

**REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 8, 2014 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Kordus.

Roll Call. Present: Mayor Connors, Aldermen Hill, Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon.
Also present: City Administrator Jordan, City Attorney Draper, and City Clerk Waswo.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Terry O’Neill, 954 George Street, commented on Resolution 14-R49 adopting a Natural Hazards Mitigation Plan and was concerned that the whole document was not included in the packet. He feels the federal funding has little benefit for Lake Geneva as there are minimal natural hazards in Walworth County.

Acknowledgement of Correspondence.

City Clerk Waswo stated the City received a letter on November 26, 2014 from The Friends of the Geneva Theater regarding acquiring and restoring the vacant Geneva Theater as a public Community Arts Center. Ms. Waswo also stated the City received a copy of the Department of Revenue Guide to Wisconsin’s Tax Increment Law from Terry O’Neill and Mary Jo Fesenmaier on December 1, 2014.

Approval of Minutes

City Clerk Waswo stated the roll call vote was inaccurately recorded on the motion for waiving fees on previously issued permits. The minutes reflect a vote of 7 to 1 and should be corrected to a 7 to 0 vote.

Kordus/Kupsik motion to amend the November 24, 2014 minutes to reflect the proper voting on the waiving of the current fees for the Chamber of Commerce and approve the corrected minutes. Unanimously carried.

Consent Agenda

Park Permit application filed by Cyndi Quebbemann for a Wedding Picnic using Seminary Park on May 25, 2015 from 10 a.m. to 4 p.m. (recommended by Board of Park Commissioners 12/3/14)

Park Permit application filed by the Alzheimer’s Association of Southeast Wisconsin for the “9th Annual Walk to End Alzheimer’s” event at Library Park, from 7 a.m. to 1 p.m. on September 19, 2015 (recommended by Board of Park Commissioners 12/3/14)

Park Permit application filed by Lake Geneva Hope Walk, for “Lake Geneva Hope Walk” using Library Park on September 26, 2015, from 5:30 a.m. to Noon (recommended by Board of Park Commissioners 12/3/14)

Park Permit application filed by Mark Felix for a Wedding Ceremony using Flat Iron Park on September 26, 2015 from 3 p.m. to 5:30 p.m. (recommended by Board of Park Commissioners 12/3/14)

Original 2014-2015 Operator’s (Bartender) License applications filed by Jane Andreas, Gayle Krahn, Amanda Martens, Scott Nalevac, Nicolaj Nielsen, April Symoens, and Roxanne White.

Kupsik/Lyon motion to approve the consent agenda. Unanimously carried.

Items Removed from the Consent Agenda. None.

Finance, License and Regulation Committee Recommendations – Alderman Lyon

Resolution 14-R48, a resolution revising the 2014 tax levy for the City of Lake Geneva.

Lyon/Hill motion to approve. Alderman Lyon stated this was a minor mathematical adjustment made way out to the right of the decimal point and has no material impact; however, we need to correct our records to be accurate.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, and Lyon voted “yes.” Unanimously carried.

Discussion/Action on preparing an Ordinance to establish a Demerit System for Liquor License Establishments.

Alderman Lyon stated this was discussed at FLR and recommended to Council to discuss and review the proposal. This is to establish a quantitative and objective way to measure problematic instances for liquor license establishments and apply corrective action as appropriate.

Lyon/Kordus to have the City Attorney draft a demerit system for liquor license establishments. Alderman Hill stated she is in favor of the process, but is concerned with clarifying some of the language as the example provided it did not seem objective. City Attorney Draper explained that the statutes provide a system that allows for due process once there is a complaint. The establishment would be provided the opportunity for a hearing and the council would ultimately make the decision of revocation. He further stated there is no criteria for council to base their decision; whereas, this demerit system will provide general guidelines and criteria using a point system. Mr. Draper stated the establishment would be assessed points based on the violation. Alderman Kordus stated there are issues that open up for conjecture and opinion and would like to remove anything that would be a matter of state statute or existing city code.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, and Lyon voted “yes.” Unanimously carried.

Resolution 14-R49, adopting a Natural Hazards Mitigation Plan.

Lyon/Kordus motion to approve. Alderman Lyon explained this is a no-risk agreement whereby, in the event of a natural disaster, it would provide the City opportunity to obtain grant funds for any damages that have occurred. He further stated he is not aware of any obligations or otherwise where the city would be in any financial risk by this agreement. Mayor Connors said this plan is an update from the 2009 Walworth County plan. He stated there was city representation at the 2013 working group, Captain Peters, the City’s Deputy Director of Emergency Management.

Roll Call: Chappell, Wall, Kordus, Kehoe, Kupsik, Hedlund, and Lyon voted “yes.” Motion carried 7 to 1 with Alderman Hill “abstaining.”

Personnel Committee Recommendations – Alderman Kupsik

Discussion/Action on hiring a search firm for the City Administrator position.

Alderman Kupsik stated they received 5 RFP’s and conducted interviews with three firms: GovHR, Novak and PAA. The Personnel Committee met today and recommends GovHR for the executive search firm.

Kupsik/Hill motion to approve hiring GovHR in a sum not to exceed \$18,400 with the City Attorney to review. Alderman Hill stated there was a thorough discussion on this item as the committee is looking for a high quality company. She said she was very impressed with GovHR as they gave an excellent presentation. Ms. Hill explained that the process should take approximately 90 days, with GovHR providing the City with final candidates for interviews. She further stated that this agreement is just for the service and there will be additional charges, such as overnight visits.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, and Lyon voted “yes.” Unanimously carried.

Presentation of Accounts – Alderman Lyon

Purchase Orders. None.

Lyon/Wall motion to approve Prepaid Bills in the amount of \$722.54.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, and Lyon voted “yes.” Unanimously carried.

Lyon/Kordus motion to approve Regular Bills in the amount of \$126,564.57.

Roll Call: Chappell, Wall, Kordus, Hill, Kehoe, Kupsik, Hedlund, and Lyon voted “yes.” Unanimously carried.

Mayoral Appointments

Kupsik/Kehoe motion to appoint Jeffrey Kriegel to the Communications Committee for the term expiring May 1, 2017.

Alderman Kordus stated a Communications Meeting will be held on December 16, 2014. Unanimously carried.

Adjournment

Kordus/Hill motion to adjourn at 7:29 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL