



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe
Alderman

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Assistant Director of Public Works Tom Earle

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

Agenda

December 8, 2014

The regular meeting of the Public Facilities Committee will be held on Thursday, December 11, 2014 at City Hall, 626 Geneva Street, Lake Geneva, WI in the second floor meeting room at 6:00 P.M.

Meeting called to order by Chairman Bob Kordus.

Roll Call.

Minutes of the Prior Meeting.

Public Comments.

Communications.

1. Projects & Activities Update-DPW Winkler.

Agenda Items:

1. STH 120 & USH 12 Project Schedule & Design Plans to Date.
2. Request to Add the Museum Parking Lot Revisions to the 2014 Street Maintenance Contract.
3. Signage in the Downtown-Discussion Regarding Making Uniform.

Adjourn.

Approved by Bob Kordus
Chairman 12/05/14

Reviewed by Dennis Jordan
City Administrator
Date 12/05/14 dsw

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City of Lake Geneva at 262-248-3673 with as much advance notice as possible.

No official Council action will be taken, however a quorum of the Council may be present.

Posted December 8, 2014 2:00 PM



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe
Alderman Rich Hedlund

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

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December 2014 Meeting Explanation

DATE: December 9, 2014

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: December 11, 2013 Public Works Committee Meeting Agenda

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus _____
Alderman Ellyn Kehoe _____
Alderman Sarah Hill _____
Alderman Al Kupsik _____
Alderman Rich Hedlund _____

Staff Present:

City Administrator Dennis Jordan _____
Director Daniel Winkler (DPW) _____
Mayor Jim Connors: _____

Other: _____

Public in attendance: _____

Approval of the Minutes of the Prior (September) Meeting:

Motion to approve by Ald. _____ and seconded by Ald. _____. The motion passed ____-0.

Public Comments:

None.

Communications:

1. Projects update on the various projects.
2. Update on City Engineer selection process.

Agenda Items:

1. STH 120 & USH 12 Project Schedule & Design Plans to Date.
2. Request to Add the Museum Parking Lot Revisions to the 2014 Street Maintenance Contract.
3. Signage in the Downtown-Discussion Regarding Making Uniform.

Public Works Projects Update

Due to the late year borrowing, numerous projects have been bid out and placed under contract for late year and spring of 2015 construction. Below please find an update on Public Works projects:

- ✓ Disc Golf Course –North pedestrian bridge Eagle Scout project pending this winter.
- ✓ 2014 Street Maintenance Program- Stark Asphalt done for year. Finished Edgewood.
- ✓ Flat Iron Park Pavilion-Awarded to Glen Fern Construction 11/24.
- ✓ 2014 Fall Tree Planting-Work Continuing thru the Last Week.
- ✓ Street Department Ventilation & Heating-Bid awarded to Westenn 11/10. Contract Signed.
- ✓ 1070 Carey Street Exterior Siding-Bid awarded to Humphreys. Started Construction.
- ✓ Park Use & Open Space Plan-Approved by Park Commission 12/3. Going to January Plan Commission and Council for Final Consideration.
- ✓ Crackfilling-Bid awarded 11/10. Will Not Start Until Spring of 2015.
- ✓ Cobb Park Restroom Remodel-Low Bid of Glen Fern Construction Awarded 11/24.
- ✓ Fencing & Gates at Street Department-Quotes scheduled for Council 12/8.

Agenda Item No. 1– STH 120 & USH 12 Project Schedule & Design Plans to Date.

Staff has been provided with the design schedule and 60% design plans. They are provided for information and no action is needed. Construction is slated for 2017 according to the schedule.

Motion to _____
by _____, Second by _____. Passed _____.

Agenda Item No. 2- Request to Add the Museum Parking Lot Revisions to the 2014 Street Maintenance Contract.

Plan “C” attached was previously approved by the Committee to gain 21 spaces in the Museum parking lot. As a reminder, the plan eliminates the bus parking spaces, removes the existing islands between museum and the general parking, and calls for installing end islands in the reconfigured lot in accord with City ordinance. The work could cost up to \$40,000 with the Street Department striping separately the lot upon completion of the changes. We were going to bid out the work separately, but since we already have a paving contract in place, the DPW recommends this work as a change order to that contract paid for from the parking fund. Staff would work with Stark Asphalt to lay out the project.

Direction is requested.

Motion to _____
by _____, Second by _____. Passed _____.

