



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, DECEMBER 8, 2014 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order by Alderman Lyon
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Finance, License and Regulation Committee Meeting minutes of November 24, 2014, as prepared and distributed.
5. **LICENSES & PERMITS**
 - a. Park Permit application filed by Cyndi Quebbemann for a Wedding Picnic using Seminary Park on May 25, 2015 from 10 a.m. to 4 p.m. (*recommended by Board of Park Commissioners 12/3/14*)
 - b. Park Permit application filed by the Alzheimer's Association of Southeast Wisconsin for the "9th Annual Walk to End Alzheimer's" event at Library Park, from 7 a.m. to 1 p.m. on September 19, 2015 (*recommended by Board of Park Commissioners 12/3/14*)
 - c. Park Permit application filed by Lake Geneva Hope Walk, for "Lake Geneva Hope Walk" using Library Park on September 26, 2015, from 5:30 a.m. to Noon (*recommended by Board of Park Commissioners 12/3/14*)
 - d. Park Permit application filed by Mark Felix for a Wedding Ceremony using Flat Iron Park on September 26, 2015 from 3 p.m. to 5:30 p.m. (*recommended by Board of Park Commissioners 12/3/14*)
 - e. Original 2014-2015 Operator's (Bartender) License applications filed by Jane Andreas, Gayle Krahn, Amanda Martens, Scott Nalevac, Nicolaj Nielsen, April Symoens, and Roxanne White.
6. **Resolution 14-R48**, a resolution revising the 2014 tax levy for the City of Lake Geneva.
7. Discussion/Action on preparing an Ordinance to establish a Demerit System for Liquor License Establishments.
8. **Resolution 14-R49**, adopting a Natural Hazards Mitigation Plan.
9. **Presentation of Accounts**
 - a. Purchase Orders (none)
 - b. Prepaid Bills in the amount of \$722.54
 - c. Regular Bills in the amount of \$126,564.57

10. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

12/5/2014 5:45 pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, NOVEMBER 24, 2014 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Lyon called the meeting to order at 6:03 p.m.

Roll Call. Present: Aldermen Lyon, Kordus, Kupsik and Wall. Absent: Alderman Kehoe. Also Present: City Administrator Jordan, Comptroller Pollitt, Public Works Director Winkler and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes

Wall/Kordus motion to approve the Finance, License and Regulation Committee Meeting minutes of November 10, 2014, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Original of 2014-2015 Operator's (Bartender) license applications filed by Morgan Tisa.

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Discussion/Recommendation on schedule of Banner Fees in relation to the BID and Chamber of Commerce.

(Continued from November 10, 2014 Council).

Administrator Jordan pointed out that the 2014 total revenue should be listed as \$1,900 for banner fees. Mr. Jordan had spoke with the Assistant Director of Public Works Tom Earle at the Street Department, who stated that costs for putting up the banners are approximately \$150 per hour. There are 11 banner poles with brackets and it requires two men and one bucket truck. In perfect conditions, it takes about 10 minutes; however, if there are any cars, they are unable to use the bucket truck, and would have to use a ladder. Weather also could be a factor. The 11 banners would generally take about an hour and a half, with a total cost of \$225. Mr. Jordan stated Council set a fee of \$20 for a 2 week time period and charges are also based on the amount of banner poles requested.

Kordus/Kupsik motion to recommend waiving the fee for putting up and taking down the banners for the Chamber of Commerce and the BID District only. Alderman Kupsik stated if they would hire a contractor to put up the banners, there would be some type of cost and this fee is now falling back on the taxpayers. Alderman Kordus stated he believes this is an enhancement to the city and waiving the fee offsets their contributions to the city. Mr. Kupsik pointed out that the total revenue the city would lose would be around \$1,320. Alderman Wall stated the city should get the costs back as he does not feel the taxpayers should supplement the cost. Mr. Kupsik stated he appreciates what the chamber does for the city; however, the city's truck and labor are being used. He further stated there should be a minimum fee of \$300 for installation to cover the city's costs. There was further discussion on the fee schedule and how the banner fees are charged.

Kordus/Kupsik motion an amendment to waive the banners fees for the Chamber of Commerce and the BID District for the 2014-2015 calendar year. Motion carried 3 to 1 with Alderman Wall voting "no."

Discussion/Recommendation on waiving fees on previously issued permits for Geneva Lake Chamber of Commerce events.

Administrator Jordan stated there are still fees outstanding on the Taste of Lake Geneva, Oktoberfest and the Christmas Parade permits for a total of \$1,100.

Kordus/Kupsik motion to suspend the rules and have a representative from the Chamber explain the issue. Motion carried 4 to 0.

Darien Schaefer stated the permit fees for the Christmas parade just recently came up. He stated the barricade fee is something new that was not charged in the 2012 or 2013 permits and was an expense they were not aware of at the time of

permitting. Erin Thornburgh stated the request for the banner fees to be waived was submitted back in May. The item was on the agenda in June; however, it has been set aside month after month, which is why it is being reviewed now. She said when the permits were initially turned in, the Chamber was never told of any specific fees. It wasn't until after the event that they were notified of fees.

Alderman Kupsik asked if this was the first year that barricades were being charged. Administrator Jordan stated the city is now charging for barricades, but most of the fees the Chamber has, have been paid in the past. City Clerk Waswo stated these permits were all submitted back in April to the prior clerk and there were no fees collected on them at that time. Normally, when permits are submitted, all fees are collected up front. If an applicant would want the fees waived, they would submit a request and it would come before council. She stated due to new staff in both departments, payment of the fees was missed at the time of submittal. Alderman Kordus stated based on the prior motion, \$620 of those fees are for the banner installation. Alderman Lyon stated keeping with the prior agenda item and waiving the banner fees would reduce the amount owed to \$480.

Alderman Kupsik said he was concerned that the Chamber did not pay the fees up front and had not been treated the same as anyone else that would come in to get a permit. He further stated he has no objection to waiving all the fees for the Christmas parade, but he is concerned with waiving the fees for the Taste of Lake Geneva and Oktoberfest as the events are already over. Mr. Schaefer questioned why the Chamber had not been invoiced. Alderman Kordus stated there seems to be some clerical issues on both sides when these permits were applied for and issued.

Kordus/Lyon motion to create an invoice to the Chamber and BID for the outstanding \$480 to be paid upon receipt. Alderman Wall asked if the last agenda item on the waiver of banner fees is to be retroactive. Alderman Kordus stated the motion is for 2014 to 2015. Mr. Wall asked if we would refund the fees back from January 1, 2014. Mr. Schaefer stated the Chamber is only questioning the fees based on what is in front of them. He further stated that the chamber uses the banner system as a marketing tool; however, they do have other avenues for marketing.

Ms. Thornburgh stated over the 4th of July the BID put up an American Flag banner to make the City look nice. The cost of those 11 banners was nearly \$700. She stated the BID is purchasing those and asking the city to put them up as their part. Mr. Wall stated he was concerned with using the taxpayer's money to pay for something that slightly benefits them. Ms. Thornburgh stated their part is making the city look nice, which does benefit the entire city, including the taxpayers.

Alderman Kupsik stated he would like an amendment to the motion to divide the fees in half to \$550. He stated he doesn't believe the Chamber should be treated any differently than anyone else. No matter whose fault it is, there is an outstanding balance and he would like at least half of that paid.

Kordus/Lyon motion an amendment to invoice the Chamber for \$550. Motion carried 3 to 1 with Alderman Wall voting "no."

Discussion/Recommendation on award of bid to Glen Fern Construction of Lake Geneva, WI for the Cobb Park Bathroom Remodel project in the amount of \$18,875.00 funded by the Capital Improvements Fund.

Kupsik/Kordus motion to recommend approval. Director of Public Works Winkler stated staff recommends Glen Fern Construction as the low bidder. Mr. Winkler stated Greg Oden, was the superintendent of Scheer Construction who has now formed his own company. He had been involved in the remodeling of the Riviera as well as the Geneva and Cook Church elevator addition. Mr. Winkler stated the remodel for Cobb Park will include new plumbing fixtures, replacing a sidewalk, painting, new electrical fixtures, installing bathroom fans, a new electrical panel and redoing the fireplace. Motion carried 4 to 0.

Discussion/Recommendation on award of bid to Glen Fern Construction of Lake Geneva, WI for the Flat Iron Park Pavilion in the amount of \$411,271.64 funded by private donations and funds raised by the Committee for the Beautification of Lake Geneva.

Kordus/Wall motion to recommend approval. Alderman Kordus stated this is just a pass through, and it is not taxpayer funded. He stated the funds are from private donations and the Beautification Committee. Comptroller Pollitt stated the city has not received any money for the funding of the project. As advised by City Attorney Draper, she would not be able to sign any contract stating that the city has the money to pay the contract when in fact; the city does not at this time.

Kordus/Wall motion an amendment to accept the Glen Fern Construction bid, contingent on the city receiving the funds from the Beautification Committee to fully pay for the contract. Motion carried 4 to 0.

Resolution 14-R46, a resolution amending the 2014 Capital Projects Fund Budget for the City of Lake Geneva.

Kupsik/Kordus motion to recommend approval. Comptroller Pollitt stated these two capital projects were not on the previous budget amendment amending the capital projects as they did not think they would be done in 2014. That assumption has changed, which means the city needs to fund the borrowing. Motion carried 4 to 0.

Resolution 14-R47, establishing the 2015 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates.
(Referred by Piers, Harbors & Lakefront Committee 11/20/14)

Kordus/Wall motion to recommend approval. Alderman Lyon clarified that this fee schedule is unchanged from this year. Motion carried 4 to 0.

Discussion/Recommendation on renewal of CD in the amount of \$463,160.84 plus interest, maturing on November 30, 2014 from BMO Harris Bank of Lake Geneva.

Comptroller Pollitt recommended keeping the CD with BMO Harris Bank at a rate of 0.15% for a 9 month term. Alderman Wall asked what affect this would have if the TIF is closed. Ms. Pollitt stated is should not have any affect as the TIF can't actually be closed until there is a full audit, which will probably take through the summer to complete. She stated no more increment would be collected.

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

Discussion/Recommendation on Dog Park Fence Funding. *(Referred by the Board of Park Commissioners 11/5/14)*

Alderman Kupsik stated this has been an ongoing discussion that the Park Board has had over the last few years. The dog park would be the final project that was earmarked for Dunn Field. The biggest cost of the dog park would be a fence; the last bid was around \$20,000 to \$30,000. The Park Board has impact fees and park fees in excess of \$56,000, which is what would be used to fund the fencing.

Kupsik/Wall motion to recommend approval of the Dog Park Fence funding from Impact Fees. Mr. Winkler stated this fits naturally with the desires of the public as the dog park was the number one recommendation of the public in the Park Use and Open Space Plan survey. Motion carried 4 to 0.

Presentation of Accounts

Purchase orders. None.

Kupsik/Kordus motion to recommend approval of Prepaid Bills in the amount of \$10,905.10. Motion carried 4 to 0.

Kupsik/Kordus motion to recommend approval of Regular Bills in the amount of \$298,905.46. Motion carried 4 to 0.

Kupsik/Kordus motion to recommend acceptance of Monthly Treasurer's Report for August 2014. Motion carried 4 to 0.

Adjournment

Kordus/Kupsik motion to adjourn at 7:02 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 8, 2014 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Kordus
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of November 24, 2014, as prepared and distributed.
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Park Permit application filed by Cyndi Quebbemann for a Wedding Picnic using Seminary Park on May 25, 2015 from 10 a.m. to 4 p.m. (*recommended by Board of Park Commissioners 12/3/14*)
 - b. Park Permit application filed by the Alzheimer’s Association of Southeast Wisconsin for the “9th Annual Walk to End Alzheimer’s” event at Library Park, from 7 a.m. to 1 p.m. on September 19, 2015 (*recommended by Board of Park Commissioners 12/3/14*)
 - c. Park Permit application filed by Lake Geneva Hope Walk, for “Lake Geneva Hope Walk” using Library Park on September 26, 2015, from 5:30 a.m. to Noon (*recommended by Board of Park Commissioners 12/3/14*)
 - d. Park Permit application filed by Mark Felix for a Wedding Ceremony using Flat Iron Park on September 26, 2015 from 3 p.m. to 5:30 p.m. (*recommended by Board of Park Commissioners 12/3/14*)
 - e. Original 2014-2015 Operator’s (Bartender) License applications filed by Jane Andreas, Gayle Krahn, Amanda Martens, Scott Nalevac, Nicolaj Nielsen, April Symoens, and Roxanne White.
10. Item removed from the Consent Agenda

11. Finance, License and Regulation Committee Recommendations – Alderman Lyon

- a. **Resolution 14-R48**, a resolution revising the 2014 tax levy for the City of Lake Geneva.
- b. Discussion/Action on preparing an Ordinance to establish a Demerit System for Liquor License Establishments.
- c. **Resolution 14-R49**, adopting a Natural Hazards Mitigation Plan.

12. Personnel Committee Recommendations – Alderman Kupsik

- a. Discussion/Action on hiring a search firm for the City Administrator position.

13. Presentation of Accounts

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$722.54
- c. Regular Bills in the amount of \$126,564.57

14. Mayoral Appointments

- a. Discussion/Action on Appointment of Jeffrey Kriegel to the Communications Committee for the term expiring May 1, 2017.

15. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

12/5/14 5:45 pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

**REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 24, 2014 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:12 p.m.

The Pledge of Allegiance was led by Alderman Wall.

Roll Call. Present: Mayor Connors, Aldermen Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon. Absent (excused): Aldermen Hill. Also present: City Administrator Jordan, City Attorney Draper, Public Works Director Winkler and City Clerk Waswo.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.

Terry O’Neill, 954 George Street stated he would like some clarification with resolution 14-R46, along with the Cobb Park remodel project. He also questioned if the borrowing was for a particular list of projects and if this would be changing that list.

Darien Schaefer with the Lake Geneva Chamber of Commerce and Convention and Visitors Bureau commented on the valued relationship with the city. He stated they also realize the investment that is made by the businesses and does not feel that the property owners would be upset with the items they have paid for in the past.

Acknowledgement of Correspondence.

City Clerk Waswo stated the City received an email on November 13, 2014 from Gregory and Cheryl Cupp regarding their disappointment over the carriage rides going out of business. The City also received a letter on November 13, 2014 from Ed Yaeger stating his concerns with the TIF#4.

Approval of Minutes

Wall/Kordus motion to approve the Regular City Council Meeting minutes of November 10, 2014 and Special Council Meeting minutes of November 17, 2014, as prepared and distributed. Motion carried 7 to 0.

Consent Agenda

Original of 2014-2015 Operator’s (Bartender) license applications filed by Morgan Tisa.

Kordus/Kupsik motion to approve the consent agenda. Motion carried 7 to 0.

Items Removed from the Consent Agenda. None.

Finance, License and Regulation Committee Recommendations – Alderman Lyon

Discussion/Action on schedule of Banner Fees in relation to the BID and Chamber of Commerce. *(Continued from November 10, 2014 Council)*

Lyon/Kupsik motion was to waive banner fees for the BID and Chamber of Commerce for the years 2014-2015. Mayor Connors asked if this was going through the entire 2015, which was confirmed by Mr. Lyon. Alderman Wall stated he voted against this item and feels the city should be paid the actual costs to put up and take down the banners. Alderman Lyon stated he believes the impression that is created downtown enhances the community at large and is appropriate. Alderman Kordus stated both the BID and Chamber pay for other items downtown that could otherwise be billed to the taxpayers, such as street lights and park benches. He stated if we want to have a vibrant downtown area, those costs could be shifted to the taxpayers. Mr. Kordus thinks waiving around \$1,300 of fees annually is not an extravagant amount considering what both the BID and Chamber give back to the city, enhancing the area.

Roll Call: Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 6 to 1 with Alderman Wall voting “no.”

Discussion/Action on waiving fees on previously issued permits for Geneva Lake Chamber of Commerce events.

Alderman Lyon stated there was an issue with invoicing for the Taste of Lake Geneva, Oktoberfest and the Christmas parade in regards to an outstanding balance of \$1,100. In consideration of the previous agenda item to waive the banners fees, the banner amount was subtracted, leaving a balance of \$480. Since this was retroactive and a result of a city procedural error, FLR agreed to invoice the Chamber for half the amount, which includes the delinquent fees.

Lyon/Kupsik motion to adjust the billing to \$550 for previous events through the Christmas parade. Alderman Chappell asked for an explanation on how the permitting process works and if the fees are listed on the permit. Mayor Connors stated the form was updated to include all the fees that need to be paid. He further stated there was a transition in the clerk’s office from the initial time the application was received in April and thus was postponed. Administrator Jordan stated the form does list the various fees that could be charged and that the applicant would speak with the city clerk for verification of all fees charged. Ms. Chappell asked if this would come before Finance or Council, or are the fees just paid. Mr. Connors stated typically the fees are paid, however, some organizations request to waive the fees, which then does come to council for approval.

City Clerk Waswo stated the normal process is that the event permit application is reviewed at the counter at the time of application and the fee schedule is included in the application. The application then goes to the street, police, fire and parking departments for approval before it comes to council for final approval. Ms. Waswo stated there was confusion as the permits had already gone through council approval back in May with no fees collected, creating the misunderstanding that the fees had been waived. She noted the barricade fee is a newer fee that will be charged going forward.

Alderman Kordus stated when the council voted on those permits, they presumed that the proper fees and process had been followed. And the Chamber presumed that since they had not paid the fees, that those fees were waived. The reason the Chamber had not been invoiced was that it is not the city’s practice to invoice, as payment is due upon application. Due to the transition in city hall, that did not happen and based upon that, splitting the fees was a reasonable compromise. He stated the problem was shared on both sides and the costs are shared on both sides.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 1.

Discussion/Action on award of bid to Glen Fern Construction of Lake Geneva, WI for the Cobb Park Bathroom Remodel project in the amount of \$18,875.00 funded by the Capital Improvements Fund.

Lyon/Kordus motion to approve. Mayor Connors stated the project is included Resolution 14-R31, which can be found in the June 19th packet. It is a project initially in the borrowing. Administrator Jordan stated this was projected to take place in 2015, however, staff was able get the RFP’s together and the bid out this year. Director of Public Works Winkler stated the improvements include replacing plumbing fixtures, toilet partitions, the electrical control panel, installing ventilation, replacing light fixtures and security lights, installing protective cages around the light bulbs, painting, replacing the doors and sidewalk, as well as fixing the collapsed fireplace.

Roll Call: Wall, Chappell, Kordus, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 6 to 1 with Alderman Kehoe voting abstaining.

Discussion/Action on award of bid to Glen Fern Construction of Lake Geneva, WI for the Flat Iron Park Pavilion in the amount of \$411,271.64 funded by private donations and funds raised by the Committee for the Beautification of Lake Geneva.

Lyon/Kupsik motion to approve the award of the bid contingent upon the city receiving the funds in full from the Beautification Committee. City Attorney Draper stated the Brunks have already donated \$10,000. The council had made an agreement with the Brunks that the funds will be paid based on draw requests with receipts. The agreement is a legal binding document and would not require the funds be turned over to the city now. Mr. Draper stated at least \$311,000 would need to be provided and asked how long the BID is good for, which Mr. Winkler stated typically 30 days. Mr. Winkler could not say for sure if all the pledges could be collected within the 30 day, but it would be close.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Resolution 14-R46, a resolution amending the 2014 Capital Projects Fund Budget for the City of Lake Geneva.

Lyon/Hedlund motion to approve. Alderman Lyon stated the items are the Cobb Park remodel and equipment for the Fire Department, which were included in the original borrowing.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Resolution 14-R47, establishing the 2015 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates.

(Referred by Piers, Harbors & Lakefront Committee 11/20/14)

Lyon/Wall motion to approve. Alderman Lyon stated Piers, Harbors and Lakefront had decided to leave the rates the same based upon market comparisons. Alderman Wall noted that from 2011 they had increased the slips by 20% and the buoys by 3%, in 2012 there was no increase, in 2013 there was a 5% increase across the board and a 3% increase in 2014. He stated we are now in line with everyone on the lake. Alderman Kordus pointed out that the Harbormaster stated the rentals of buoys is down. He stated the waiting list for buoys has pretty much been exhausted and now the waitlist is for the slips, which was a consideration in the decision to not increase rates.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Discussion/Action on renewal of CD in the amount of \$463,160.84 plus interest, maturing on November 30, 2014 from BMO Harris Bank of Lake Geneva.

Lyon/Wall motion to approve with BMO Harris Bank with a 9 month extension at 0.15% interest.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Discussion/Action on Dog Park Fence Funding *(Referred by the Board of Park Commissioners 11/5/14)*

Lyon/Kupsik motion to approve the dog park fence funded by park impact fees. Alderman Chappell asked if the city is getting a dog park or does the city already have one. Mayor Connors stated this has been discussed at the Park Board for several years and the disc golf course was designed to allow the city to use the west fence and to enclose the other three sides as a dog park. Alderman Kupsik stated there is an area that is designated for a dog park. It was brought to the Park Board’s attention at the last meeting that there is \$56,000 in impact fees and park fees that can be used towards this improvement. Mr. Winkler stated there is a designated enclosed area with a double gate system where dogs can be unleashed and let them run with other dogs. He stated some parks have other amenities and water; however, this is just the bare minimum to get the park started.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Personnel Committee Recommendations – Alderman Kupsik

Discussion/Action on appointing Lorraine Briere as the Financial Analyst/City Treasurer.

Kupsik/Lyon motion to approve. Alderman Kupsik stated statute requires every community to appoint or elect a Treasurer. He stated Ms. Briere has been doing the job part-time through the summer and has decided to take the full-time position and is doing a very good job. Mr. Jordan stated when the position was first combined they thought the deputy clerk position could handle the workload. However, due to the transition of the city clerk and the deputy clerk retiring, it made it rather difficult. He said Ms. Briere is able to do what most other treasurers in the past have not, which is reconciling the monthly bank statements and investing the city’s money.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Discussion/Action on amending Organizational Chart.

Kupsik/Kordus motion to approve. Administrator Jordan stated the changes made under the Comptroller are Front Clerk A, Front Clerk B and Financial Analyst/Treasurer and the change under the City Clerk is the title to the Assistant City Clerk.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Discussion/Action regarding proposal to draft an ordinance to protect animals in vehicles in hot weather.

City Attorney Draper stated this item is a follow up on previous discussions. He stated the girls who prepared this need to be thanked, as they put a lot of work and thought into it. In researching the item, they found there is already a state statute that addresses cruelty to animals. He stated part of the problem is enforcing this specific ordinance in a tourist community and where to draw the perimeters. The state statute allows police discretion as far as whether there is cruelty to animals and a charging decision. Mr. Draper stated he thinks the girls should be commended by what they did as it helped the city figure out the process and work required in creating an ordinance. Alderman Chappell stated she wanted to thank Morgan and Abby in bringing awareness to leaving pets in cars on hot days.

Presentation of Accounts – Alderman Lyon

Purchase Orders. None.

Lyon/Kordus motion to approve Prepaid Bills in the amount of \$10,905.10.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Lyon/Wall motion to approve Regular Bills in the amount of \$298,905.46.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Lyon/Kordus motion to accept Monthly Treasurer’s Report for August 2014

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

Mayoral Appointments

Kupsik/Lyon motion to appoint Sarah Hill, Bob Kordus, Dan Winkler, Tom Earle and Jim Connors to an Ad Hoc Committee to interview qualified applicants for city engineer. Mr. Jordan stated there were 10 proposals received back and 4 will be interviewed. Motion carried 7 to 0.

Kupsik/Kordus to re-appoint Tony Saia to the Utility Commission. Motion carried 7 to 0.

Closed Session

Lyon/Kupsik motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for Police union negotiations (Administrator Jordan).

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

The Council entered into Closed Session at 8:10 p.m.

Return to Open Session

Kupsik/Lyon motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Wall, Chappell, Kordus, Kehoe, Hedlund, Kupsik and Lyon voted “yes.” Motion carried 7 to 0.

The Council reconvened in open session at 8:27 p.m.

No action taken.

Adjournment

Kordus/Lyon motion to adjourn at 8:27 p.m. Motion carried 7 to 0.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL



CITY OF LAKE GENEVA

EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

Section II - Applicant Information

1. Date of Application: November 11, 2014
2. Applicant Name: Cyndi Quebbemann
3. Organization Name: N/A
4. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
5. Mailing Address: _____
6. City, State, Zip: _____
7. Phone: _____ E-mail: _____
8. Applicant's Drivers License #: _____ State license issued: _____
9. Event Chair/Contact Person: _____ Phone: _____
10. Day of Event Contact Name: _____ Phone: _____

13. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.
14. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License Application.
15. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event? Yes No

If yes, where and how many:

3. Description of signage to be used during event:

None

Section V- Fees

Application and Permit Fees	Unit Fee	Applicable Fee
Parade & Public Assembly Permit	\$0.00 (No Fee)	
Street Use Permit		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
Parking stall use/blockage fee (per stall, per day)	\$10.00	_____
Park Reservation Permit		
*Application Fee	\$25.00	25 00
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	50.00 \$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	Determined by Park Board	_____
Non-Resident		
* 49 Attendees or Less	\$100.00	100 00
50-149 Attendees	\$150.00	_____
150 or more Attendees	Determined by Park Board	_____
Park Reservation Fees		
Non-Profit or Resident		
49 Attendees or Less	\$30 00	_____
50-149 Attendees	\$55 00	_____
150 or more Attendees	\$105 00	_____
Non-Resident		
* 49 Attendees or Less	\$75.00	75 00
50-149 Attendees	\$125.00	_____
150 or more Attendees	\$225.00	_____
Subtotal: \$		200 00

Additional Equipment Requested

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Picnic tables/5 per unit	\$50 00 deposit, \$75.00 per unit	1	50.00 Dep
Barricades/10 per unit	\$30.00 per unit	_____	_____
Fencing - Snow	\$30.00 per 50 feet	_____	_____
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Subtotal: \$			_____

\$75.00 charge

Total due with application: \$200.00 325.00
 Accepted by cash or checks (payable to the City of Lake Geneva)

Other Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

<input checked="" type="checkbox"/>	Electricity	Explain: <u>Requested use of ^{Pavilion} power I would like</u>	Electricity turned on for use.
<input type="checkbox"/>	Water	Explain: _____	
<input type="checkbox"/>	Traffic Control	Explain: _____	
<input type="checkbox"/>	Police Services	Explain: _____	
<input type="checkbox"/>	Fire/EMS Services	Explain: _____	
<input type="checkbox"/>	Other	Explain: _____	

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Cindi Sueli _____ DATE: 11/13/14

For Office Use Only

Date Filed with Clerk: 11/14/14 Payment with application. \$ 325.00 Receipt: C141114-1

Departmental review (all that apply):

<input checked="" type="checkbox"/>	Police Chief.	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Signed <u>[Signature]</u>
		Additional services needed: _____		
		Additional fees or deposit: _____		
<input checked="" type="checkbox"/>	Fire Chief:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Signed <u>[Signature]</u>
		Additional services needed: _____		
		Additional fees or deposit: _____		
<input checked="" type="checkbox"/>	Street Dept.	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Signed <u>[Signature]</u>
		Additional services needed: _____		
		Additional fees or deposit: _____		

Committee/Council review (all that apply):

<input checked="" type="checkbox"/>	Park Board.	Meeting Date(s): <u>12-3-14</u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
		Reasons/Conditions: <u>[Signature]</u>		
<input type="checkbox"/>	Finance, License Regulation:	Meeting Date(s): _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
		Reasons/Conditions: _____		
<input type="checkbox"/>	Council	Meeting Date(s): _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
		Reasons/Conditions: _____		

Clerk's Office Completion:

Total Add'l fee/deposit to be collected. \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue _____ Deposit Returned: \$ _____ Deposit withheld. \$ _____

Reason withheld _____

November 10, 2014

Re: 9th Annual Walk to End Alzheimer's September 19th, 2015

Park Board Members,

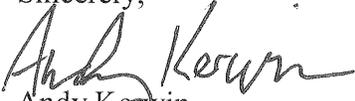
On behalf of the Alzheimer's Association of Southeastern Wisconsin & Walworth County Walk Committee, we respectfully request the use of Library Park on Saturday September 19th, 2015. Thank-you for your previous support of the walk and the consistent date of the third Saturday in September since the walk began in 2007.

Walks of this type take place across the nation around this time of year and serve as the major fundraiser for the Alzheimer's Association. Donations raised can be applied directly to important research, caregiver support, training and critical programs such as Safe Return and 24/7 Caregiver Hotline and care consultations. Alzheimer's disease and related dementias currently affects well over 5 million Americans with estimates easily doubling in the coming years as Baby Boomers age. Wisconsin has approximately 110,000 with dementia with over 2,000 in Walworth County. The more we can do locally the better equipped we all will be to handle this looming crisis.

We think this is a great opportunity for Lake Geneva and all of Walworth County to show their support and raise awareness for the Alzheimer's Association and the many families affected by this debilitating disease.

