12/17	43.63
						INVOICE TOTAL:	115.05
979128097001	11/10/17	01	PAYROLL FOLDERS	1115105310		12/12/17	221.98
						INVOICE TOTAL:	221.98
980401326001	11/14/17	01	COPY PAPER	1116105310		12/12/17	167.94
						INVOICE TOTAL:	167.94
						VENDOR TOTAL:	735.57
OFFICP OFFICE PRO INC							
0277329-001	10/05/17	01	WALL CLIPS	9900005310		12/12/17	8.78
						INVOICE TOTAL:	8.78
0280464-001	10/31/17	01	TAPE FLAGS	9900005512		12/12/17	10.31
						INVOICE TOTAL:	10.31
						VENDOR TOTAL:	19.09
OTIS OTIS ELEVATOR COMPANY							
CMM04057C17	11/20/17	01	ELEV CONT DEC	4055105360		12/12/17	149.83
		02	ELEV CONT JAN-NOV	1100001610			1,648.13
						INVOICE TOTAL:	1,797.96
						VENDOR TOTAL:	1,797.96
PAL PAL STEEL COMPANY INC							
42819	11/21/17	01	XMAS TREE BASE	1152005399		12/12/17	99.39
						INVOICE TOTAL:	99.39
						VENDOR TOTAL:	99.39
PARKM PARKMOBILE LLC							
SI4687	10/23/17	01	PARKMOBILE KIOSK STCKRS	4234505250		12/12/17	348.68
						INVOICE TOTAL:	348.68
						VENDOR TOTAL:	348.68

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PESCH	PESCHES GREENHOUSE						
18473	11/16/17	01	WREATHS-RIV	4055105350		12/12/17	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
PFI	PFI FASHIONS INC						
237606	11/10/17	01	UNIFORM-HINZPETER	1121005138		12/12/17	34.00
						INVOICE TOTAL:	34.00
237608	11/08/17	01	UNIFORM-HINZPETER	1121005138		12/12/17	6.80
						INVOICE TOTAL:	6.80
237614	11/10/17	01	UNIFORM-HINZPETER	1121005138		12/12/17	11.80
						INVOICE TOTAL:	11.80
237670	11/10/17	01	UNIFORM-HOLWICK	1121005138		12/12/17	132.65
						INVOICE TOTAL:	132.65
						VENDOR TOTAL:	185.25
PHILS	PHILS ELECTRIC DRAIN SVC LLC						
233955	11/01/17	01	OUTSIDE DRAIN RODDING	9900005360		12/12/17	165.00
						INVOICE TOTAL:	165.00
						VENDOR TOTAL:	165.00
QUILL	QUILL CORPORATION						
2021627	11/27/17	01	PAPER, CALENDARS, DIVIDERS	1121005310		12/12/17	50.39
						INVOICE TOTAL:	50.39
2171907	11/02/17	01	DIVIDER TABS	1121005310		12/12/17	1.79
						INVOICE TOTAL:	1.79
						VENDOR TOTAL:	52.18
RED	RED THE UNIFORM TAILOR						

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RED	RED THE UNIFORM TAILOR						
00W67911	11/09/17	01	UNIFORM-TRACY	1121005138		12/12/17	99.95
						INVOICE TOTAL:	99.95
OW67463B	11/16/17	01	UNIF-PANTS, SHIRT-BAUMANN	1122005138		12/12/17	112.29
						INVOICE TOTAL:	112.29
						VENDOR TOTAL:	212.24
REIND	REINDERS						
2902926-00	11/13/17	01	ICE MELT	1132125340		12/12/17	464.61
						INVOICE TOTAL:	464.61
2902983-00	11/15/17	01	CREDIT MEMO-ICE MELT	1132125340		12/12/17	-49.00
						INVOICE TOTAL:	-49.00
						VENDOR TOTAL:	415.61
RELIANT	RELIANT FIRE APPARATUS INC						
117-18219	11/01/17	01	STROBE-SQUAD #1	1122005351		12/12/17	147.22
						INVOICE TOTAL:	147.22
117-18220	11/01/17	01	LED LIGHTS TOWER #1	1122005351		12/12/17	29.29
						INVOICE TOTAL:	29.29
117-18282	11/08/17	01	STROBE-SQUAD #1	1122005351		12/12/17	287.60
						INVOICE TOTAL:	287.60
						VENDOR TOTAL:	464.11
RHYMEL	RHYME BUSINESS PRODUCTS						
21644932	11/15/17	01	COPIER LEASE-DEC	9900005532		12/12/17	336.35
						INVOICE TOTAL:	336.35
						VENDOR TOTAL:	336.35
ROTE	ROTE OIL COMPANY						

