



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe
Alderman Rich Hedlund

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

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December 2014 Minutes

DATE: December 15, 2014

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. *DSW*
Director of Public Works & Utilities

SUBJECT: December 11, 2013 Public Works Committee Meeting Agenda

The Public Works Committee met at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Ellyn Kehoe _____
Alderman Sarah Hill X
Alderman Al Kupsik X
Alderman Rich Hedlund X

Staff Present:

City Administrator Dennis Jordan _____
Director Daniel Winkler (DPW) X
Mayor Jim Connors: X

Other: _____

Public in attendance: Mr. Chris Schultz & Mr. Darien Schaefer of the Chamber.

Approval of the Minutes of the Prior (September) Meeting:

Motion to approve by Ald. Hedlund and seconded by Ald. Hill . The motion passed 4 - 0 .

Public Comments:

None.

Communications:

1. Projects update on the various projects-DPW Winkler went through the status of all City projects.
2. Update on City Engineer selection process-It was discussed that the City made site visits to the top two candidates, Kapur of Burlington and GAI Consultants of Lake Geneva.

Agenda Items:

1. STH 120 & USH 12 Project Schedule & Design Plans to Date.
2. Request to Add the Museum Parking Lot Revisions to the 2014 Street Maintenance Contract.
3. Signage in the Downtown-Discussion Regarding Making Uniform.

Agenda Item No. 1- STH 120 & USH 12 Project Schedule & Design Plans to Date.

The plans and 2017 design completion schedule were shared with the committee. The plans did depict roundabouts at the entrance/exit ramps off USH 12. No action was taken.

Agenda Item No. 2- Request to Add the Museum Parking Lot Revisions to the 2014 Street Maintenance Contract.

DPW Winkler explained the request to include the parking lot modifications in the 2014 Street Maintenance contract. A unit cost estimate totaling \$17,941.00 was included from the contractor. After some discussion a motion was made by Alderman Hill to recommend change order no. 1, adding the work to the existing street contract, funded from the Parking Fund in an amount not to exceed \$20,000. The motion was seconded by Ald. Kupsik and approved 4-0.

(This item needs to go to FLJ and Council for approval).

Agenda Item No. 3- Signage in the Downtown-Discussion Regarding Making Uniform.

DPW Winkler discussed the types of signage in the downtown and showed photographs. Mr. Schaefer stated the Chamber would like to participate with recommendations on proposed revisions to the wayfaring signage. Costs and funding were discussed. The City may have as much as \$20,000 remaining in TIF#4 to assist with the upgrades. DPW Winkler advised that there is a \$500 difference between refurbishing and replacing a typical sign. The order of updating of signs appeared to be the pedestrian wayfaring signage, parking lot signage, parking lot wayfaring signage, welcome signage at the outskirts of the City, and street name signage (i.e. Main Street). DPW Winkler was asked by consensus to inventory what we had in the downtown. He thought he could locate the 1996 original wayfaring plans and would get a copy to Mr. Schaefer. The DPW also was asked to inventory the parking lot wayfaring signage for possible redoing and bring the information back to the next meeting.

Motion to Adjourn:

Motion to adjourn by ___Ald. Hill___, seconded by ___Ald. Kupsik___. Passed __4-0_ and the meeting was adjourned at 6:28 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File