Thank-you in advance for your help in making the Walworth County Walk to End Alzheimer's a huge success!

Sincerely,


Andy Kerwin
Co-chairperson
Walk Committee


Sonja Akright
Co-chairperson
Walk Committee



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
 - If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

Section II - Applicant Information

1. Date of Application: November 10, 2014
2. Applicant Name: Andy Kerwin
3. Organization Name: Alzheimer's Association of SE Wisconsin
4. Organization Type: For Profit Non-Profit (501(c) 3) Tax ID: _____
5. Mailing Address: do Arbor Village of Geneva Crossing, 201 Townline Road
6. City, State, Zip: Lake Geneva, WI 53147
7. Phone: _____ E-mail: avillage@genevonline.com
8. Applicant's Drivers License #: _____ State license issued: WI
9. Event Chair/Contact Person: Andy Kerwin Phone: _____
10. Day of Event Contact Name: Andy Kerwin Phone: _____

Section III - Event Information

1. Title of Event: 9th Annual Walk to End Alzheimer's
2. Date(s) of Event: Saturday September 19th, 2015
3. Location(s) of Event: Library Park
4. Hours: 7:00 AM Set-up, 10:00 AM Walk, 1:00 PM Clean-up
Start Time End Time
5. Is the event open to the public? Yes No
6. Will you charge an admission fee? Yes No
7. Estimated Attendance Number: 500
8. Basis for Estimate: Previous 8 years
9. Will there be any animals? Yes No
If yes, what type and how many: Some dogs on leashes - 20 or so

10. Detailed description of proposed event (attach additional pages, if necessary):

Walk is to raise awareness and fundraiser for the Alzheimer's Association of SE Wisc. Walk is 3 mile loop route along lakeshore path or 1 mile walk in Maple Park neighborhood.

11. Description of plan for handling refuse collection and after-event clean-up:

John's Disposal provides garbage/recycling for event. Walk committee cleans up after event.

12. Description of plan for providing event security (if applicable):

We ask LGPD to come to park at 9:00 am and leave after Walk start. Squad is needed at Library Park + Maxwell Street at 10:00 am for walkers crossing at crosswalk.

13. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

14. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License Application.

15. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.
Alzheimer's Association t-shirts +
misc. "mission" oriented items.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

At crosswalk of Main + Maxwell Street

2. Will any parking stalls be used or blocked during the event? Yes No

If yes, where and how many:

In front of Library Park for L.G. Rescue Squad
+ Key volunteers for walk - 6 stalls
#247, 248, 249, 250, 251, 252

3. Description of signage to be used during event:

Signs along walk to guide walkers
Banner signs at park used as information

Section V- Fees

Application and Permit Fees	Unit Fee	Applicable Fee
Parade & Public Assembly Permit	\$0.00 (No Fee)	
Street Use Permit		
Application Fee - Events lasting 2 days or less	\$40.00	40.00
Application Fee - Events lasting more than 2 days	\$100.00	
Parking stall use/blockage fee (per stall, per day)	\$10.00	70.00
Park Reservation Permit		
Application Fee	\$25.00	25.00
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	
50-149 Attendees	\$100.00	
150 or more Attendees	Determined by Park Board	
Non-Resident		
49 Attendees or Less	\$100.00	
50-149 Attendees	\$150.00	
150 or more Attendees	Determined by Park Board	
Park Reservation Fees		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	
50-149 Attendees	\$55.00	
150 or more Attendees	\$105.00	\$50 (last year)
Non-Resident		
49 Attendees or Less	\$75.00	
50-149 Attendees	\$125.00	
150 or more Attendees	\$225.00	
Subtotal: \$		75.00 145.00

pd 11/14/14
check 2008
rec C141114-12

pd 11/10/14

\$50 (last year)

~~75.00~~ 145.00

Additional Equipment Requested

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit		
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit		
Barricades/10 per unit	\$30.00 per unit		
Fencing - Snow	\$30.00 per 50 feet		
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit		
Subtotal: \$			N/A

Total due with application: \$ _____

Accepted by cash or checks (payable to the City of Lake Geneva)

Other Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: plug in for microphone + band
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Alh CLK

DATE: 11-10-14

For Office Use Only

Date Filed with Clerk: 11/10/14 Payment with application: \$ 25.00 Receipt: C141110-9

Departmental review (all that apply):

- Police Chief: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____
- Fire Chief: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____
- Street Dept.: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____

Committee/Council review (all that apply):

- Park Board: Meeting Date(s): 12-3-14 Approved Denied
Reasons/Conditions: [Signature]
- Finance, License Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____
- Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____
 Permit(s) issued: Parade/PA Street Use Park Permit
 Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____
 Reason withheld: _____

Alzheimer's Association Walk Saturday September 19th, 2015

Start time: 10:00 am from Library Park

Lakeshore Route:

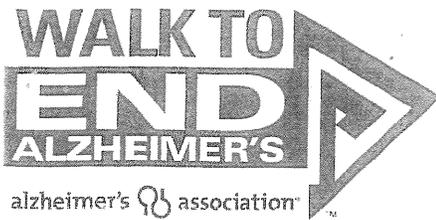
Walkers proceed west on lakeshore path towards Geneva Bay Estates thru beach access to Bayview Drive and Geneva Bay Drive. (Approved from homeowners association for 2014 walk) Walkers will take left on Snake Road and proceed to Forest Rest Lane and take a left off of Snake Road onto Forest Rest Lane. (Approved from Forest Rest Lane homeowners association for 2014 walk). Walkers will stay on Forest Rest Lane and access lakeshore path at end of road. Walkers will take a left on lakeshore path and proceed back to Library Park.

Historic Walk Route:

Library Park to Maxwell Street crosswalk. Cross Main Street and make right on sidewalk running north of Main Street. Proceed on sidewalk to Madison Street. Make a left onto Madison Street sidewalk. Proceed north to Park Row. Left on Park Row to Maxwell Street. Cross Maxwell Street and make left on sidewalk on west side of Maxwell. Proceed south on Maxwell Street sidewalk to Main Street. Use crosswalk to cross Main Street and enter Library Park.

Details of walk day:

The morning of the event volunteers will begin setting up tables for registration of all walkers at 7:00am. There will be pre-walk entertainment and an opening ceremony. The walk will begin promptly at 10:00 am. Walkers can choose either the lakeshore or historic route. We will need Lake Geneva Police Department assistance at the crosswalk of Main Street. Most walkers will complete the walking route between 10:30 and 11:00. Musical entertainment will be provided to the returning walkers and play until 1:00. Hot dogs will be grilled on site and provided as a snack to the walkers. Raffle prizes will be given after the walk. All clean up will be complete by 1:00.



09.20.2014

Library Park,
Lake Geneva

EVENT SCHEDULE

- 8:30 a.m.** Registration
Promise Garden Tent
Merchandise Tent
Kids Zone Open
Walker Warm Up
- 9:40 a.m.** Opening Ceremony
Tom Hlavacek
Dr. Gregory Gerber
Presentation of Wally Phillips Award
Presentation of Blair Cares Award

10:00 a.m. Walk Begins

10:30 a.m. The Petty Thieves

Lunch after the walk provided by:
Stinebrink's Piggly Wiggly &
Lake Geneva Jaycees

If you would like a team picture look for our
photographer!

Thank you to Primex Family of Companies-
PFOC for Promise Garden Sponsorship

COMMITTEE

Sonja Akright, Chair
Andy Kerwin, Chair
Dr. Gregory Gerber, Honorary Chair

Thank you to all the committee members and
volunteers that have made this event possible!

Anne Simpson
Ashley Draeving
Aubrey Howarth
Barbara Dinan
Bernadette Russow
Bonnie Beam-Stratz
Claudia Cherney
Ellen Gibbs
Eric Russow
Jamie Sanders

Jan Peterson
Jason Betley
Lena Rosenthal
Lynda Markut
Marisa Nor
Patti O'Brien
Renee Clechner
Sharon Shelton
Taylor Danz
Wendy Betley

PARK

ROW

CM 5

Walkers on S. Side of Park Row

CM 4

NORTH ST.

STREET

STREET

STREET

DODGE

STREET

WISCONSIN

STREET

GENEVA

STREET

MAXWELL

WARREN

MADISON

Walkers on N. Side of Main

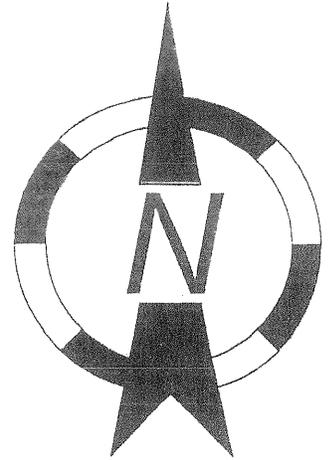
MAIN

STREET

CM 1

CM 2

CM 3



HISTORIC WALK

1 MILE

Walkers on W. Side of Madison

Walkers on W. Side of Maxwell

LIBRARY

PARK

Start/Finish at Balloon Arch

LAKE

GENEVA



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal-code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

Section II - Applicant Information

1. Date of Application: October 31, 2014
2. Applicant Name: Wendy J Nowak
3. Organization Name: Lake Geneva Hope Walk
4. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
5. Mailing Address: P O Box 173
6. City, State, Zip: Lake Geneva, WI 53147
7. Phone: _____ E-mail: _____
8. Applicant's Drivers License #: _____ State license issued: WI
9. Event Chair/Contact Person: Wendy Nowak Phone: _____
10. Day of Event Contact Name: Wendy Nowak Phone: _____

13. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.
14. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License Application.
15. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event? Yes No

If yes, where and how many:

We generally fill all the stalls in front of the park with walkers and committee members but they are paid for.

3. Description of signage to be used during event:

We place our yard signs up by the parking meters for decoration and to draw attention to the walk. We have a banner that hangs by our registration tent.

Section V- Fees

Application and Permit Fees	Unit Fee	Applicable Fee
Parade & Public Assembly Permit	\$0.00 (No Fee)	
Street Use Permit		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
Parking stall use/blockage fee (per stall, per day)	\$10.00	_____
Park Reservation Permit		
Application Fee	\$25.00	<u>25.00</u>
☉ Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
☉ 150 or more Attendees	Determined by Park Board	<u>300.00</u>
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	Determined by Park Board	_____
Park Reservation Fees		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	<u>105.00</u>
Non-Resident		
49 Attendees or Less	\$75.00	_____
50-149 Attendees	\$125.00	_____
150 or more Attendees	\$225.00	_____
Subtotal: \$		<u>430.00</u>



Additional Equipment Requested

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit	_____	_____
Barricades/10 per unit	\$30.00 per unit	_____	_____
Fencing - Snow	\$30.00 per 50 feet	_____	_____
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Subtotal: \$			_____

Total due with application: \$ _____
 Accepted by cash or checks (payable to the City of Lake Geneva)

Other Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Wendy Nowak DATE: 11/3/14

For Office Use Only

Date Filed with Clerk: 12/4/14 Payment with application: \$ 430.00 Receipt: C14205-5

Departmental review (all that apply):

- Police Chief: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____
- Fire Chief: Approved Denied Signed: Brian Connelly
Additional services needed: _____
Additional fees or deposit: _____
- Street Dept.: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____

Committee/Council review (all that apply):

- Park Board: Meeting Date(s): 12-3-14 Approved Denied
Reasons/Conditions: [Signature]
- Finance, License Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____
- Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____
 Permit(s) issued: Parade/PA Street Use Park Permit
 Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____
 Reason withheld: _____



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
 - If the event is a parade, please attach a map or description of the requested route to be traveled.

- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

Section II - Applicant Information

1. Date of Application: October 3, 2014
2. Applicant Name: Mark Felix
3. Organization Name: N/A
4. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
5. Mailing Address: _____
6. City, State, Zip: _____
7. Phone: _____ E-mail: _____
8. Applicant's Drivers License #: _____ State license issued: _____
9. Event Chair/Contact Person: Erika Felix Phone: _____
10. Day of Event Contact Name: Erika Felix Phone: _____

Section III - Event Information

1. Title of Event: Wedding
2. Date(s) of Event: ~~September 19, 2015~~ Sept 26 2015
3. Location(s) of Event: ~~Elm Park Lake Geneva, WI~~ Flat Iron
4. Hours: 1:00PM to 6:00PM 3pm to 5:30pm
Start Time End Time
5. Is the event open to the public? Yes No
6. Will you charge an admission fee? Yes No
7. Estimated Attendance Number: 130
8. Basis for Estimate: 150 invitations will be sent, approximately 80% attend(average)
9. Will there be any animals? Yes No
If yes, what type and how many: _____

10. Detailed description of proposed event (attach additional pages, if necessary):
We would like to host our wedding ceremony at Elm Park in Lake Geneva. At approximately 1:00PM, family members(Or Chair rental company) would begin the set of up benches and tables, the temporary wedding altar, and any temporary decorations on the benches. The ceremony will be set for approximately 3:30PM. After an approximate 1 hour ceremony, guests will remain in the park for an hour long Hors d'oeuvre reception. Beverages will be non-alcoholic and canned or bottled in plastic. Afterwards, family members will clear the park of any garbage and the chairs and decoration will be removed. We intend to leave the park as pristine as we found it.
WE WILL PROBABLY HAVE A TENT THROUGH LAKES AREA RENTAL.

11. Description of plan for handling refuse collection and after-event clean-up:
Appropriate garbage and recycling bins will be set out for guests. All waste will be collected and loaded into a family member's truck to be disposed of properly. Elm Park will be completely cleaned up so that no garbage or decorations remain.