Agenda Item No. 3- Signage in the Downtown-Discussion Regarding Making Uniform.

The present TIF#4 plan does contain a provision for creating/updating downtown signage to make it uniform. There is both pedestrian/wayfaring and traffic signage. If the City wishes to investigate and modify the signage, an inventory of existing signage, meetings with the B.I.D. and Chamber regarding what to include in wayfaring as well as style of sign, selection of any new styles and types of new signs, cost estimates, bidding out, purchase, and installation are all components of the required effort. The questions include asking ourselves what is the goal, do we want to totally revamp all signage or just focus say the pedestrian and wayfaring signs? Or does the Committee wish to tweak what we already have? Photographs of the typical situation are attached.

Direction is requested.

Motion to _____
by _____, Second by _____. Passed _____.

Motion to Adjourn:

Motion to adjourn by _____, seconded by _____. Passed _____.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

**MINUTES
OF THE PRIOR
MEETING**



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe
Alderman

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

City of Lake Geneva 626 Geneva Street
www.cityoflakegeneva.com

Lake Geneva, WI 53147-1914
Phone: (262) 248-3673

September 2014 Meeting Minutes

DATE: September 22, 2014

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. *DSW*
Director of Public Works & Utilities

SUBJECT: September 11, 2013 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Ellyn Kehoe _____
Alderman Sarah Hill X
Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan X
Director Daniel Winkler (DPW) X
Mayor Jim Connors: _____

Other: _____

Public in attendance: _____

Approval of the Minutes of the Prior (July) Meeting:

Motion to approve by Ald. Kupsik and seconded by Ald. Hill. The motion passed 3-0.

Public Comments:

None.

Communications:

3. Projects Update-DPW Winkler provided updates on the various projects and the striping of parking in the Maple Park neighborhood.

Agenda Items:

1. Honorary Street Naming Policy.
2. Sage Street Parking Lot Reconfiguration Plan.
3. Willow Road Possible Weight Limits-Discussion.
4. City Engineering Firm RFP Discussion.

Agenda Item No. 1- Honorary Street Naming Policy.

Administrator Jordan explained how different communities recognize outstanding citizens and businesses by sub-naming streets. He provided Kenosha's ordinance and discussed how the naming can be in place for up to 10 years. It was moved by Ald. Kordus and not seconded to ask the City Attorney to draft an ordinance to sub-name a street. After discussion of the merits of doing so or not and the complications of naming for a person dead or alive or a business, there was an interest to acknowledge Mr. Richard Driehaus in a different way. It was moved by Ald. Kupsik and seconded by Ald. Kordus to recommend to the Park Commission and Council that they name the area in front of the Riviera (fountain and lawn area) Driehaus Park and install a park sign to that extent. The motion passed 3-0.

Agenda Item No. 2- Sage Street Parking Lot Reconfiguration Plan.

DPW Winkler provided 3 plan choices A, B, and C with the final number of parking spots added along with the consideration of not doing islands. It was moved by Ald. Hill and seconded by Ald. Kupsik to recommend Plan "C" to the Parking Commission with the end islands. The motion passed 3-0.

Agenda Item No. 3- Willow Road Possible Weight Limits.

The various options for weight limits on Willow Road were discussed. It was moved by Ald. Kordus and seconded by Ald. Hill to continue the discussion to the next PWC meeting.

Agenda Item No. 4- City Engineering Firm RFP Discussion.

Administrator Jordan and DPW Winkler explained we had not considered City Engineering Services for over 5 years and a sample RFP was provided to the Committee. It was moved by Ald. Hill and seconded by Ald. Kupsik to ask the City Administrator to update the RFP and proceed with the process. There was discussion of the make-up of the interview committee and how the selection process would work. Administrator Jordan was to look up how it was done last time, and advise the PWC. The motion passed 3-0.