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ROTE OIL COMPANY							
1731900004	11/15/17	01	403.5 GALS DYED DIESEL	1132105341		12/12/17	927.64
						INVOICE TOTAL:	927.64
1731900005	11/15/17	01	344.1 GALS CLEAR DIESEL	1132105341		12/12/17	897.76
						INVOICE TOTAL:	897.76
1732100002	11/17/17	01	270.3 GALS CLEAR DIESEL	1132105341		12/12/17	705.22
						INVOICE TOTAL:	705.22
1732100003	11/17/17	01	106.5 GALS DYED DIESEL	1132105341		12/12/17	244.85
						INVOICE TOTAL:	244.85
1732600415	11/22/17	01	132.2 GALS CLEAR DIESEL	1132105341		12/12/17	344.90
						INVOICE TOTAL:	344.90
1732800005	11/24/17	01	211.69 GALS DYED DIESEL	1132105341		12/12/17	486.66
						INVOICE TOTAL:	486.66
63002238	11/16/17	01	HOSE SWIVEL-FUEL LINE	1132105341		12/12/17	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	3,637.03
SHRED SHRED-IT							
8123615075	11/22/17	01	SHREDDING SVC-NOV	1116105360		12/12/17	33.00
						INVOICE TOTAL:	33.00
8123615877	11/22/17	01	SHREDDING SVC-NOV	1121005531		12/12/17	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	68.00
SIGNA SIGNATURE SIGNS LLC							
5156	11/14/17	01	KIOSK COVER SIGNAGE	4234505250		12/12/17	142.95
						INVOICE TOTAL:	142.95
						VENDOR TOTAL:	142.95

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STBAR STATE BAR OF WISCONSIN							
5032889	11/10/17	01	RULES OF EVIDENCE HANDBOOK	1112005381		12/12/17	156.23
						INVOICE TOTAL:	156.23
						VENDOR TOTAL:	156.23
SWWBIAM SWWBIA							
FRED WALLING	11/28/17	01	2017 DUES-WALLING	1124005320		12/12/17	40.00
						INVOICE TOTAL:	40.00
JIM FLOWER	11/28/17	01	2017 DUES-FLOWER	1124005320		12/12/17	40.00
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	80.00
SYSTEMS SYSTEMS DESIGN							
15468	11/08/17	01	IRRIGATION SHUTDOWN-CH	1152005352		12/12/17	120.00
						INVOICE TOTAL:	120.00
15495	11/08/17	01	IRRIGATION SHUTDOWN-LIB PK	1152005352		12/12/17	210.00
						INVOICE TOTAL:	210.00
						VENDOR TOTAL:	330.00
T0001586 LOUIS PAUL MARCANTI							
REFUND	11/22/17	01	CIT-I000394-2,I000392-0	1112004510		12/12/17	922.40
						INVOICE TOTAL:	922.40
						VENDOR TOTAL:	922.40
T0001587 JON KJELLMAN							
REFUND	11/20/17	01	KJELLMAN-SECDEP-11/20/17	4055102353		12/12/17	1,000.00
		02	KJELLMAN-SETUP, SECGRD-11/20/17	4055104674			-367.63
						INVOICE TOTAL:	632.37
						VENDOR TOTAL:	632.37

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T0001589 ANNA ABBOTT							
REFUND OP LIC	12/01/17	01	REF LIC FEE/EMP CHG ONLY	1100004411		12/12/17	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T2SYS T2 SYSTEMS CANADA							
IRIS/EMS DEC 2015	11/27/17	01	IRIS FEES-DEC 2015-RETRO	4234505450		12/12/17	2,835.00
						INVOICE TOTAL:	2,835.00
						VENDOR TOTAL:	2,835.00
TAPCO TAPCO							
I584433	11/14/17	01	EDW/TOWNLINE ST LITE	1110005245		12/12/17	1,447.58
						INVOICE TOTAL:	1,447.58
I584843	11/17/17	01	EDW/TOWNLINE ST LITE	1110005245		12/12/17	403.29
						INVOICE TOTAL:	403.29
						VENDOR TOTAL:	1,850.87
TIME TIME WARNER CABLE							
710897301111417	11/14/17	01	INTERNET SVC-NOV	1121005221		12/12/17	206.79
						INVOICE TOTAL:	206.79
						VENDOR TOTAL:	206.79
TROM TROMCOM							
23060	11/17/17	01	INVERTER-#217	1121005361		12/12/17	596.90
						INVOICE TOTAL:	596.90
						VENDOR TOTAL:	596.90
UNIQU UNIQUE MANAGEMENT SERVICES INC							
453431	11/01/17	01	COLLECTION FEES-OCT	9900005510		12/12/17	26.85
						INVOICE TOTAL:	26.85
						VENDOR TOTAL:	26.85