12. Description of plan for providing event security (if applicable):
N/A

13. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.
14. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License Application.
15. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

2. Will any parking stalls be used or blocked during the event? Yes No

If yes, where and how many:

3. Description of signage to be used during event:

Section V- Fees

Application and Permit Fees	Unit Fee	Applicable Fee
Parade & Public Assembly Permit	\$0.00 (No Fee)	
Street Use Permit		
Application Fee - Events lasting 2 days or less	\$40.00	_____
Application Fee - Events lasting more than 2 days	\$100.00	_____
Parking stall use/blockage fee (per stall, per day)	\$10.00	_____
Park Reservation Permit		
Application Fee	\$25.00	25.00 _____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Park Board</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	150.00 _____
150 or more Attendees	<i>Determined by Park Board</i>	_____
Park Reservation Fees		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	_____
50-149 Attendees	\$55.00	_____
150 or more Attendees	\$105.00	_____
Non-Resident		
49 Attendees or Less	\$75.00	_____
50-149 Attendees	\$125.00	125.00 _____
150 or more Attendees	\$225.00	_____
Subtotal: \$		300.00 _____

Additional Equipment Requested

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit	_____	_____
Barricades/10 per unit	\$30.00 per unit	_____	_____
Fencing - Snow	\$30.00 per 50 feet	_____	_____
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	_____	_____
Subtotal: \$			_____

Total due with application: \$ 300.00

Accepted by cash or checks (payable to the City of Lake Geneva)

Other Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

Mark P. Felix

DATE: OCTOBER 3, 2014

For Office Use Only

Date Filed with Clerk: 10/3/14 Payment with application: \$ C141003-18 Receipt: 300.00

Departmental review (all that apply):

- Police Chief: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____
- Fire Chief: Approved Denied Signed: But Connelly
Additional services needed: _____
Additional fees or deposit: _____
- Street Dept.: Approved Denied Signed: [Signature]
Additional services needed: _____
Additional fees or deposit: _____

Committee/Council review (all that apply):

- Park Board: Meeting Date(s): 12-3-14 Approved Denied
Reasons/Conditions: [Signature]
- Finance, License Regulation: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____
- Council: Meeting Date(s): _____ Approved Denied
Reasons/Conditions: _____

Clerk's Office Completion:

Total Addtl fee/deposit to be collected: \$ _____ Receipt # _____
 Permit(s) issued: Parade/PA Street Use Park Permit
 Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____
 Reason withheld: _____

Stark
MSI

CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.
ANNUAL LICENSE EXPIRES JUNE 30TH EACH YEAR.
FEE OF \$50.00 IS DUE UPON APPLICATION.

APPLICANT INFORMATION

Name: Andreas Jane Ida
Last First Middle

Maiden Name: BeGuhl Date of Birth: _____

Address (Physical): 4413 N. Riverdale Drive

Mailing Address (if different): _____

City, State, Zip: McHenry IL 60051

Phone: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Kwik Trip

Address: 710 Williams Street, Lake Geneva, WI 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

- Is this an Original License or a Renewal License for the City of Lake Geneva?
 ORIGINAL RENEWAL
If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.
- Have you ever had an Operator (Bartender) License? YES NO
 If Yes, please state where: _____

Scanned 12/14

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Jane Andreas DATE: 09-17-14

For Office Use Only

Date Filed: 12/1/14
Receipt No: C141201-20
Total Amount: 50.00 Cash

Forwarded to Police Chief: _____

Background Completed: 12-4-14 gjt

Recommendation: h Approved Denied

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Jane Andreas
Date of Completion: 09/02/2014

School Name: 360training.com, Inc.
Certification # WI-12582

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



**Learn2
serve**

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Gayle Krahn DATE: 9/9/14

For Office Use Only

Date Filed: 12/1/14
Receipt No: C141201-19
Total Amount: 50.00 cash

Forwarded to Police Chief: _____

Background Completed: 12-1-14 gt

Recommendation: [Signature] Approved Denied

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

WISCONSIN

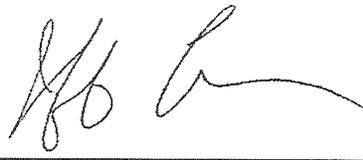
SELLER / SERVER CERTIFICATION

Trainee Name: Gayle M Krahn

Date of Completion: 06/14/2013 14:11 CST

School Name: Learn2Serve

Certification #: WI 2098003

I, 

certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

Corporate Headquarters

13801 N. Mopac, Suite 100

Austin, Texas 78727

P: 800-442-1149

Stark
MSI

CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30TH EACH YEAR. FEE OF \$50.00 IS DUE UPON APPLICATION.

APPLICANT INFORMATION

Name: Martens Amanda J
 Last First Middle

Maiden Name: Beyer Date of Birth: 1

Address (Physical): N3155 County Rd. H

Mailing Address (if different): _____

City, State, Zip: Lake Geneva, WI. 53147

Phone: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Stop N Go

Address: 896 Wells Street Lake Geneva, WI. 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

- Is this an Original License or a Renewal License for the City of Lake Geneva?
 ORIGINAL RENEWAL
 If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.
- Have you ever had an Operator (Bartender) License? YES NO
 If Yes, please state where: Mukwonago, WI + North Prairie, WI.

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Amanda [Signature]

DATE: 11/20/14

For Office Use Only

Date Filed: 11/20/14
Receipt No: C141120
Total Amount: 50.00

Forwarded to Police Chief: _____

Background Completed: 11-29-14 gt

Recommendation: [Signature] Approved Denied

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

WISCONSIN

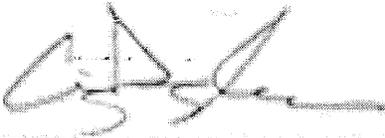
SELLER / SERVER CERTIFICATION

Trainee Name: Amanda Martens

Date of Completion: 11/27/2014

School Name: 360training.com, Inc.

Certification # WI-15040



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

Stark
MSI

CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30TH EACH YEAR. FEE OF \$50.00 IS DUE UPON APPLICATION.

APPLICANT INFORMATION

Name: Naleva Scott A
Last First Middle

Maiden Name: _____ Date of Birth: _____

Address (Physical): WS836 Hazel Ridge Road

Mailing Address (if different): _____

City, State, Zip: Elkhorn, WI 53121

Phone: _____

Drivers License #: 14 110 1 111

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Kwik Trip

Address: 710 Williams Street

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?
 ORIGINAL RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License? YES NO

If Yes, please state where: _____

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3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

Scott Malerba

DATE: 11-21-14

For Office Use Only

Date Filed: 12/1/14
Receipt No: C141201-18
Total Amount: 50.00 cash

Forwarded to Police Chief: _____

Background Completed: 12.3.14 RM

Recommendation: 6 Approved Denied

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

WISCONSIN

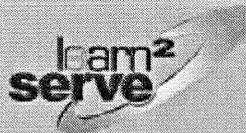
SELLER / SERVER CERTIFICATION

Trainee Name: Scott Nalevac
Date of Completion: 07/29/2014

School Name: 360training.com, Inc.
Certification # WI-11336

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13601 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE



DATE: 12/3/14

For Office Use Only

Date Filed: 12/3/14
Receipt No: C141203-4
Total Amount: 50.00

Forwarded to Police Chief: 12/3/14
Background Completed: 12/3/14 PM
Recommendation: h

Approved

Denied

FLR Approval: _____
Council Approval: _____

License Issued: _____
License Number: _____

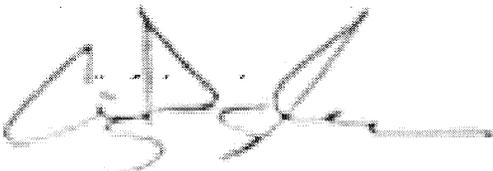
MAIL TO: Individual
Establishment

WISCONSIN

SELLER / SERVER CERTIFICATION

Trainee Name: Nicolaj Nielsen
Date of Completion: 12/02/2014

School Name: 360training.com, Inc.
Certification # WI-15120

I, 

certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

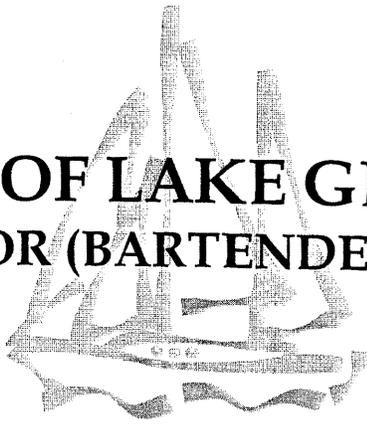


learn²
serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

pt - 0
st - 0

CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30TH EACH YEAR. FEE OF \$50.00 IS DUE UPON APPLICATION.

APPLICANT INFORMATION

Name: Symoens April Jean
Last First Middle

Maiden Name: Symoens Date of Birth: _____

Address (Physical): 6941 315th Ave

Mailing Address (if different): _____

City, State, Zip: Salem, WI 53165

Phone: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Thumbs Up

Address: 260 Broad St. Lake Geneva

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License? YES NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: _____

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

[Signature] DATE: 11/18/14

For Office Use Only

Date Filed: 11/18/14
Receipt No: C141118-2 SS
Total Amount: \$65-50 + prov.

Forwarded to Police Chief: 11-18-14
Background Completed: 11-19-14 Rm
Recommendation: [Signature] Approved Denied

FLR Approval: _____ License Issued: _____
Council Approval: _____ License Number: _____

MAIL TO: Individual
Establishment

Congratulations!

You have successfully completed the ServSafe Alcohol® Responsible Alcohol Service Training and Certification Program. This is your official ServSafe Alcohol Certification Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

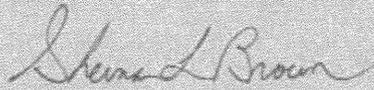
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Senior Vice President, National Restaurant Association Solutions

In Alaska you must laminate your card for it to be valid.

	ID NO. 10597550
	CARD NO. 11689694
ServSafe Alcohol® CERTIFICATE	
APRIL SYMOENS	
Card expires three years from the date of the examination. Local laws apply.	
DATE OF EXAMINATION	
11/9/2014	
Complies with WI State Stats. s.125.04(5)(a)5 & s.125.17(6) & s.134.66	

Student Name	APRIL SYMOENS
Class Number	518823
Exam Date	11/9/2014
Expiration Date	11/9/2017

Overall Point Score	38
Overall % Score	95
Passing % Score	75
Status	PASSED

NOTE: You can access your score and certification information anytime at ServSafe.com with the class number provided on this form.

Please make a copy of your ServSafe Alcohol Certificate blue card for your records. Replacement copies can be obtained for a fee by completing the Certificate and Score Release Request Form available at ServSafe.com.

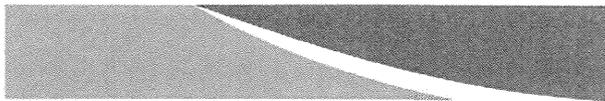
If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703



175 West Jackson Boulevard, Suite 1500
Chicago, IL 60604-2814
1.800.SERV-SAFE
312.715.1010 In the Chicago area
ServSafe.com

This certificate is valid for one year from the date of the examination. It is not valid for any other purpose. The National Restaurant Association is not responsible for any loss of certification or score. The National Restaurant Association is not responsible for any loss of certification or score. The National Restaurant Association is not responsible for any loss of certification or score.





This certificate confirms completion of the **ServSafe Alcohol®** responsible alcohol service program.



Sherman Brown
Senior Vice President, National Restaurant Association Solutions

©2014 National Restaurant Association Educational Foundation. All rights reserved. ServSafe and ServSafe Alcohol are registered trademarks of the National Restaurant Association Educational Foundation and are used under license by the National Restaurant Association Solutions, LLC. The logo appearing next to ServSafe is a trademark of the National Restaurant Association.

12/12/01 v1402

CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE

Stark - \$
PKH - \$



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30TH EACH YEAR. FEE OF \$50.00 IS DUE UPON APPLICATION.

APPLICANT INFORMATION

Name: WHITE ROXANNE
Last First Middle

Maiden Name: ODACHOWSKI Date of Birth: _____

Address (Physical): 903 WELLS, LAKE GENEVA WI 53147

Mailing Address (if different): _____

City, State, Zip: _____

Phone: _____

Drivers License #: _____

BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Stop N Go

Address: 896 Wells Street, Lake Geneva, WI 53147

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL RENEWAL

If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.

2. Have you ever had an Operator (Bartender) License? YES NO

If Yes, please state where: _____

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: _____

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES

NO

If Yes, please provide charge, date and disposition: DUI, 2009

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE



DATE:

11-29-14

For Office Use Only

Date Filed: 12-1-14
Receipt No: C141201-14
Total Amount: 50⁰⁰

Forwarded to Police Chief: _____

Background Completed: 12-3-14 PM

Recommendation: 

Approved

Denied

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

MAIL TO: Individual
Establishment

WISCONSIN

SELLER / SERVER CERTIFICATION

Trainee Name: Roxanne White
Date of Completion: 11/29/2014

School Name: 360training.com, Inc.
Certification # WI-15068

I,  _____

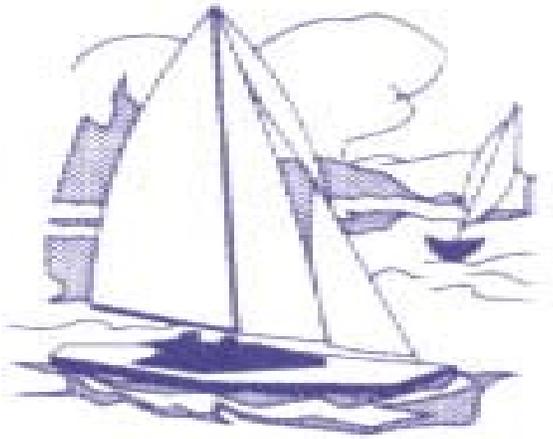
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Learn²
serve

Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149



CITY OF LAKE GENEVA

memo

From:
Peg Pollitt
Comptroller

12/5/14

TO: Mayor and Common Council:

We are submitting a revised Mill Rate Resolution for your approval tonight. The Amounts Levied have not changed, however, the County adjusted our Tax Base Assessment by \$33,100 which did change the mill rates ever so slightly (in the 7th, 8th and 9th decimal places).

It is proper that we have the correct resolution on file for the City record. I have outlined the impact of the changes below.

I am always available for any questions.

Peg

Taxing Jurisdiction	Previously Approved Mill Rates/\$1,000	Revised Mill Rates/\$1,000	Difference
STATE OF WISCONSIN	0.177493	0.177499	0.000006
COUNTY OF WALWORTH	4.815676	4.815819	0.000143
CITY OF LAKE GENEVA	6.038776	6.038955	0.000179
GATEWAY TECH COLLEGE	0.805659	0.805683	0.000024
LAKE GENEVA J1	7.308033	7.308250	0.000217
UHS BADGER HS	5.711769	5.711939	0.000170

**RESOLUTION 14-R48
(REVISED MILL RATES)**

WHEREAS, the Common Council of the City of Lake Geneva has approved the 2015 proposed budget for the governmental and administrative operations of the City of Lake Geneva;

NOW THEREFORE BE IT RESOLVED, that there is hereby levied a gross tax of \$27,768,956.28 upon all taxable property within the City of Lake Geneva and the appropriate school districts, as returned by the assessors in the year of 2014 for the following purposes:

NAME	AMT NEEDED	TAX BASE	MILL RATE
STATE OF WISCONSIN	198,288.31	1,117,126,400	.000177499
COUNTY OF WALWORTH	5,379,878.72	1,117,126,400	.004815819
CITY OF LAKE GENEVA	6,746,276.39	1,117,126,400	.006038955
GATEWAY TECHNICAL COLLEGE	900,049.87	1,117,126,400	.000805683
LAKE GENEVA JOINT 1 SCHOOL	8,162,240.30	1,116,852,900	.007308250
LINN JOINT 4 SCHOOL	1,265.28	273,500	.004626252
UHS LAKE GENEVA-GENOA CITY	6,380,957.41	1,117,126,400	.005711939
	27,768,956.28		

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to spread the said tax upon the tax roll of the City of Lake Geneva, Wisconsin.