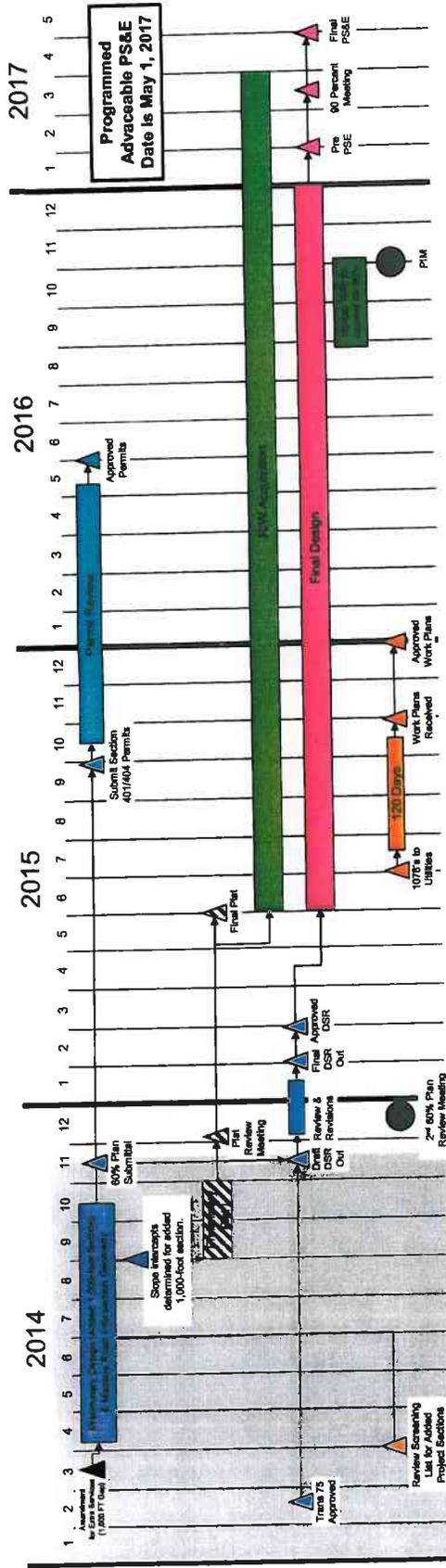
Motion to Adjourn:

Motion to adjourn by Ald. Hill and seconded by Ald. Kupsik. The motion passed 3-0 and the meeting adjourned at 6:45 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

AGENDA ITEM NO. 1

STH 120 Design Schedule (November 2014) – ID 3190-00-00



Significant Milestones Completed or In Progress:

- Initial WDNR Comments Rec'd - November 15, 2010
- 30 Percent Plan Review Meeting - June 30, 2011
- Como Creek Bridge and Approaches Added - Fall 2011
- Approved pER - January 17, 2012
- First 60 Percent Plan Review Meeting - June 6, 2012
- Approved TMP - July 17, 2012
- Initial WDNR Comments Rec'd - October 19, 2012
- 1,000-foot Section between Madaus Road and Como Creek Bridge Added - Summer 2013
- Trans 75 Checklist Approval - February 17, 2014
- Direction on Madaus Road Intersection Geometry - July 2014
- Preliminary Plat Submitted - October 31, 2014
- 60 Percent Plans Submitted - November 2014

**STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION**

PLAN OF PROPOSED IMPROVEMENT

LAKE GENEVA TO EAST TROY ROAD

USH 12 TO N SIDE OF COMO CREEK BRDG

STH 120

WALWORTH COUNTY

STATE PROJECT	FEDERAL PROJECT
3190-00-70	

ORDER OF SHEETS

Section No. 1	Title
Section No. 2	Typical Sections and Details
Section No. 3	Estimate of Quantities
Section No. 4	Miscellaneous Quantities
Section No. 5	Right of Way Plat
Section No. 6	Plan and Profile
Section No. 7	Standard Detail Drawings
Section No. 8	Sign Plates
Section No. 9	Structure Plans
Section No. 10	Computer Earthwork Data
Section No. 11	Cross Sections

TOTAL SHEETS =



DESIGN DESIGNATION

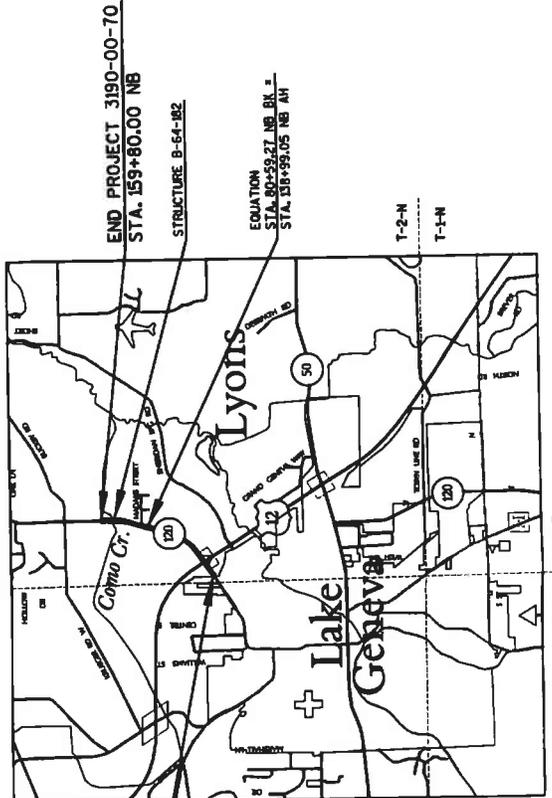
A.A.D.T.	202	3,200
A.A.D.T.	R032	BLD
D.A.V.	5T	5T
D.U.	6/29	6/29
T.CROSS SPEED	40-40 MPH	40-40 MPH
ESALS	1,927,200	1,927,200

