

**BOARD OF PARK COMMISSIONERS MINUTES
WEDNESDAY, DECEMBER 7, 2016 – 6:00 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by President Ann Esarco at 6:07 p.m.

Roll Call: Present: President Ann Esarco, Alderman Doug Skates, Lynn Hassler, Brian Olsen, Dave Quickel, John Swanson and Mayor Al Kupsik. Absent: Barbara Hartigan and Peggy Schneider.

Also Present: City Administrator Oborn and Street Superintendent Waswo

Public Present: Chris Schultz, Dusti Ocampo, Ed Yaeger, Kirk Ledu, Kent Lambert, Dan Getzen

Approval of Board of Park Commissioners meeting minutes from November 2, 2016

Swanson/Hassler motion to approve. Unanimously carried.

Comments from the public limited to 5 minutes

Kirk Ledu, Jr. Badger Baseball, requested dedicated fields at Veterans' Park. City Administrator Oborn suggested using the permit process. Alderman Skates suggested this be a January agenda item.

Permits/Park Donations

None.

Discussion on Park Assignments/repair update/maintenance

All is in good working order. Mr. Swanson stated this an easy time of year for park maintenance.

New Business

Historical rail bed designation (Sage St)

Mr. Oborn presented a letter dated November 16, 2016 requesting designation of the City property in the 300th block of Sage Street as a local historic railroad site, tax key parcel ZOP 00004. Mr. Yaeger presented information from Article III – Districts, Structures and Sites, Sec. 34-62 – Procedures for Historic Structure or Site Nominations of the City of Lake Geneva Statutes.

Mr. Swanson stated that previously the Park Board asked to have this area designated a park. One of the issues for the not being granted was the future possibility of the space being utilized for a road access. Mr. Swanson expressed concern that granting historical status would make it more difficult to convert to road use in the future, if necessary. He questioned why that land shouldn't be made into a park. Mr. Quickel stated we have been going back and forth over this issue for more than 10 years.

Mr. Yaeger provided historic record of the rail bed and the rail turntable. Mr. Yaeger stated that the Historic Preservation Commission went to the State and was informed that the Lake Geneva code mandates that Lake Geneva must preserve a historic site. This request is being based on the city code.

Mr. Yaeger stated the area is not being maintained. Street Superintendent Waswo stated that it is being maintained and questioned if they had the same definition.

Kupsik/Skates motion to send to Public Works without recommendation. Motion carried unanimously.

Signage at Veteran's Park for Adaptive Playground – Never Say Never (D. Ocampo)

Dusti Ocampo requested the display of a sign stating that the playground is in process, maybe with a temperature gauge to show how funding is coming along. The commission would like examples and would like to approve the location.

Kupsik/Olsen motion to continue this item to the next meeting for Ms. Ocampo to present examples and location options. Unanimously carried.

Bus trip on Saturday, December 10 to visit Adaptive Parks (D. Ocampo) It was stated that this is a difficult time and noted weather conditions. Mr. Skates stated he will independently go to the Franklin, New Berlin, Oconomowoc, and

Kenosha parks before the January 2017 meeting. Ms. Esarco stated she would make the trip on December 10 with Ms. Ocampo.

Old Business

Center Street Park (K. Lambert/D. Getzen)

Dan Getzen and Kent Lambert presented videos of Canopy and Grand Geneva bike trails. Mr. Getzen stated that if volunteers were not used for the development of the mountain bike trails, professionals would charge approximately \$25,000 per mile. It has been determined that the Center St. Park is land locked being surrounded by property being developed by Mr. Brian Pollard. Mr. Oborn will be meeting with Mr. Pollard to see if there is a way that the City can gain permanent access. Maps were reviewed by all, it was determined that Lot number 00001 would be the best lot to provide access to the bike trails. The second best lot would be 00004. Mr. Oborn will report on his findings with Mr. Pollard at the January meeting.

Bike Path Easement (Sage/Wisconsin)

Continued to the next meeting.

Dog Park – Handicapped Parking

Continued to the next meeting.

Manning Way

Neighbors have been invited to be present at the Park Board meeting. At the December or January City Council meeting, the Mayor will announce that a park is being considered for the Manning Way property and the City is looking for input from the neighbors.

Pickle Ball Court (Bocce Ball)

After discussions with the YMCA, the Utility Commission, and the Park Commission it was determined that the bocce ball court is not a viable option for a pickle ball court.

City Budget 2017 – Bike Path Study (Vandewalle)

Mr. Oborn noted the bike path study from Vandewalle & Associates has been scheduled in the list of capital expenditures for \$25,000 and will present the request.

Future meeting agenda items

Dedicated fields at Veteran's Park (Jr. Baseball League), Signage at Veteran's Park (Never Say Never), Report of tour at Port Washington and Oconomowoc (Never Say Never), Dog Park handicapped parking, Report from City Administrator on Center St. park access, Report from City Administrator on bike path Center/Sage triangle.

Adjourn

Skates/Hassler motion to adjourn at 8:30pm. Motion carried unanimously.

/s/ Ann Esarco, Board of Park Commissioners President

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE BOARD of PARK COMMISSIONERS