BE IT FURTHER RESOLVED, that the City Clerk be hereby authorized to levy a tax and place on the tax roll any delinquent water and sewer bills and any other special assessments and special charges which the City is empowered to do so under the Wisconsin Statutes;

BE IT FURTHER RESOLVED, this resolution is to be effective upon adoption.

Dated this 8th Day of December, 2014.

CERTIFIED BY:



James R. Connors, Mayor

Sabrina Waswo, City Clerk

TO: MAYOR JIM CONNORS AND COMMON COUNCIL

FROM: CITY ADMINISTRATOR DENNIS JORDAN

DATE: DECEMBER 8, 2014

RE: DEMERIT SYSTEM FOR LIQUOR LICENSE

Background: Cities continually have issues with some establishments that sell intoxicating beverages to their patrons. The issues vary from selling beverages to minors, to having fights occurring on occasion. Several cities have passed ordinances to address these issues and the establishments which continually have recurring issues. The City Attorney drafted a policy to address violations and incidents as mentioned above. The City Attorney would like the Council to make comments and suggestions that he will incorporate into an Ordinance. The Police Chief has stated that an Ordinance as is being proposed would help control the action exhibited by some establishments.

Recommendation: Discuss and direct City Attorney to prepare an Ordinance to establish a demerit system for liquor license establishments.

RESOLUTION 14-R49
City of Lake Geneva

A RESOLUTION ADOPTING A NATURAL HAZARDS MITIGATION PLAN

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2000), which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive federal grant monies for pre-disaster mitigation projects; and

WHEREAS, the City of Lake Geneva worked with Walworth County Emergency Management to prepare a countywide mitigation plan in conformance with state and federal guidelines; and

WHEREAS, the City Council considered the plan at its meeting on December 8, 2014; and

WHEREAS, the City Council makes the following findings:

1. Natural disasters do pose a tangible threat to residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this plan is in the public interest.
4. This plan is intended to serve as a general strategy and may be amended from time to time.
5. Nothing in this plan obligates the city to undertake any of the recommended activities and/or projects.
6. Adoption of this plan is needed to apply for federal funding for mitigation projects.

NOW THEREFORE, BE IT RESOLVED, the plan entitled "Walworth County Hazard Mitigation Plan: 2014-2018" is adopted; and

BE IT FURTHER RESOLVED, the City Clerk is directed to send a signed copy of this resolution, at her earliest convenience, to Lt. Kevin Williams, Walworth County Emergency Management Coordinator, Walworth County Sheriff's Department, Emergency Management; PO Box 1004; Elkhorn, WI 53121; and

BE IT FURTHER RESOLVED, the City Council authorizes the City Clerk to make non-substantive revisions to the plan as may be required to comply with the requirements of Wisconsin Emergency Management and/or the Federal Emergency Management Agency. Should the clerk make such authorized change, she shall notify the City Council and Mayor of such change at her earliest convenience; and

BE IT FURTHER RESOLVED, the City Council understands that it must within five years of passage of this resolution review the adopted plan and amend it, as may be necessary, and submit it to Wisconsin Emergency Management and the Federal Emergency Management Agency for recertification.

Adopted this 8th day of December, 2014

Attest:

Mayor James Connors

City Clerk, Sabrina Waswo

**City of Lake Geneva
Council Meeting
December 8, 2014**

Prepaid Checks

11/24/14 - 12/04/14

**Total:
\$722.54**

Checks over \$5,000: \$ -

FROM 11/26/2014 TO 12/05/2014

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EQUAL	EQUAL RIGHTS DIVISION								
	250-11/14			11/30/14		700004	12/04/14	52.50	52.50
		01 WORK PERMITS-NOV	1100002422						52.50
								VENDOR TOTAL:	52.50
MCBRI	MICHAEL MCBRIDE								
	REIMB 11/4/14			11/04/14		59335	12/05/14	670.04	670.04
		01 ACADEMY-1554.8 MILES	1121005330						606.37
		02 ACADEMY-LUNCHES	1121005331						63.67
								VENDOR TOTAL:	670.04
								TOTAL --- ALL INVOICES:	722.54

**City of Lake Geneva
Council Meeting
December 8, 2014**

Accounts Payable Checks - through 12/05/14

	<u>Fund #</u>	
1. General Fund	11	\$ <u>76,133.71</u>
2. Debt Service	20	\$ <u>94.84</u>
3. TID #4	34	\$ <u>306.25</u>
4. Lakefront	40	\$ <u>5,039.77</u>
5. Capital Projects	41	\$ <u>21,777.95</u>
6. Parking	42	\$ <u>4,587.82</u>
7. Cemetery	48	\$ <u>6,237.62</u>
8. Equipment Replacement	50	\$ <u>-</u>
9. Library Fund	99	\$ <u>12,386.61</u>
10. Impact Fees	45	\$ <u>-</u>
11. Tax Agency Fund	89	\$ <u>-</u>
Total All Funds		<u><u>\$126,564.57</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF:

12/8/2014

TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 12/05/14

126,564.57

ITEMS > \$5,000

Fabco - Mini Excavator

28,500.00

Baycom - Police Department License Plate Reader

19,835.00

Alliant Energy - November Electric Bills

19,656.43

Baker & Taylor - Library Materials

8,372.63

Balance of Other Items

\$ 50,200.51

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

A+	A+ GRAPHICS & PRINTING						
6604	11/24/14	01	BIZ CARDS-TOM, NEIL	1132105399		12/09/14	66.00
						INVOICE TOTAL:	66.00
						VENDOR TOTAL:	66.00
ALLIANT ALLIANT ENERGY							
RE120514	11/30/14	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		12/09/14	9.87
		02	INV 106985-010-STREET LIGHTS	1134105223			6,950.76
		04	INV 124743-010-S LAKE SHORE DR	1152005222			18.98
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			9.87
		06	INV 140837-010-S LAKE SHORE DR	1134105222			8.08
		07	INV 147744-014-1070 CAREY	1132105222			265.92
		08	INV 178856-010-GEORGE ST	1134105222			7.85
		09	INV 184924-010-COBB PARK	1152005222			41.95
		10	INV 188965-013-1065 CAREY	1132105222			472.97
		11	INV 216918-010-CITY HALL	1116105222			2,319.68
		12	INV 239783-010-CENTRAL SCHOOL	1152005222			8.30
		13	INV 243947-013-1055 CAREY	1132105222			144.49
		14	INV 268954-010-FLAT IRON PK	1152005222			204.39
		15	INV 278857-010-OAK HILL CEM	4800005222			21.50
		16	INV 279779-010-918 MAIN ST	9900005222			1,132.82
		17	INV 292807-010-WELLS ST	1134105222			71.51
		18	INV 302769-011-DUNN BASEBALL	1152005922			222.59
		20	INV 318816-010-HWY 50/HWY 12	1134105222			10.30
		21	INV 335773-010-WELLS ST	1134105222			9.94
		22	INV 336765-010-FLAT IRON PK	1152005222			7.27
		23	INV 355867-010-DODGE ST	1134105222			7.60
		24	INV 375931-010-RIVIERA	4055305222			2,353.70
		25	INV 392817-010-LIBRARY PK	1152005222			26.80
		27	INV 433829-010-FIRE HOUSE	1122005222			696.43
		28	INV 433906-010-HAVENWOOD	1134105222			7.45
		29	INV 489578-003-MUSEUM	1151105222			553.55
		30	INV 492771-003-GENEVA SQ	1134105223			38.69
		31	INV 514311-001-BAKER/SEMINARY	1152005222			10.11

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT	ALLIANT ENERGY						
RE120514	11/30/14	32	INV 517852-001-SAGE ST/DUNN	1129005222		12/09/14	5.04
		33	INV 544872-001-VETS PK/TOWNLIN	1152015222			81.94
		34	INV 551929-001-OAK HILL CEM	4800005222			116.36
		35	INV 560544-002-1003 HOST DR	1122005222			341.26
		36	INV 589078-001-RUSH ST	1152005222			20.13
		37	INV 589905-001-BEACH HOUSE	4054105222			699.54
		38	INV 590084-001-DONIAN PK	1152005222			147.59
		39	INV 594309-001-STREET LIGHTS	1134105223			299.20
		40	INV 605259-001-GENEVA ST LOT	1134105223			236.83
		41	INV 614948-001-VETS PK SCOREBO	1152015222			161.57
		43	INV 621606-001-WELLS ST	1134105222			8.19
		44	INV 621825-001-S WELLS	1134105222			7.48
		46	INV 626232-001-HWY 50/HWY 12	1134105222			87.18
		47	INV 627270-001-730 MARSHALL ST	1129005222			19.06
		48	INV 628749-001-W COOK SIREN	1129005222			10.93
		49	INV 640082-001-201 EDWARDS SIR	1129005222			11.30
		50	INV 652115-002-EDWARDS BVD SIG	1134105223			93.08
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			94.57
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			159.31
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			90.06
		54	INV 657276-002-389 EDWARDS SIG	1134105223			97.60
		55	INV 675414-001-VETS PK PAVILN	1152015222			172.94
		56	INV 679833-001-GENEVA ST LOT	1134105223			337.19
		59	INV 696255-001-SHARED SAVINGS	9900005663			7.80
		60	INV 696255-001-SHARED SAVINGS	9900005623			132.02
		63	INV 699860-001-IMPOUND	1121005222			34.23
		64	INV 703098-001-LIB PK RESTROOM	1152005222			33.26
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			251.26
		66	INV 710858-001-INTRCHG N SGNL	1134105223			61.13
		67	INV 722670-001-COOK ST SIGNL	1134105223			27.47
		68	INV 723022-001-SHARED SAVINGS	2081005664			5.74
		69	INV 723022-001-SHARED SAVINGS	2081005625			89.10
		71	INV 722220-001 BROAD ST SIGNAL	1134105223			55.19
		72	INV 722221-001-724 WILLIAMS ST	1134105223			27.51
						INVOICE TOTAL:	19,656.43
						VENDOR TOTAL:	19,656.43

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLSTATE ALLSTATE IMAGING INC							
27401	11/10/14	01	WRITING PADS,MARKERS,PENS	1121005310		12/09/14	130.36
						INVOICE TOTAL:	130.36
						VENDOR TOTAL:	130.36
AMAZO AMAZON							
8932-11/14	11/10/14	01	DVDS	9900005414		12/09/14	61.89
		02	DVDS	9900005411			101.63
		03	LIGHTBULBS,CARAFES,DUSTMOP	9900005350			218.19
						INVOICE TOTAL:	381.71
						VENDOR TOTAL:	381.71
ARROW ARROW PEST CONTROL INC							
63806	11/26/14	01	PEST CONTROL-NOV	1116105360		12/09/14	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
AUROH AURORA HEALTH CARE							
1471211	11/23/14	01	DRUG TESTING	1132105205		12/09/14	75.00
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
BAKER BAKER & TAYLOR							
75022386-10/14	10/31/14	01	M53283260-1 ITEM	9900005414		12/09/14	43.19
		02	M52787320-2 ITEMS	9900005414			10.79
		03	M53454460-1 ITEM	9900005414			10.79
		04	M54559510-14 ITEMS	9900005414			294.86
		05	M54559530-1 ITEM	9900005414			28.79
						INVOICE TOTAL:	388.42
L3367102-10/14	10/31/14	01	2029848124-52 ITEMS	9900005410		12/09/14	1,000.84

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER	BAKER & TAYLOR						
L3367102-10/14	10/31/14	02	2029868740-62 ITEMS	9900005410		12/09/14	552.18
		03	2029893221-22 ITEMS	9900005410			307.81
		05	2029899309-78 ITEMS	9900005410			1,164.12
		06	2029923039-35 ITEMS	9900005410			450.98
		07	2029938906-36 ITEMS	9900005410			789.12
		08	2029941383-71 ITEMS	9900005410			999.11
		09	0002610107-RETURN	9900005410			-9.42
						INVOICE TOTAL:	5,254.74
L3367512-10/14	10/30/14	01	2029867632-1 ITEM	9900005411		12/09/14	10.62
		02	2029867633-5 ITEMS	9900005411			72.25
		03	2029867634-2 ITEMS	9900005411			21.80
		04	2029878717-70 ITEMS	9900005411			674.90
		05	2029878718-1 ITEM	9900005411			4.38
		06	2029878719-1 ITEM	9900005411			5.03
		07	2029895985-1 ITEM	9900005411			5.03
		08	2029895986-65 ITEMS	9900005411			657.81
		09	2029895987-1 ITEM	9900005411			11.18
		10	2029913227-1 ITEM	9900005411			4.47
		11	2029913228-2 ITEMS	9900005411			19.02
		12	2029913229-6 ITEMS	9900005411			35.34
		13	2029913230-2 ITEMS	9900005411			10.06
		14	2029949576-3 ITEMS	9900005411			13.39
		15	2029949577-7 ITEMS	9900005411			62.94
		16	2029949578-1 ITEM	9900005411			10.62
		17	2029949579-2 ITEMS	9900005411			25.17
		18	2029949580-1 ITEM	9900005411			10.62
						INVOICE TOTAL:	1,654.63
L4013232-10/14	10/31/14	01	2029871700-2 ITEMS	9900005414		12/09/14	41.21
		02	2029871701-1 ITEM	9900005414			13.75
		03	2029916076-3 ITEMS	9900005414			63.05
		04	2029941362-44 ITEMS	9900005414			855.17
		05	2029941363-3 ITEMS	9900005414			68.72