CONVENTIONAL SYMBOLS

PLAN	CONVENTIONAL LIMITS
PROPERTY LINE	
LOT LINE	
LIMITED HIGHWAY EASEMENT	
EXISTING RIGHT OF WAY	
PROPOSED OR NEW R/W LINE	
SLOPE INTERCEPT	
REFERENCE LINE	
EXISTING CULVERT	
PROPOSED CULVERT (Box or Pipe)	
COMBUSTIBLE FLUIDS	
MARSH AREA	
WOODED OR SHRUB AREA	

PROFILE

GRADE LINE	
ORIGINAL GROUND	
MARSH OR ROCK PROFILE (To be noted on each)	
SPECIAL DITCH	
GRADE ELEVATION	
CULVERT (Profile View)	
UTILITIES	
ELECTRIC	
FIBER OPTIC	
GAS	
SAINTARY SEWER	
STORM SEWER	
TELEPHONE	
WATER	
UTILITY PEDESTAL	
POWER POLE	
TELEPHONE POLE	



LAYOUT
SCALE 0 0.5 M.

TOTAL NET LENGTH OF CENTRALINE = 1.356 MI.

Coordinates on this plan are referenced to the Wisconsin County Coordinate System (CCS) for Walworth County, MAD 1313 (2007). Elevations shown on this plan are referenced to the North American Vertical Datum of 1988-NAVD 88 (2007).

ORIGINAL PLANS PREPARED BY:

FOR PRELIMINARY USE ONLY

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

PREPARED BY: STRAND ASSOCIATES, INC. / BIDDOT

Designer: STRAND ASSOCIATES, INC.