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USBANK	US BANK						
3341	11/17	11/10/17	01 LWM-PFC WORKSHOP-HORNE	1121005190		12/12/17	115.00
			02 WDFI-GRITNZER NOTARY	1121005399			20.00
			03 GLACIER CANYON-LWM JORDAN	1121005190			82.00
			04 GLACIER CANYON-LWM HORNE	1121005190			82.00
			05 LWM-PFC WORKSHOP-JORDAN	1121005190			115.00
			06 BESTWESTERN-RICHARDSON CONF	1121005331			270.00
			07 ADORAMA-CAR CHARGER	1121005342			109.00
			08 APL ITUNES.COM	1121005399			0.99
			09 WALMART-HOLIDAY CANDY	1121005399			58.96
			10 PAYPAL-SEARCH/RESCUE KIT	1121005342			60.11
			11 AMAZON-TOOLS,CABLE,BOOSTER	1121005342			58.36
			12 AMAZON-SPIRONET ANTENNA	1121005342			19.89
			13 APCO-MEMBERSHIP-FROGGATT	1121005410			92.00
			14 KALAHARI-PROPHEX/FROGGATT	1121005331			258.00
			15 NAT'L EMT REGISTRY-WAY	1121005410			75.00
			16 HEARTSMART.COM-CPR PADZ	1121005342			2,028.00
						INVOICE TOTAL:	3,444.31
						VENDOR TOTAL:	3,444.31

USCELL US CELLULAR							
RE120117	11/12/17	11/12/17	01 HARBORMASTER CELL-NOV	4055105221		12/12/17	11.35
			02 MAYOR'S CELL-NOV	1116105221			27.21
			03 BLDG INSP CELL-NOV	1124005262			40.46
			05 CITY ADMIN CELL-NOV	1116105221			41.55
			07 BEACH CELL-NOV	4054105221			3.35
			08 PARKING MTR 1 CELL-NOV	4234505221			2.80
			09 PARKING MTR 2 CELL-NOV	4234505221			2.40
			10 CITY HALL CELL-NOV	1116105221			4.11
			12 PARKING SUPERVISOR-NOV	4234505221			34.71
			13 CEMETERY CELL-NOV	4800005221			36.16
			14 ST DIRECTOR CELL-NOV	1132105221			60.14
			15 ST FOREMAN CELL-NOV	1132105221			37.76
			16 PARKING MGR CELL-NOV	4234505221			30.82

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

USCELL	US CELLULAR						
RE120117	11/12/17	17	CITY CLERK CELL-NOV	1116105221		12/12/17	31.00
						INVOICE TOTAL:	363.82
						VENDOR TOTAL:	363.82
VANDE	VANDEWALLE & ASSOCIATES INC						
201711058	11/17/17	01	BIKE/PED PLAN ENG	4352005300		12/12/17	8,426.44
						INVOICE TOTAL:	8,426.44
						VENDOR TOTAL:	8,426.44
VASTD	VAST DATA CONCEPTS LLC						
3536	04/21/17	01	CEMETERY DATA INPUT	4800005810		12/12/17	5,095.57
						INVOICE TOTAL:	5,095.57
						VENDOR TOTAL:	5,095.57
WALCOT	WALWORTH COUNTY TREASURER						
64-246 11/17	11/30/17	01	COURT FINES-COUNTY- NOV 2017	1112002420		12/12/17	230.00
						INVOICE TOTAL:	230.00
						VENDOR TOTAL:	230.00
WALMA	WALMART COMMUNITY						
6368-11/17	10/16/17	01	COFFEE,BADGES	1129005413		12/12/17	28.40
		02	HALLOWEEN CANDY	1122005399			24.84
						INVOICE TOTAL:	53.24
						VENDOR TOTAL:	53.24
WIDOTB	WI DEPT OF TRANSPORTATION						
395-0000063733	11/19/17	01	WELLS STREET	4332101701		12/12/17	811.74
						INVOICE TOTAL:	811.74
						VENDOR TOTAL:	811.74

INVOICES DUE ON/BEFORE 12/12/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WIREV	WI DEPT OF REVENUE						
64-246 2017	11/28/17	01	2017 MFG ASSESSMENT	1115405213		12/12/17	1,934.83
						INVOICE TOTAL:	1,934.83
						VENDOR TOTAL:	1,934.83
WISC	STATE OF WISCONSIN						
64-246 11/17	11/30/17	01	COURT FINES-STATE-NOV 2017	1112002424		12/12/17	2,888.66
						INVOICE TOTAL:	2,888.66
						VENDOR TOTAL:	2,888.66
WOLF	WOLF CONSTRUCTION CO INC						
5693	11/20/17	01	POTHOLE COLD PATCH	1132105370		12/12/17	3,129.43
						INVOICE TOTAL:	3,129.43
						VENDOR TOTAL:	3,129.43
WSDAR	WS DARLEY & CO						
17300656	10/03/17	01	CHIEF NOZZLES	5022005800		12/12/17	3,090.00
						INVOICE TOTAL:	3,090.00
						VENDOR TOTAL:	3,090.00
						TOTAL ALL INVOICES:	142,083.43