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER	BAKER & TAYLOR						
L4013232-10/14	10/31/14	06	2029941364-2 ITEMS	9900005414		12/09/14	32.94
						INVOICE TOTAL:	1,074.84
						VENDOR TOTAL:	8,372.63
BAY	BAY LOCK SERVICE						
18996	12/05/14	01	SAFE COMBO CHANGE	1115105399		12/09/14	115.00
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	115.00
BAYCOM	BAYCOM INC						
30822	11/11/14	01	AUTO LICENSE PROCESSOR	4121001400		12/09/14	19,835.00
						INVOICE TOTAL:	19,835.00
						VENDOR TOTAL:	19,835.00
BENDL	BENDLIN FIRE EQUIPMENT CO INC						
86857	11/14/14	01	ORION CHARGER	1122005800		12/09/14	51.03
						INVOICE TOTAL:	51.03
						VENDOR TOTAL:	51.03
BESTR	BEST TRUCK REPAIR, INC.						
23946	11/20/14	01	PLOW FIX	1132125250		12/09/14	592.88
						INVOICE TOTAL:	592.88
						VENDOR TOTAL:	592.88
BOUND	BOUND TREE MEDICAL LLC						
81588256	10/28/14	01	GLOVES,PAPER,BP CUFF	1122005810		12/09/14	481.98
						INVOICE TOTAL:	481.98
81593049	10/31/14	01	FIT TEST HOOD,SOLUTION	1122005810		12/09/14	62.18
						INVOICE TOTAL:	62.18
						VENDOR TOTAL:	544.16

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BREEZY BREEZY HILL NURSERY							
I-178946	09/30/14	01	PLANTING MAINT-SEP	4234505220		12/09/14	4,094.76
						INVOICE TOTAL:	4,094.76
						VENDOR TOTAL:	4,094.76
BRODA BRODART CO							
374664	10/29/14	01	DVD CASES	9900005512		12/09/14	29.04
						INVOICE TOTAL:	29.04
						VENDOR TOTAL:	29.04
BUBRI BUBRICK'S COMPLETE OFFICE							
2124	12/01/14	01	POCKET FILES	1115105310		12/09/14	27.72
						INVOICE TOTAL:	27.72
763	11/25/14	01	PAPER	1116105310		12/09/14	49.80
		02	POCKET FILES	1115105310			25.59
						INVOICE TOTAL:	75.39
						VENDOR TOTAL:	103.11
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-303016	11/01/14	01	BACK-UP LAMPS (2)	1122005351		12/09/14	16.26
						INVOICE TOTAL:	16.26
662-303144	11/03/14	01	HEADLAMP-TOWER 1	1122005351		12/09/14	14.39
						INVOICE TOTAL:	14.39
662-305234	12/03/14	01	DOOR HANDLE, LOCK-#50	1132105351		12/09/14	10.98
						INVOICE TOTAL:	10.98
						VENDOR TOTAL:	41.63
CDW CDW GOVERNMENT INC							
QM16610	10/31/14	01	MONITOR MOUNT	1121005262		12/09/14	283.28
						INVOICE TOTAL:	283.28

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CDW	CDW GOVERNMENT INC						
QS65159	11/13/14	01	APC BACKUP	1129005310		12/09/14	58.62
		02	PATCH CABLES	4122001427			29.85
		03	DVDS	1115105450			22.18
		04	SERVER BACKUP DRIVES	4115101129			174.39
						INVOICE TOTAL:	285.04
QV68657	11/19/14	01	SERVER BACKUP DRIVES-2	4115101129		12/09/14	348.78
						INVOICE TOTAL:	348.78
QW06315	11/20/14	01	USB3 CARD-SERVER	1115105450		12/09/14	29.07
						INVOICE TOTAL:	29.07
						VENDOR TOTAL:	946.17
CES	CES						
LKG/023209	08/22/14	01	LIGHT-REAR PARKING LOT	1122005350		12/09/14	78.44
						INVOICE TOTAL:	78.44
						VENDOR TOTAL:	78.44
COMME	COMMERCE INDUSTRIAL CHEMICALS						
94059	11/30/14	01	LIQUIDOW SALT ADDITIVE-55 GALS	1132125340		12/09/14	96.50
						INVOICE TOTAL:	96.50
						VENDOR TOTAL:	96.50
CURRE	CURRENT WORKS INC						
49338	08/14/14	01	ROLL CALL 2015 SUPPORT	1100001610		12/09/14	720.00
						INVOICE TOTAL:	720.00
						VENDOR TOTAL:	720.00
D&K	D&K SERVICES						
2014350	11/27/14	01	SEWER RODDING	1116105360		12/09/14	275.00
						INVOICE TOTAL:	275.00
						VENDOR TOTAL:	275.00

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DUNN	DUNN LUMBER & TRUE VALUE						
584728	11/05/14	01	BATTERIES, LIGHTBULBS	9900005350		12/09/14	35.96
		02	DISCOUNT	9900004819			-3.60
						INVOICE TOTAL:	32.36
585211	11/10/14	01	LIGHTBULBS, NUTS, BOLTS	9900005350		12/09/14	12.69
		02	DISCOUNT	9900004819			-1.27
						INVOICE TOTAL:	11.42
586452	11/19/14	01	HAMMER DRILL BIT	1122005399		12/09/14	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
586498	11/19/14	01	PAINT BRUSH	1122005399		12/09/14	3.99
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.79
586556	11/20/14	01	PUTTY, VACUUM FILTER	1132105340		12/09/14	25.98
		02	DISCOUNT	1100004819			-1.30
						INVOICE TOTAL:	24.68
586675	11/21/14	01	POLE SAW	1132135430		12/09/14	509.96
						INVOICE TOTAL:	509.96
586712	11/21/14	01	BULB-SALT SHED	1132125351		12/09/14	9.99
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.49
586900	11/24/14	01	KICK PLATE-STAFF DOOR	9900005350		12/09/14	39.49
		02	DISCOUNT	9900004819			-3.95
						INVOICE TOTAL:	35.54
586978	11/24/14	01	GORILLA TAPE	1132135430		12/09/14	10.49
		02	DISCOUNT	1100004819			-0.52
						INVOICE TOTAL:	9.97

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
587151	11/26/14	01	PAINT-SWEEPER #32	1132105351		12/09/14	4.99
		02	DISCOUNT	1100004819			-0.25
						INVOICE TOTAL:	4.74
587551	12/02/14	01	LIGHTBULBS,POWER STRIP	9900005350		12/09/14	32.47
		02	DISCOUNT	9900004819			-3.25
						INVOICE TOTAL:	29.22
587653	12/02/14	01	DRAIN FIX-WATER COOLER	1116105350		12/09/14	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
587720	12/03/14	01	PAINT,TWINE	1132105340		12/09/14	23.95
		02	DISCOUNT	1100004819			-1.20
						INVOICE TOTAL:	22.75
587756	12/03/14	01	PHOTO CELL-FI PRK LITE	1152005352		12/09/14	13.84
		02	DISCOUNT	1100004819			-0.69
						INVOICE TOTAL:	13.15
587813	12/03/14	01	TRENCH-WIFI @1065	1132105240		12/09/14	8.91
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	8.46
587858	12/04/14	01	IMPOUND GATE FIX	1132105350		12/09/14	58.93
		02	DISCOUNT	1100004819			-1.75
						INVOICE TOTAL:	57.18
587873	12/04/14	01	HOSE CLAMP-ST LIGHT FIX	1134105261		12/09/14	3.86
		02	DISCOUNT	1100004819			-0.19
						INVOICE TOTAL:	3.67
						VENDOR TOTAL:	790.61
ELKHO ELKHORN CHEMICAL CO INC							

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ELKHO	ELKHORN CHEMICAL CO INC						
555344	11/24/14	01	ICE MELT	4055205350		12/09/14	49.00
						INVOICE TOTAL:	49.00
						VENDOR TOTAL:	49.00
EMS	EMS MEDICAL BILLING ASSOCIATES						
10/14	10/31/14	01	EMS COMMISSION-OCT	1122005216		12/09/14	1,125.03
		02	CORR EMS COMMISSION-OCT	1122005216			-1,125.03
10/14	10/31/14	03	EMS COMMISSION-OCT	1122005214		12/09/14	1,125.03
						INVOICE TOTAL:	1,125.03
						VENDOR TOTAL:	1,125.03
ENERG	ENERGY CONSULTANTS OF WI						
7336	11/10/14	01	ECO LAMP BULBS	1122005350		12/09/14	100.00
		02	LED CONVERSION-OUTSIDE LITES	1122005399			300.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
ETI	ETI CORP						
6/14-5/15 UPDATE	10/14/14	01	LIC MGR UPDATES/SUPPORT	1114305382		12/09/14	299.00
						INVOICE TOTAL:	299.00
						VENDOR TOTAL:	299.00
FABCO	FABCO EQUIPMENT INC						
264177	11/17/14	01	MINI EXCAVATOR SHARE	1110005780		12/09/14	22,500.00
		02	MINI EXCAVATOR SHARE	4800005810			6,000.00
						INVOICE TOTAL:	28,500.00
						VENDOR TOTAL:	28,500.00
FAST	FASTENAL COMPANY						

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FAST	FASTENAL COMPANY						
WIELK111902	11/18/14	01	SCREWS,NUTS,PINS	1132105340		12/09/14	157.33
						INVOICE TOTAL:	157.33
WIELK112033	11/28/14	01	NUTS,BOLTS,PINS	1132105340		12/09/14	6.97
						INVOICE TOTAL:	6.97
						VENDOR TOTAL:	164.30
FBI	FBI-LEEDA						
39432-15	11/18/14	01	2015 MEMBERSHIP DUES	1121005410		12/09/14	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
FORD	FORD OF LAKE GENEVA						
45105	11/10/14	01	SEAT BELTS/AIR BAG FIX #205	1121005361		12/09/14	232.31
						INVOICE TOTAL:	232.31
45333	10/23/14	01	LUBE,OIL CHG,ANTIFRZ-#206	1121005361		12/09/14	45.51
						INVOICE TOTAL:	45.51
45381	10/27/14	01	LUBE,OIL CHG-#203	1121005361		12/09/14	30.80
						INVOICE TOTAL:	30.80
45385	10/28/14	01	BRAKE PADS,CALIPER RPLC	1122005240		12/09/14	280.54
						INVOICE TOTAL:	280.54
45408	10/29/14	01	BULB RPLC-#207	1121005361		12/09/14	42.12
						INVOICE TOTAL:	42.12
45570	11/10/14	01	LUBE,OIL CHG-#204	1121005361		12/09/14	30.80
						INVOICE TOTAL:	30.80
45584	11/11/14	01	BATTERY RPLC-#209	1121005361		12/09/14	494.15
						INVOICE TOTAL:	494.15

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FORD	FORD OF LAKE GENEVA						
45659	11/17/14	01	BRAKE PADS, ROTORS, INSP #205	1121005361		12/09/14	359.90
						INVOICE TOTAL:	359.90
						VENDOR TOTAL:	1,516.13
FROGG	JEAN FROGGATT						
REIMB 10/14	10/29/14	01	260 MILES	1121005330		12/09/14	145.60
		02	MEALS-WI DELLS SCHOOL	1121005331			26.52
						INVOICE TOTAL:	172.12
						VENDOR TOTAL:	172.12
GENON	GENEVA ONLINE INC						
1000103	11/03/14	01	EML SVC-NOV	1121005221		12/09/14	39.00
						INVOICE TOTAL:	39.00
1001542	12/01/14	01	DSL SVC-DEC	9900005221		12/09/14	60.00
						INVOICE TOTAL:	60.00
1001667	12/01/14	01	DEC EMAIL SVC	1112005221		12/09/14	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	101.00
GENPD	GENEVA PAINT STORE						
3531-33543383	10/27/14	01	PAINT-BOOKING ROOM	1121005342		12/09/14	67.27
						INVOICE TOTAL:	67.27
						VENDOR TOTAL:	67.27
GLoba	GLOBAL EQUIPMENT CO						
107458583	11/19/14	01	NEW WATER COOLER	1116105240		12/09/14	379.95
						INVOICE TOTAL:	379.95
						VENDOR TOTAL:	379.95

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GLUC	GENEVA LAKE USE COMMITTEE						
12/14	12/04/14	01	2014 CONTRIBUTION	4054105740		12/09/14	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
GRAIN	GRAINGER						
9606254333	11/28/14	01	CHAIR CART-UPPER RIV	4055105350		12/09/14	182.03
						INVOICE TOTAL:	182.03
						VENDOR TOTAL:	182.03
HEIN	HEIN ELECTRIC SUPPLY CO						
89370-00	11/19/14	01	FLOODLIGHT-SALT SHED	1132105360		12/09/14	170.00
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
HENRYS	HENRY SCHEIN INC						
13920547	11/12/14	01	MICROMAX SUIT,HOOD	1122005810		12/09/14	90.00
						INVOICE TOTAL:	90.00
14022518	10/24/14	01	N95 MASKS	1122005810		12/09/14	59.25
						INVOICE TOTAL:	59.25
14350437	11/04/14	01	N95 MASKS	1122005810		12/09/14	18.15
						INVOICE TOTAL:	18.15
14499970	11/10/14	01	MASKS,RESPIRATORS	1122005810		12/09/14	72.60
						INVOICE TOTAL:	72.60
6152606-01	09/24/14	01	OXYGEN BAG-SQUAD	1121005361		12/09/14	96.00
						INVOICE TOTAL:	96.00
						VENDOR TOTAL:	336.00
HESTA	HE STARK AGENCY INC						

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HESTA HE STARK AGENCY INC							
6089CRTPRK-11/14	12/01/14	01	NOV COLLECTION FEES	1112005214		12/09/14	12.50
						INVOICE TOTAL:	12.50
6089PARK-11/14	11/30/14	01	NOV COLLECTION FEES	4234505216		12/09/14	357.06
						INVOICE TOTAL:	357.06
						VENDOR TOTAL:	369.56
HOME HOME DEPOT CREDIT SERVICES							
3956-11/14	10/30/14	01	GLOVES	4800005340		12/09/14	19.76
						INVOICE TOTAL:	19.76
						VENDOR TOTAL:	19.76
IDVIL IDVILLE							
2787637	11/06/14	01	BIZ CARDS-BONK	1121005310		12/09/14	39.60
						INVOICE TOTAL:	39.60
						VENDOR TOTAL:	39.60
ISA INT'L SOCIETY OF ARBORICULTURE							
562251	11/11/14	01	ISA 2015 DUES,CERTIFICATION	1100001610		12/09/14	275.00
						INVOICE TOTAL:	275.00
						VENDOR TOTAL:	275.00
ITU ITU ABSORB TECH INC							
5916369	10/24/14	01	MATS	1122005360		12/09/14	109.87
						INVOICE TOTAL:	109.87
5922315	11/07/14	01	MATS	1116105360		12/09/14	88.63
						INVOICE TOTAL:	88.63
5928463	11/20/14	01	MATS	1132105360		12/09/14	76.15
						INVOICE TOTAL:	76.15