Project Manager: GARY BETERA

Regional Engineer: AMY RUSCH

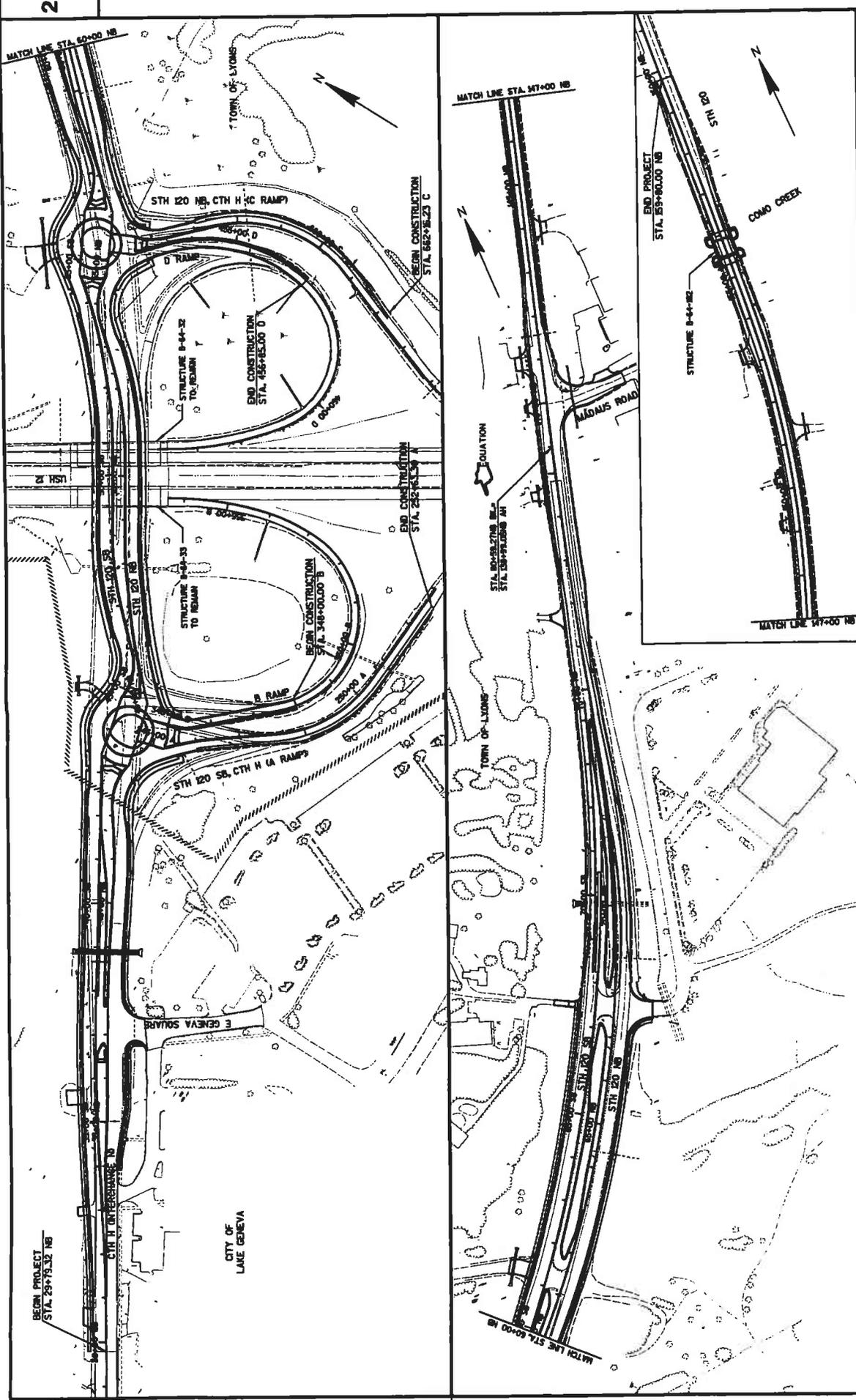
Regional Supervisor: AMY RUSCH

C.A. Designer: _____

APPROVED FOR THE DEPARTMENT: _____

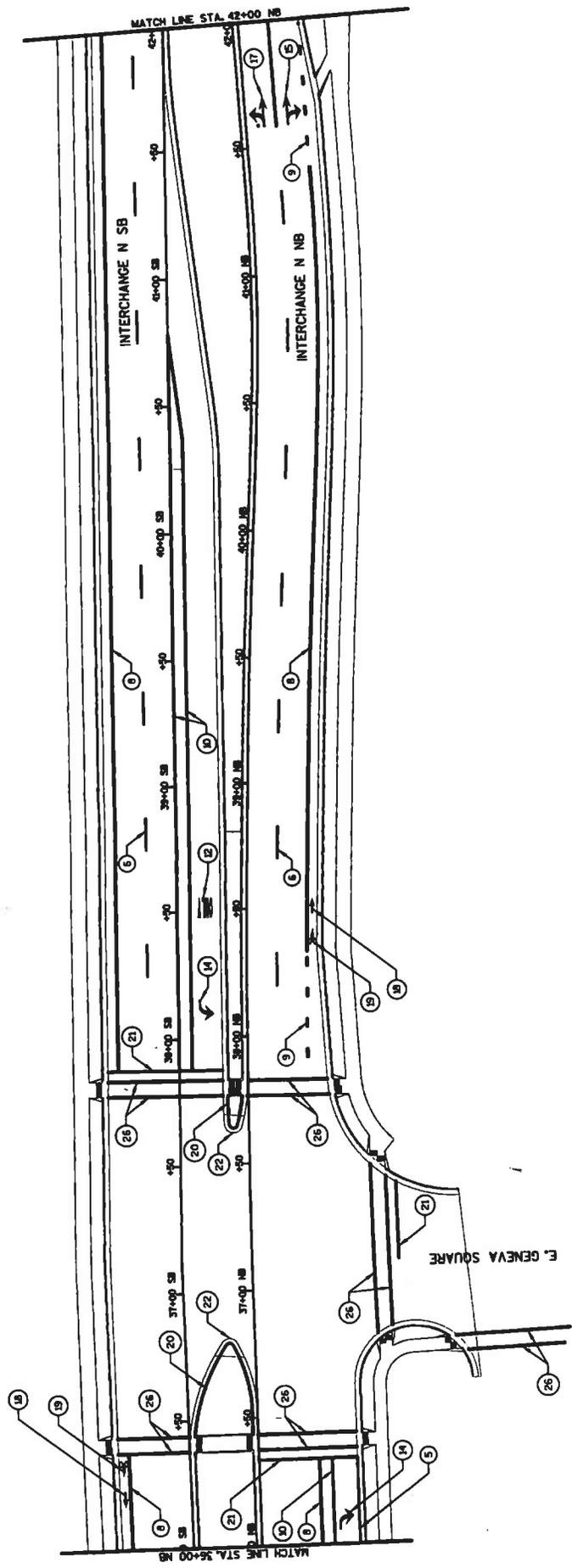
DATE: _____

Signature: _____



E	SHEET	PROJECT OVERVIEW	COUNTY: WAL WORTH	HWY: STH 120	PROJECT NO: 3190-00-70
PLOT SCALE: 8x11 plot scale		PLOT NAME:	PLOT DATE: 11/4/2014	FILE NAME: S:\MAD\1000--1095\1049\673\AutoCAD\Drawings\GP\CON\0201.dwg	DRAWN BY: J. LAMBERTSON
PLOT SCALE: 8x11 plot scale		PLOT NAME:	PLOT DATE: 11/4/2014	FILE NAME: S:\MAD\1000--1095\1049\673\AutoCAD\Drawings\GP\CON\0201.dwg	DRAWN BY: J. LAMBERTSON

2



SHEET

PAVEMENT MARKING

COUNTY: WAL WORTH

HWY: STH 120

PROJECT NO: 3190-00-70

FILE NAME: I:\S:\MWD\1000-1099\1099\NET3\NUL\CP\041\GV\PI\GV\024602.dwg.dgn

PLOT DATE: 11/4/2014

PLOT BY: JLM/PTM

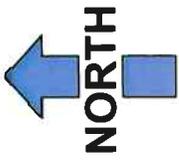
PLOT NAME:

PLOT SCALE: 1/8" = 1'-0" WISDOT/CADDIS SHEET 42

2

E

**AGENDA ITEM
NO. 2**

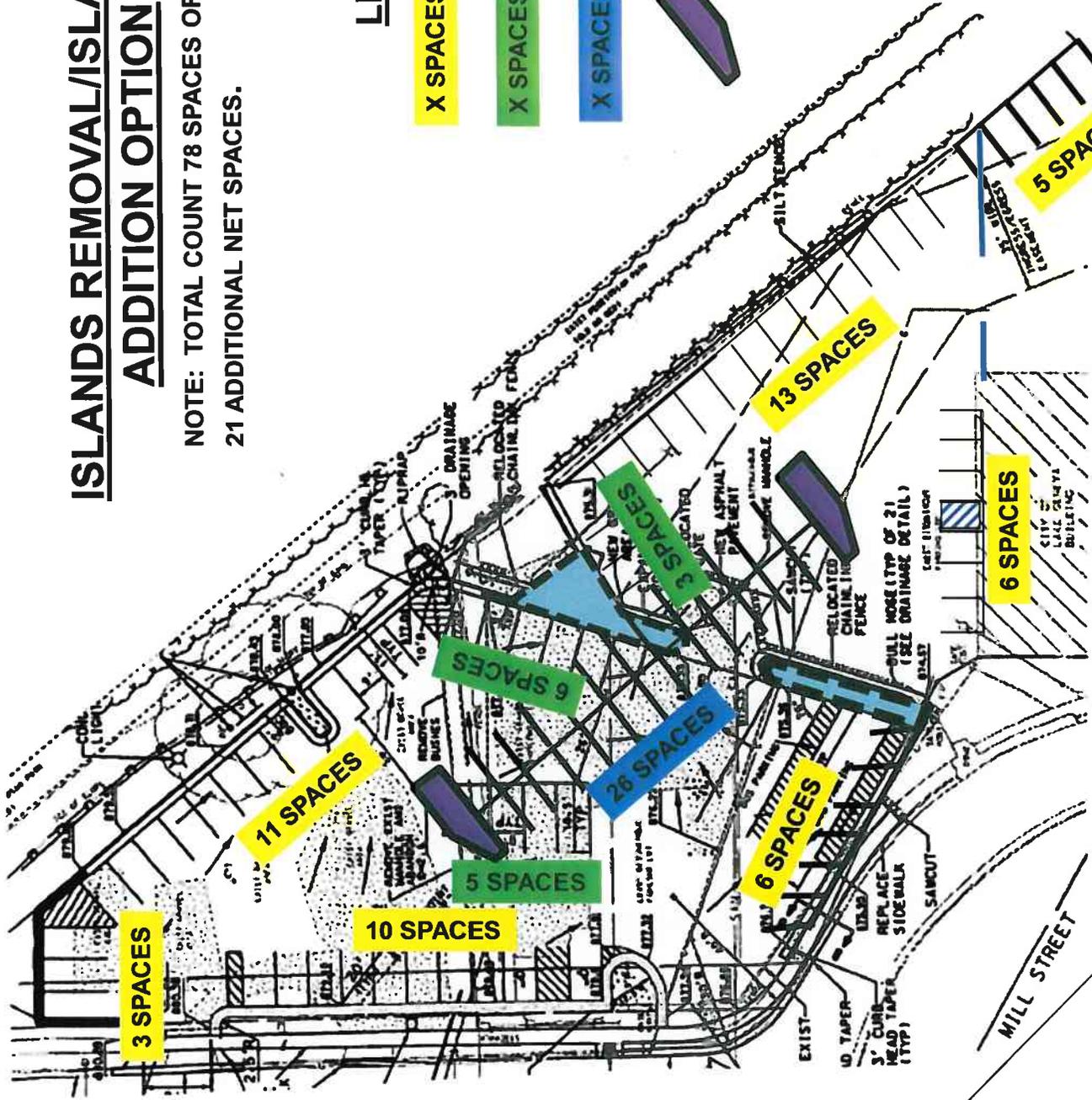


ISLANDS REMOVAL/ISLANDS ADDITION OPTION

NOTE: TOTAL COUNT 78 SPACES OR
21 ADDITIONAL NET SPACES.

LEGEND

- X SPACES EXISTING SPACES TO REMAIN
- X SPACES EXISTING SPACES LOST TO REDESIGN
- X SPACES PROPOSED NEW SPACES
- X SPACES PROPOSED NEW PARKING ISLAND



MUSEUM PARKING LOT PLAN "C"

