

**PUBLIC WORKS COMMITTEE MINUTES
THURSDAY, DECEMBER 8, 2016 – 5:00 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Chairman Kordus at 5:00 p.m.

Roll Call: Present: Chairman Kordus, Alderman Flower, and Alderman Hedlund. Absent: Aldermen Gelting and Skates. Also Present: City Administrator Oborn, Mayor Kupsik, Director of Public Works Earle, and Parking Manager Mullally. Public Present: Chris Schultz.

Approval of Public Works Committee meeting minutes from November 11, 2016 as prepared and distributed
Hedlund/Flower motion to approve. Carried unanimously.

Comments from the public limited to 3 minutes. None.

Updates from Director of Public Works: (item taken out of order from agenda)

Director of Public Works Earle noted a sidewall was blown out of one of the loader tires that runs the big snow blower that loads the trucks yesterday. He was able to find one in Illinois. Pete's Tire Service from Elkhorn is going to get it. It is around \$2,200 dollars for the tire and install. He has emailed the Chairman and City Administrator and is hoping to get that done in the morning as it is going to snow over the weekend. He said they do have the funds.

Lakeshore Drive Parking Lot

Mr. Earle stated the Lakeshore Drive parking lot is paved. They left the top coat off because they can't stripe. He gave them a drop dead date for the top coat of Memorial Day 2017. They are going to leave it blocked off for now. If it is needed for overflow parking for Winterfest, it will be opened. He doesn't want to plow it until the top coat is on as it still has the binder on it. There is an inch and a half of curb showing. If there is no snow, there isn't a problem.

2016 1-Ton Plow

Mr. Earle noted the cab and chassis has been bought and are waiting for the box, plow and salter. It was picked up yesterday, so it is in Janesville now. He would imagine it would be a month or two for them to get it back. The reason it is taking longer is because they ordered Henderson Equipment for it. If another brand was ordered, they would have had it in a week. It takes a little longer to get the better equipment.

Main Street Temporary Lighting

Mr. Earle informed the committee that the lighting is up on Main Street and should be on. There were 3. The poles should be coming down between tomorrow and Tuesday.

2010 Bucket Truck

Mr. Earle stated they did find a bucket truck, and it is located in North Carolina. He sent Dan Hall to look at it. It is a good truck and is cheaper and better than the other one. They did get the annual inspection and other testing. It should be on its way Monday morning, and is a two day trip. Mr. Hedlund asked if it is the truck that was originally looked at for \$39,000. Mr. Earle said it was. It is two years newer and has less miles and hours.

Update on Parking Kiosk Upgrades – Parking Manager Mullally (item taken out of order from agenda)

Parking Manager Mullally is exploring options to upgrade and improve the performance of the meters. In the past there have been some energy concerns with the battery consumption. Last year she tested a low performing machine with a different modem. They went from changing the batter 2 or 3 times a month to 1 time for the year. The current modems that we have drain the battery. She spoke to the manufacturer and was told to change the modems. She was given two options. The first option was the 450 which came out to \$33,000 and was put in the budget for next year. She is also testing another modem. She did more research on how much it would be to hard wire the meters as well. The cost for the outfit to make a solar meter into an a/c meter would be \$1,700 per meter. If we did all the meters it would be \$102,000 and that is not including other items. She does not feel that would be a wise investment. She has been testing other modems as well. She has not been in any discussions regarding wi-fi. The people from T2 stated they would discourage putting these meters under wi-fi due to complaints from other customers. She noted we would have our own network, so

we would have to be pci compliant. Ms. Mullally gave a selection of kiosks to DPW Earle for hardwiring and he is waiting for those numbers to come in. Mayor Kupsik asked if we need to look at potentially wiring some kiosks. Ms. Mullally replied if we changed hours in the morning, there wouldn't be a problem. If they are extended at night, then all of them would have to be done. The 450 modem they have tested has a 5 year warranty. They are currently testing a second modem as well. Ms. Mullally would like to do more testing and give more findings in March.

Discussion/Recommendation on Utility Ordinance change pertaining to Utility Commission construction under City Public Works as allowed by WI Statute Section 66.0805(4)(a)

Mr. Oborn explained we are moving forward with consideration of the Utility Commission's recommendation ordinance. It can be modified. The Utility Commission can still exist, but two modifications are possible. Actual construction work could be under the supervision of the Public Works Committee or corresponding authority. The current ordinance has construction projects coming under the Utility Commission and they have all the authority. Coordination is going to be needed. He questioned if the committee wants supervision. He recommends it. Mr. Kordus said he likes the idea of approving any extensions outside the city limits and making sure that comes through the Council. Ms. Flower said she doesn't think it hurts to have it in place. Director of Public Works Earle said a \$250,000 limit would be good. Mr. Hedlund said items should go to Council so people are aware and know what is going on with their money. Hedlund/Flower motion to adopt item 4a with the stipulation that all projects over \$250,000 must be approved by Public Works and Council. Motion carried unanimously.

Discussion/Recommendation on Utility Ordinance change pertaining to restriction of extension of Water and Sewer outside City Limits without approval from the City Council as allowed by WI Statute Section 66.0805(4)(a)

Mr. Oborn stated given the opportunity the committee has for control over contracted construction projects, one of the projects would be line extensions outside the city limits. The current ordinance leaves it under the Utility Commission's discretion. He feels this is a policy decision and the City should weigh in. Hedlund/Flower motion to approve. Motion carried unanimously.

Discussion/Recommendation on Historical Rail Bed Designation, Sage Street

Mr. Kordus asked what they are going to do and who is going to pay for it. Mr. Oborn said the City is currently the property owner. Once the item gets a recommendation from the City, Plan Commission will have purview over it. Mr. Oborn said if it is put under the local designation of the Historic Preservation Committee, if we ever wanted to put anything through there we have to go through them to do it. Mayor Kupsik stated it was turned down in the past because people didn't want a locomotive sitting in their front yard. He is concerned as they need to follow the municipal code. Mr. Oborn noted the letter was handed to him, so it was the equivalent to a certified letter. Mr. Oborn added the issue we are having is from the property owner standpoint. Mr. Kordus said they have 60 days to make a decision. Mr. Hedlund asked what the advantage is to the City to do this. Mr. Oborn said it would be giving recognition.

Hedlund/Kordus motion to deny.

Ms. Flower asked if it was approved, would the City be able to make a road or path on that land. Mr. Hedlund answered no and added they would have to ask permission from the Historic Preservation Commission. Mr. Oborn said the advantage to the property owner is a tax credit, but they give up flexibility. He said there is not a tax credit in this situation, so there is no incentive. Mr. Earle added there is a sign there already. Mayor Kupsik said there would be a lot of clean up to get it ready to do what they want to do.

Motion carried unanimously.

Adjournment.

Hedlund/Kordus motion to adjourn at 5:47 pm. Motion carried unanimously.

/s/ Stephanie Gunderson, Assistant City Clerk

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