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ITU	ITU ABSORB TECH INC						
5928464	11/20/14	01	MATS	1116105360		12/09/14	88.63
						INVOICE TOTAL:	88.63
5934425	12/05/14	01	MATS	1116105360		12/09/14	88.63
						INVOICE TOTAL:	88.63
						VENDOR TOTAL:	451.91
JAMES	JAMES IMAGING SYSTEMS INC						
572421	11/17/14	01	TOSH ES3555C-OVERAGE OCT	1121005531		12/09/14	89.95
						INVOICE TOTAL:	89.95
572422	11/17/14	01	TOSH ES357-OVERAGE OCT	1121005531		12/09/14	35.15
						INVOICE TOTAL:	35.15
						VENDOR TOTAL:	125.10
JERRY	JERRY WILLKOMM INC						
209540	11/20/14	01	KEROSENE-PRESSURE WASHER	1132105341		12/09/14	207.36
						INVOICE TOTAL:	207.36
209546	11/21/14	01	1350 GALS GAS	1132105341		12/09/14	3,967.65
						INVOICE TOTAL:	3,967.65
						VENDOR TOTAL:	4,175.01
KOCOUCO	MIKE KOCOUREK						
3000	08/04/14	01	SIDEWALK REPL-269 BROAD	1132105270		12/09/14	1,190.00
						INVOICE TOTAL:	1,190.00
						VENDOR TOTAL:	1,190.00
LARK	LARK UNIFORM OUTFITTERS INC						
180234	10/25/14	01	UNIFORM-HALL	1121005138		12/09/14	230.85
						INVOICE TOTAL:	230.85

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LARK LARK UNIFORM OUTFITTERS INC							
180235	10/25/14	01	UNIFORM-HANSEN	1121005138		12/09/14	132.90
						INVOICE TOTAL:	132.90
180236	10/25/14	01	UNIFORM-YAKES	1121005138		12/09/14	236.80
						INVOICE TOTAL:	236.80
						VENDOR TOTAL:	600.55
LARRY LARRY'S TOWING & RECOVERY							
22857	11/06/14	01	TOWING	1134105290		12/09/14	175.00
						INVOICE TOTAL:	175.00
23115	08/19/14	01	TOWING	1134105290		12/09/14	230.00
						INVOICE TOTAL:	230.00
23220	11/11/14	01	TOWING	1134105290		12/09/14	230.00
						INVOICE TOTAL:	230.00
						VENDOR TOTAL:	635.00
LASERW LASER WORKS UNLIMITED LLC							
927	10/30/14	01	NAMEPLATE-HEDLUND	1111005399		12/09/14	13.25
						INVOICE TOTAL:	13.25
930	11/09/14	01	NAMEPLATE-POLLARD	1121005190		12/09/14	13.25
						INVOICE TOTAL:	13.25
						VENDOR TOTAL:	26.50
LLS LAKESHORES LIBRARY SYSTEM							
1555	11/18/14	01	IT SUPPORT 10/30,11/4	9900005516		12/09/14	127.52
						INVOICE TOTAL:	127.52
						VENDOR TOTAL:	127.52
MAILF MAILFINANCE							

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MAILF	MAILFINANCE						
H5024351	11/22/14	01	METER LEASE-JAN	1100001610		12/09/14	376.24
						INVOICE TOTAL:	376.24
						VENDOR TOTAL:	376.24
MARED	MARED MECHANICAL						
89532	11/25/14	01	HEAT FIX	1116105240		12/09/14	207.00
						INVOICE TOTAL:	207.00
89766	11/26/14	01	BOILER IGNITER,ZONE VALVE	1116105240		12/09/14	804.85
						INVOICE TOTAL:	804.85
						VENDOR TOTAL:	1,011.85
MARTIN	MARTIN GROUP						
1165609	10/20/14	01	KONICA 20-OCT	1121005531		12/09/14	12.65
						INVOICE TOTAL:	12.65
1165926	10/25/14	01	KONICA C35-OCT	1122005340		12/09/14	32.42
						INVOICE TOTAL:	32.42
1167416	11/20/14	01	KONICA 20-NOV	1121005221		12/09/14	12.65
						INVOICE TOTAL:	12.65
1167417	11/20/14	01	BIZHUB-NOV	1116105531		12/09/14	153.66
						INVOICE TOTAL:	153.66
						VENDOR TOTAL:	211.38
MINUT	MINUTEMAN PRESS						
21977	11/20/14	01	WINDOW ENVELOPES	1116105310		12/09/14	230.00
						INVOICE TOTAL:	230.00
21988	11/21/14	01	STAMPS-PARKING DISPUTES	4234505310		12/09/14	46.00
						INVOICE TOTAL:	46.00
						VENDOR TOTAL:	276.00

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MLIC	MINNESOTA LIFE INSURANCE CO						
RE120514	12/03/14	01	JAN LIFE INS	1100001610		12/09/14	1,849.60
						INVOICE TOTAL:	1,849.60
						VENDOR TOTAL:	1,849.60
MONRO	MONROE TRUCK EQUIPMENT						
5282925	11/17/14	01	CONTROL VALVE-SALTER	1132105351		12/09/14	39.49
						INVOICE TOTAL:	39.49
						VENDOR TOTAL:	39.49
NAPAE	ELKHORN NAPA AUTO PARTS						
968888	12/01/14	01	AIR,OIL FILTERS,LIGHT BULBS	1132105340		12/09/14	181.09
						INVOICE TOTAL:	181.09
968976	12/01/14	01	AIR FILTER	1132105250		12/09/14	33.35
						INVOICE TOTAL:	33.35
						VENDOR TOTAL:	214.44
NORTH	NORTHWIND PERENNIAL FARM						
6463	11/14/14	01	GARDEN CARE-NOV	9900005360		12/09/14	301.00
						INVOICE TOTAL:	301.00
						VENDOR TOTAL:	301.00
NORTHE	NORTHERN SAFETY COMPANY INC						
901179907	11/18/14	01	HARNESS,LANYARD	1132135430		12/09/14	431.48
						INVOICE TOTAL:	431.48
						VENDOR TOTAL:	431.48
OFFIC	OFFICE DEPOT						
735229603001	10/15/14	01	INK CARTRIDGES,CALENDAR,PADS	1122005310		12/09/14	96.85
						INVOICE TOTAL:	96.85
						VENDOR TOTAL:	96.85

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OFFICIM OFFICEMAX INC							
508891	11/19/14	01	INK, STAMP REFILL	1121005310		12/09/14	41.85
						INVOICE TOTAL:	41.85
568829	11/24/14	01	BINDERS, FOLDERS, PENS	9900005310		12/09/14	77.66
						INVOICE TOTAL:	77.66
569396	11/24/14	01	LABELS	1114305310		12/09/14	12.28
		02	BUDGET BOOK COVERS	1115105310			14.30
						INVOICE TOTAL:	26.58
589166	11/24/14	01	TIMECLOCK&CARDS, HILITERS, LABEL	1132105399		12/09/14	221.34
						INVOICE TOTAL:	221.34
						VENDOR TOTAL:	367.43
OTTER OTTER SALES & SERVICE INC							
P150051	12/03/14	01	WATER PUMP-PLOW TRUCK	1132105250		12/09/14	180.74
						INVOICE TOTAL:	180.74
						VENDOR TOTAL:	180.74
PAPEN CINDY PAPERFUS							
REIMB 11/14	11/19/14	01	LUNCH-OPEN RECORDS TRNG	1121005331		12/09/14	9.00
						INVOICE TOTAL:	9.00
						VENDOR TOTAL:	9.00
PARAT PARATECH AMBULANCE SERVICE							
10/14	10/31/14	01	INTERCEPTS-OCT	1122005218		12/09/14	319.19
						INVOICE TOTAL:	319.19
						VENDOR TOTAL:	319.19
PATS PAT'S SERVICES INC							
A-107574	12/01/14	01	PORT A POTTY SVC-NOV	4800005360		12/09/14	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00

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PAYNE PAYNE & DOLAN INC							
1318008	11/20/14	01	ASPHALT	1132105370		12/09/14	309.52
						INVOICE TOTAL:	309.52
						VENDOR TOTAL:	309.52
PCL PETTY CASH - LIBRARY							
11/14/14	11/14/14	01	TJ MAXX-VOLUNTEER GIFTS	9900005211		12/09/14	18.43
						INVOICE TOTAL:	18.43
11/20/14	11/20/14	01	STAPLES-CPU STANDS	9900005310		12/09/14	12.66
						INVOICE TOTAL:	12.66
11/25/14	11/25/14	01	WALMART-SNACKS-VOLUNTEERS	9900005211		12/09/14	3.00
						INVOICE TOTAL:	3.00
USPS 11/14/14	11/14/14	01	ILLINOIS LIBRARIERS RETURNS	9900005312		12/09/14	5.00
						INVOICE TOTAL:	5.00
USPS 11/17	11/17/14	01	USPS-IA,WY,IL LIBRARIES	9900005312		12/09/14	8.05
						INVOICE TOTAL:	8.05
USPS 11/19/14	11/19/14	01	USPS-CERT LETTER,WARNE	9900005312		12/09/14	3.79
						INVOICE TOTAL:	3.79
USPS 11/20/14	11/20/14	01	USPS-ROCKFORD PUBLIC LIB	9900005312		12/09/14	2.50
						INVOICE TOTAL:	2.50
USPS 12/3/14	12/03/14	01	USPS-IL,ME LIBRARIES	9900005312		12/09/14	5.12
						INVOICE TOTAL:	5.12
						VENDOR TOTAL:	58.55
PCP PETTY CASH - POLICE DEPT							
REIMB 11/26/14	11/26/14	01	USPS-POSTAGE	1121005312		12/09/14	58.78

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PCP	PETTY CASH - POLICE DEPT						
REIMB 11/26/14	11/26/14	02	WALMART-TRICK OR TREAT CANDY	1121005399		12/09/14	41.95
						INVOICE TOTAL:	100.73
						VENDOR TOTAL:	100.73
PETER	ANDREA PETERSON						
REIMB 12/1/14	12/01/14	01	VISTAPRINT-CHRISTMAS CARDS	9900005211		12/09/14	85.98
						INVOICE TOTAL:	85.98
						VENDOR TOTAL:	85.98
PFI	PFI FASHIONS INC						
218735	11/24/14	01	EMPLOYEE SHIRTS	1100002159		12/09/14	449.46
		02	EMPLOYEE SHIRTS	1124005399			60.00
		03	EMPLOYEE SHIRTS	1115105399			90.00
		04	EMPLOYEE SHIRTS	1112005399			30.00
		05	EMPLOYEE SHIRTS	4234505138			30.00
		06	EMPLOYEE SHIRTS	1114305399			60.00
		07	DIGITIZING LOGO	1114205399			110.00
						INVOICE TOTAL:	829.46
						VENDOR TOTAL:	829.46
PIRAN	PIRANHA PAPER SHREDDING LLC						
12491120114	12/01/14	01	SHREDDING SVC-NOV	1116105360		12/09/14	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
QUILL	QUILL CORPORATION						
8108599	11/21/14	01	BUBBLE MAILERS	9900005310		12/09/14	29.99
						INVOICE TOTAL:	29.99
						VENDOR TOTAL:	29.99
RACINE	RACINE COUNTY OPPORTUNITY CTR						

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

RACINE	RACINE COUNTY OPPORTUNITY CTR						
4597	10/31/14	01	CLEANING SVC-OCT	9900005360		12/09/14	1,006.25
						INVOICE TOTAL:	1,006.25
						VENDOR TOTAL:	1,006.25
ROBER	KEN ROBERS						
CREDIT	12/05/14	01	UNIF SHIRTS	1100002159		12/09/14	-182.23
						INVOICE TOTAL:	-182.23
MILEAGE-11/14	11/30/14	01	NOV-413 MILES	1124005330		12/09/14	231.28
						INVOICE TOTAL:	231.28
						VENDOR TOTAL:	49.05
SHEPH	SHEPHERD, JASON						
2341	11/17/14	01	INSTRUCTIONAL DVDS	9900005414		12/09/14	65.00
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	65.00
SHERR	SHERRILL INC						
INV-310685	11/19/14	01	CLIMBERS, BRAID, HANDSAW, SLINGS	1132135430		12/09/14	716.16
						INVOICE TOTAL:	716.16
						VENDOR TOTAL:	716.16
SHI	SHI COMPUTERS						
B02681024	10/30/14	01	COMP UPGRADES-STA #1	4122001427		12/09/14	1,389.93
						INVOICE TOTAL:	1,389.93
						VENDOR TOTAL:	1,389.93
SIMPLX	SIMPLEXGRINNELL						
80759494	11/20/14	01	BATTERIES-FIRE ALARM	1116105350		12/09/14	251.86
						INVOICE TOTAL:	251.86
						VENDOR TOTAL:	251.86

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

STAPL	STAPLES ADVANTAGE						
8031869043	10/25/14	01	CDS, DVDS	1121005310		12/09/14	128.16
						INVOICE TOTAL:	128.16
						VENDOR TOTAL:	128.16
STATEL	STATELINE SURFACE SOLUTIONS						
QUO-6411-412	09/05/14	01	PAINT-MAPLE PRK TENNIS POLES	1152005352		12/09/14	3,280.00
						INVOICE TOTAL:	3,280.00
						VENDOR TOTAL:	3,280.00
SWITS	SWITS LTD						
29747	10/29/14	01	SPANISH INTERPRETER	1121005140		12/09/14	350.00
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	350.00
T0000968	ALISA DETTMAN						
REFUND	11/26/14	01	DETTMAN-SEC DEP 11/22	4055102353		12/09/14	1,000.00
		02	DETTMAN-SETUP, SEC GRD 11/22	4055104674			-318.50
						INVOICE TOTAL:	681.50
						VENDOR TOTAL:	681.50
T0000969	SALVADOR GARCIA						
REFUND	12/01/14	01	GARCIA-SEC DEP 11/29	4055102353		12/09/14	1,000.00
		02	GARCIA-SETUP, SEC GRD 11/29	4055104674			-426.00
						INVOICE TOTAL:	574.00
						VENDOR TOTAL:	574.00
TACTI	TACTICAL MEDICAL SOLUTIONS INC						
3727	10/29/14	01	MODULAR BANDAGES	1122005810		12/09/14	38.60
						INVOICE TOTAL:	38.60
						VENDOR TOTAL:	38.60

