

Board of Park Commissioners' Minutes
Wednesday, December 6, 2017 – 6:30pm
City Hall, Meeting Room 2A

Roll Call: Present: Mayor Alan Kupsik, Alderman Doug Skates, Park Board President Ann Esarco, Park Board Commissioners: Brian Olsen, Peggy Schneider, John Swanson, Dave Quickel.

Excused Absences: Lynn Hassler, Barbara Philipps

Staff Present: Blaine Oborn (City Administrator), Neil Waswo (Street Superintendent)

Public Present: Rod Brenner

Approval of Minutes from prior meeting:

Motion by Skates/Swanson to accept minutes of October 25, 2017 as presented.

Motion carried.

Comments from public limited to 5 minutes:

None

YMCA/Veterans Park Report

This is the slow winter season. Activity limited.

Permits/Park Donations:

None

Park Assignments/Repair Update/Maintenance

Veterans Park – working on painting the concession stand and fixing windows and roof will resume in spring.

Four Seasons – new path cut for further enjoyment of the park.

All bathrooms closed for the winter with the exception of West Pier, which will be closed when ice forms on the lake.

All irrigation systems have been winterized.

Much appreciation to City staff for the great care that is given our parks.

New Business

Dunn Field Concession Stand

Motion by Skates/Olson to recommend that city open bidding for the concession stand at Dunn Park with a minimum season bid of \$300 to be considered.

Motion carried.

Acceptance of Veteran's Park Concession Stand Bid

Motion by Kupsik/Quickel to accept bid for concession stand as submitted by Mr. Rod Brenner for \$1,500 per season.

Motion carried.

Wish list Development

This is a wish list that will be amended as we work forward with park interest in the City of Lake Geneva.

Current items on the list are:

Skate Park – Benches and picnic table

Install more U.S. Flags – Fermano ?

Install large flag at a location.

Three Graces Statue Maintenance/Protection

Discussion began on the options for this project. Discussion is carried forward.

Smaller Dog Park within Dog Park – City staff to review and design options for a 50x60 or 60x60 small dog park area inside of the big dog park. Alderman Skates to work with City staff to develop a visual for a Park Board presentation, maybe for the December meeting.

Old Business

Tree Board Ordinance Policy

Motion by Swanson/Skates to recommend that staff make changes to Tree Board Ordinance Policy as discussed. Including reducing number of members and communicating with Tree Board regarding changes.

Motion carried.

Additional use for Dunn/Disc Park area, park is open for public use.

Center Street – Park to be used, but not financially supported by City. Alderman Skates to discuss with Attorney Draper on accurately placing Center Street park on city maps as Park/Forest area.

Small Dog Park Fencing within Larger Dog Park

Staff to design and cost a 50 x 50 foot area inside larger dog park creating two new fencing sides and using two existing fencing sides. Staff with report at future Park Board meeting. Work is expected to be scheduled for Spring/Summer 2018.

Impact Fee Report

Current balance is \$45,859.90, including \$12,606.97 Park Fund, \$18,252.93 Impact Fees and \$15,000 fund balance commitment for Adaptive Playground Equipment at Veteran's Park. Funds begin to expire in 2024.

Pedestrian Path Workshop Report

Important Meeting Dates

Pedestrian Path discussion at Public Works Committee on January 19, 2018

Pedestrian Path Draft Plan Open House: January 31, 2018 at 6pm (City Hall)

Pedestrian Path discussion, Plan Commission on March 19, 2018

First revision of the report to be discussed at Public Works Committee at the December 21, 2017 meeting.
Draft Plan Open House will be held on January 31 at 6pm.

Future Meeting Agenda Items Old:

Wish List Further Development
Three Graces Statue maintenance/protection
Small Dog Park Fencing within Larger Dog Park
Impact/Park Fee Report
Pedestrian Path Workshop

Future Meeting Agenda Items New:

Rules for use of Dog Park by public.

Next Meeting:

January 24, 2018 at 6:30 pm

Other Meetings:

Pedestrian Path discussion at Public Works Committee on January 19, 2018
Tree Board Meeting: January 24, 2018 at 5:30 pm (City Hall)
Pedestrian Path Draft Plan Open House: January 31, 2018 at 6pm (City Hall)
Pedestrian Path discussion, Plan Commission on March 19, 2018

Adjourn

Skates/Olsen: Motion to adjourn at 8:17 pm. Motion carried.

/s/ Ann Esarco, Park Board President

These minutes are not official until approved by the Board of Park Commissioners