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

THOMA	THOMAS BRADY & ASSOC ARTISTS						
14365	11/20/14	01	XMAS DECORATIONS	1134105394		12/09/14	540.00
						INVOICE TOTAL:	540.00
						VENDOR TOTAL:	540.00
TIETZ	KATIE TIETZ						
REIMB 11/14	11/14/14	01	TUITION REIMB UPPER IOWA UNIV	1121005415		12/09/14	2,430.00
						INVOICE TOTAL:	2,430.00
						VENDOR TOTAL:	2,430.00
TIMBER	TIMBERLINE SIGN CO INC						
4341	11/14/14	01	PLAQUE-1879	1170005723		12/09/14	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
TOSHI	TOSHIBA FINANCIAL SOLUTIONS						
16188342	11/26/14	01	ES2540C-DEC LEASE	9900005532		12/09/14	310.70
						INVOICE TOTAL:	310.70
						VENDOR TOTAL:	310.70
TRANS	TRANS UNION LLC						
10423195	10/25/14	01	BACKGROUND CHECKS	1121005411		12/09/14	66.40
						INVOICE TOTAL:	66.40
						VENDOR TOTAL:	66.40
TRANSC	TRANSCEDENT TECHNOLOGIES						
M385	11/28/14	01	TAX PROGRAM SUPPORT	1115105450		12/09/14	600.00
						INVOICE TOTAL:	600.00
						VENDOR TOTAL:	600.00
UNEMP	UNEMPLOYMENT INSURANCE						

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
UNEMP UNEMPLOYMENT INSURANCE							
6497718	11/30/14	01	NOV-UE-CH	1110005154		12/09/14	1,024.18
						INVOICE TOTAL:	1,024.18
						VENDOR TOTAL:	1,024.18
UNIQ UNIQUE MANAGEMENT SERVICES INC							
295044	11/01/14	01	COLLECTION FEES-OCT	9900005510		12/09/14	35.80
						INVOICE TOTAL:	35.80
						VENDOR TOTAL:	35.80
UNITE UNITED LABORATORIES							
INV103051	11/24/14	01	WEED KILLER	1152005352		12/09/14	798.30
						INVOICE TOTAL:	798.30
INV103275	11/26/14	01	TRUCK SOAP	1132105351		12/09/14	191.40
						INVOICE TOTAL:	191.40
						VENDOR TOTAL:	989.70
USBANK US BANK							
3341-11/14	11/13/14	01	RADIOSHACK-LED LIGHTS	1121005380		12/09/14	5.98
		02	KALAHARI-FROGGATT CONF	1121005331			140.00
		03	SPYGADGETS-KEYCHAIN CAMERA	1121005380			310.00
		04	SPYGADGETS-KEYCHAIN CAMERA	1121005380			295.00
		05	WALMART-HOTHANDS, DAWN, TIREFOAM	1121005399			26.24
						INVOICE TOTAL:	777.22
						VENDOR TOTAL:	777.22
VANDE VANDEWALLE & ASSOCIATES INC							
201410080	11/20/14	01	NOV PLANNING	1169305212		12/09/14	863.00
		02	NOV PLANNING	1100001391			333.00
		03	TIF CONSULT	3430005214			306.25
						INVOICE TOTAL:	1,502.25
						VENDOR TOTAL:	1,502.25

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VON	VON BRIESEN & ROPER SC						
9624	11/13/14	01	ATTY PHONE CONFERENCE	1121005214		12/09/14	64.50
						INVOICE TOTAL:	64.50
						VENDOR TOTAL:	64.50
WALCOT	WALWORTH COUNTY TREASURER						
64-246	11/14	12/01/14	01	COURT FINES-NOV	1112002420	12/09/14	733.80
						INVOICE TOTAL:	733.80
						VENDOR TOTAL:	733.80
WALLA	DARCY BREWSTER-WALLACE						
REIMB	11/14	11/04/14	01	LAC MEETING-42 MILES	9900005211	12/09/14	23.52
						INVOICE TOTAL:	23.52
						VENDOR TOTAL:	23.52
WCTC	WAUKESHA CNTY TECH COLLEGE						
S0579380	11/24/14	01	TRAINING-NETTESHEIM	1121005410		12/09/14	415.00
						INVOICE TOTAL:	415.00
						VENDOR TOTAL:	415.00
WELDE	WELDERS SUPPLY CO						
299531	10/21/14	01	GAUGE-HOSE TESTER	1122005351		12/09/14	11.05
						INVOICE TOTAL:	11.05
						VENDOR TOTAL:	11.05
WIDOTS	WI DEPT OF TRANSPORTATION						
12/01/14	12/01/14	01	REG SUSPENSIONS-12	4234505310		12/09/14	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
WISC	STATE OF WISCONSIN						

INVOICES DUE ON/BEFORE 12/09/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WISC	STATE OF WISCONSIN						
64-246	11/14	12/01/14	01 COURT FINES-NOV	1112002424		12/09/14	1,988.14
						INVOICE TOTAL:	1,988.14
						VENDOR TOTAL:	1,988.14
WOLLA	JOANNE WOLLAEGER						
REIMB	11/17/14	11/17/14	01 TARGET-FILING CABINET	9900005310		12/09/14	40.08
						INVOICE TOTAL:	40.08
						VENDOR TOTAL:	40.08
						TOTAL ALL INVOICES:	126,564.57

CITY OF LAKE GENEVA

COMMITTEE VOLUNTEER APPLICATION



Thank you for your interest in serving on one of the City's Boards, Committees or Commissions. Information about the scope and duties of the various bodies is available on the City website.

Please complete the following form and return it to City Hall. When there is a vacancy or expiring term, your application will be considered. Applications are to be submitted by March 1st in order to ensure consideration for a May 1st appointment. Applications are kept on file for a period of two years. If you have any questions about the role or functions of a particular Board, Commission or Committee, please contact the City Clerk's Office at (262) 249-4092.

BOARDS, COMMITTEES, COMMISSIONS

Please indicate the Boards, Committees or Commissions you are interested in serving on (no more than three). Please list first, second and third choice.

<input type="checkbox"/> Parking Commission	<input type="checkbox"/> City Plan Commission
<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Library Board
<input type="checkbox"/> Police & Fire Commission	<input type="checkbox"/> Tree Board
<input type="checkbox"/> Zoning Board of Appeals	<input checked="" type="checkbox"/> Communications Committee
<input type="checkbox"/> Cemetery Commission	<input type="checkbox"/> Board of Park Commissioners
<input type="checkbox"/> Utility Commission	<input type="checkbox"/> Avian Committee

APPLICANT INFORMATION

Applicant Name: Jeffrey Kriegel

Home Address: 713 S Lake Shore Dr. 6E

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-203-5696 Daytime Phone: 262-359-1219 mobile

Occupation: Systems Support How long a City resident? 1 yr

Why do you want to serve on this/these Board(s), Committee(s), Commission(s):

I would like to be more active in the community and meet new people.

Are you familiar with duties and responsibilities of the Committee? Yes

Have you observed any meetings of this Committee(s)? No

Please list any elective or appointive public positions or offices you hold:

None

Describe briefly your education and any work experience or other activity which in your opinion would be beneficial in carrying out the responsibilities of this office:

Associates (AGE from MCC)
Pharmacy Systems Support (IT)
I also worked for the DoD

If appointed to this office, are there any other activities in which you are now engaged which would interfere with your regular attendance upon the duties required: If so, to what extent?

I work M-F 9:30 - 6pm
I have options to be flexible.
January I will work (8:30-5pm)

Signature: Jeffrey Krieger Date: 12-4-2014

Please return completed applications to:

Lake Geneva City Hall
626 Geneva Street
Lake Geneva, Wisconsin 53147

For Office Use Only

Date Filed: _____
Date copy provided to Mayor: _____
Appointed to: _____
Date appointed: _____

Jeffrey Carl Kriegel

713 S Lake Shore Drive 6E • Lake Geneva, WI 53147 • jeffreykriegel@aol.com

PROJECT MANAGEMENT / INSTALLATION / SUPPORT

Seven years of pharmacy experience combined with seven years Pharmacy Systems and Automation. Driven by my passion of patient care and safety, it is my goal to continue supporting each customer with the world-class service they deserve.

Key Skills

- | | | |
|---------------------------------|--------------------------------|-----------------------------|
| — Pharmacy Systems & Automation | — Field Service | — Speaks German / English |
| — Customer Trainer | — Customer Service and Support | — Implementation / Upgrades |
| — Computer System Repair | — Microsoft Office | — iPad Working Group |

Professional Experience

TCGRx , Powers Lake, WI, 2013-Present (1 Yr)

Implementation Specialist / Product Support – Full Time
ATP(Automatic Tablet Packager), Inspect Rx, Bulls-eye (Tablet Splitter) & AVF (Automatic Vial Filler)
***Installation Specialist - RTP System (Remote Tablet Packager)**

- Installation of complex pharmacy systems and automation equipment
- Implementation Projects
- Project Planning and Management
- Post Install Coordinator / Support
- Customer Trainer
- Software configuration
- PC Hardware setup and placement
- PC Network setup
- QC Automation before delivery
- Canister setup and calibration
- Asset Collection and Documentation
- Customer Support
- Compliance Testing with New RTP System
- Customer Support
- On-Call Support
- R&D on newly reported bugs
- Testing new software version releases
- Apply software patches and upgrades as requested
- SQL Server management (Limited)
- Enhancement Requests by customers
- Customer Replacement Parts and Consumable ordering
- Setting up RMA's for customer returns
- Issue / Resolution tracking (Site Specific)
- Recognize opportunities for improvement within our products
- Customer Quotes on Product Replacements and Warranty Information

Parata Systems, LLC. , Durham, NC, 2010-2013 (3.25 Yrs.)

Government and Institutional Support Engineer (Europe) – Full Time Contractor
(Based in Heidelberg Germany)

- Work exclusively with the DoD Pharmacy operations in Europe
- Service and repair complex pharmacy systems and automation equipment (Mini, Accumed, Pharmacy 2000, Weight Scales)
- Software Upgrades
- New Installations
- Implementation Projects
- Relocation Projects
- iPad working group projects
- Preventative Maintenance
- Onsite Customer Trainer on software updates and new hardware installations
- Maintain excellent customer relationships
- Respond to dispatches (24/7)
- Responsible for managing all accounts and assets in Europe (Germany, Belgium, Spain, Italy and Sicily)
- Work with hardware vendors (Ex: Dell, Gryphon) to resolve defects and troubleshoot issues
- Document any defects found and notify leadership
- Over the phone support
- Salesforce.com Case management
- Purchase Orders for parts
- Inventory/Supply management
- ECO – Changes (Software or hardware modifications)
- Service Reports and required DoD documentation (Personally responsible for iPad digital documentation procedure along with a signature requirement)
- Maintain Base Access (Clearance) for Site Visits
- Work with Medical Maintenance/IMD on any requests or projects

SUPERVALU Pharmacies, Franklin Park, IL, 2007-2010 (10 Years Total Osco) Salary

Pharmacy Systems and Process Redesign - Full Time
Store Support, Automation & Development Testing

- Pharmacy Automation / Robotics
- ARx Development Team
- Pharmacy Hardware Testing
- Pharmacy Software Testing / Stress Test
- Write Test Plans
- Data Migration Testing
- Automation Integration Testing
- Work with Automation Vendors
- Work with Systems Hardware Vendors
- Write Technical Support Documentation
- Write Store Notifications and Documentation
- Phone Support to all Pharmacies with ARx and Pharmacy Automation / Robotics
- Former ADSRx Support
- Worked directly with Level II and III support and follow through
- Wrote up new bugs as needed
- Label Format Testing

- Special Projects
- Automation Roll-out
- Automation Relocation
- Automation Removal and Disposal
- Worked directly with Division Leadership and the Construction Team
- Wrote up Punch Lists for Installs
- Designed Visio Layouts of Proposed Pharmacy Automation Placements
- Worked with Pharmacy District Managers on Installation Projects
- Staff training documentation on new automation
- Limited Field Support
- Worked with test sites on new hardware and automation
- Received several Excellence awards and Certificates for Great Customer Service
- Helped Fill overflow scripts during site visit installs to reduce stress on pharmacy staff

Oscopharmacy, McHenry & Wauconda, IL, 2003-2007

Pharmacy Technician – Full Time
Pharmacy Tech Specialist (CPhT)

- Lead Pharmacy Tech
- Wrote the pharmacy schedule
- Worked on insurance claims and payments daily
- Ordered Supplies and Warehouse items
- Special orders from customers
- Data Entry
- Filling
- Dispensing / Cashier
- Prescription Audits
- Billing Audits from third party
- Reconstitute Powdered Medication
- Managed OTC shelf
- Medicare Claims and Compliance
- Flu Shot Clinics
- Vaccine Appointments
- Health Screen Administrator
- Scheduled Health Screenings
- Inventory
- Pharmacy Training
- Attended Corporate Manager Seminars / Training Classes
- HIPAA Compliance

Tactical Business Services, Crystal Lake, IL, 2002-2003

Return Merchandise Authorization – Full Time
Computer Hardware & Systems Distributor

- Assisted with building custom PCs for customers
- Assisted with the server team
- Refurbished computer hardware returns
- Called vendors for warranty repair / replacement (Intel / AMD / Asus / Acer)
- Maintained refurbished RMA inventory
- Processed all new incoming RMA's
- Balanced invoices from vendors
- Worked with sales team on product defects
- Special projects as needed

Osco Pharmacy, Crystal Lake, IL, 1999-2002

Pharmacy Technician & Cashier – Part Time

- Dispensed Prescriptions at Out Window
- Cashiered and worked on co-payments and insurance issues
- Worked on Supplies stocking and reordering
- Filled prescriptions as needed
- Assisted with typing new prescriptions

Education

McHenry County College, Crystal Lake, IL, Class of 2008

Associate in General Education (AGE)

Concentrations: Science, Computer Technology/Systems

- Minor Recipient Presidential Talent Scholarship
- Assisted with new student events and planning
- Student Ambassador
- German Tudor
- Teachers Assistant – German and Computer Systems Courses
- MCC Alumni Association
- Prerequisites A+ Certification

PTCB - Loyola University, Chicago, IL, Class of 2006

Certified Pharmacy Technician – Certificate

- Maintain 20 credit hours of additional education every two years

Technician Specialist Program – SUPERVALU, Franklin Park, IL, Class of 2007

Tech Specialist / Lead Pharmacy Technician – Certificate

Prairie Ridge High School, Crystal Lake, IL, Class of 2000

General Education – Diploma

- Graduated with honors
- German Klub President
- Student Council
- Debate
- Yearbook - Photography

Honors & Awards

2007 – ARx Deployment SUPERVALU

2008 – Excellence Customer Service (Several)

2011 – Excellence Pharmacy Care (US Army Coin Mannheim Germany)

2012 – Excellence Pharmacy Care (US Army Coin Illesheim Germany)

2012 – We Care Nomination Parata Systems

2013 – Excellence Pharmacy Care (US Army Landstuhl Germany)