NO SCALE

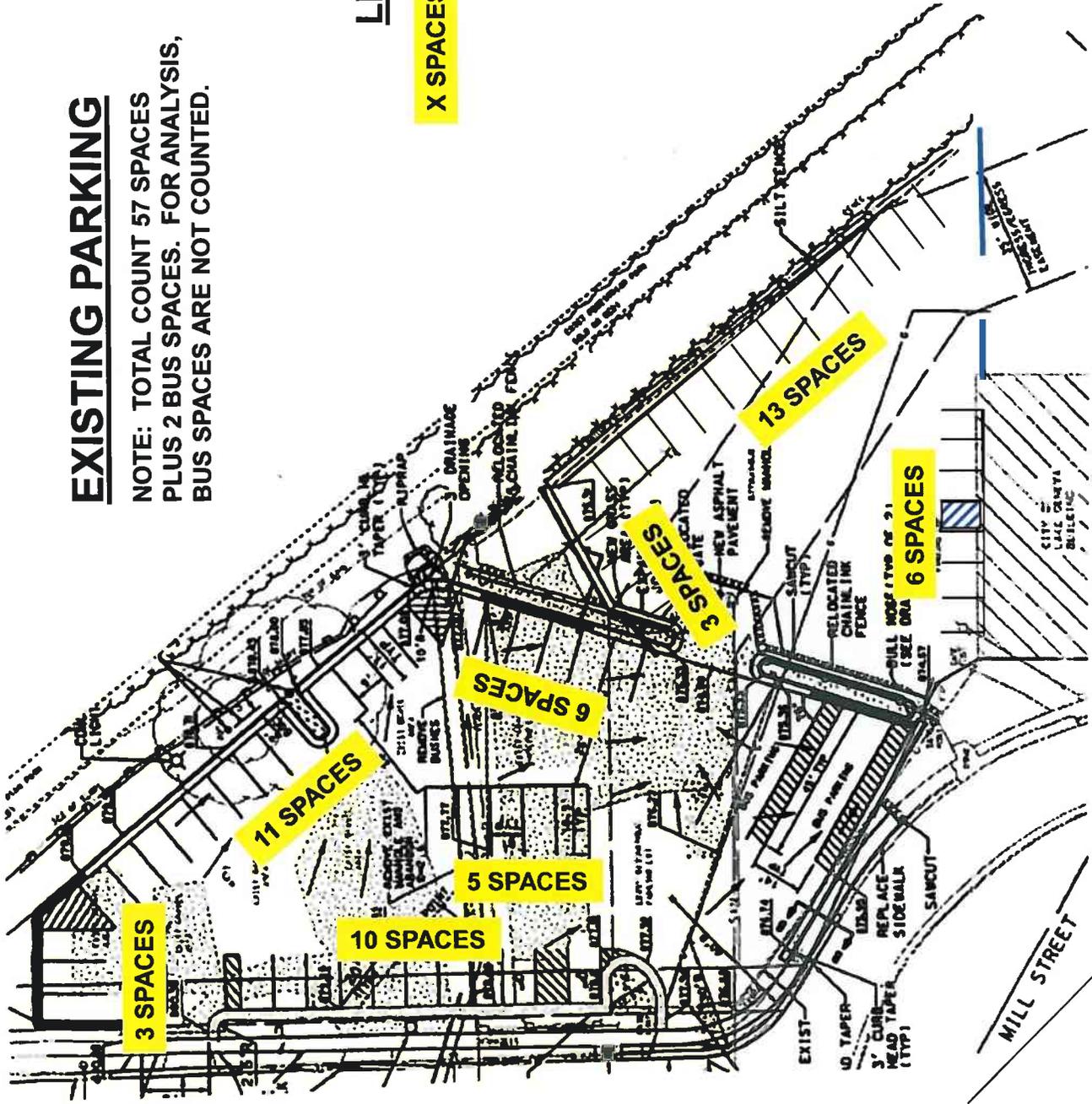


EXISTING PARKING

NOTE: TOTAL COUNT 57 SPACES PLUS 2 BUS SPACES. FOR ANALYSIS, BUS SPACES ARE NOT COUNTED.

LEGEND

X SPACES
EXISTING SPACES
TO REMAIN



MUSEUM EXISTING PARKING LOT PLAN

NO SCALE

Dan Winkler

From: Kirt Haggard <kirth@starkasphalt.com>
Sent: Wednesday, December 10, 2014 11:09 AM
To: lgwater@genevaonline.com
Subject: Museum Parking Lot - C
Attachments: Museum Parking Lot Plan - C.xlsx

Wednesday, December 9, 2014

Dan;

Thank you for meeting me this morning, as discussed, I have included a budget number for your reference. As it turns out, your estimated cost of \$15K - \$20K is extremely accurate! If you need any additional information, please do not hesitate to contact me.

Have a great holiday season!!

Kirt Haggard

Kirt Haggard

President

Stark Asphalt A Division of Northwest Asphalt Products, Inc.

O: 414 - 466 - 7820

F: 414 - 466 - 3508

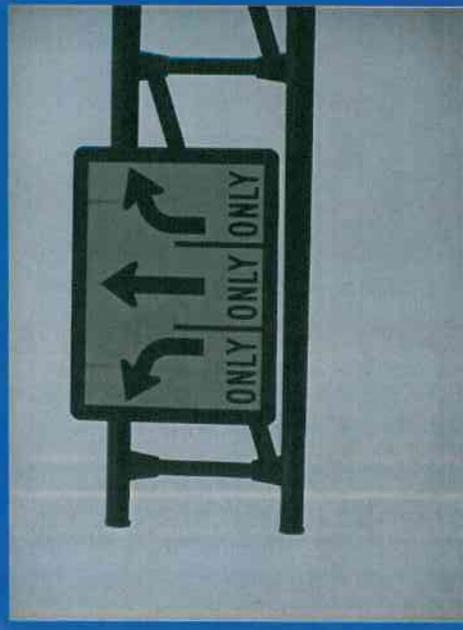
C: 414 - 406 - 0031

E: kirth@starkasphalt.com

<u>Item</u>	<u>Unit</u>	<u># of unit/s</u>	<u>Cost</u> <u>Per Unit</u>	<u>Estimated</u> <u>Total</u>
Layout	LS	1.00	\$350.00	\$350.00
Tree Removal	LS	1.00	\$400.00	\$400.00
Saw Cutting	LF	375.00	\$1.00	\$375.00
Concrete C&G Removal	LF	210.00	\$5.00	\$1,050.00
Asphalt Removal	SY	135.00	\$7.00	\$945.00
Earth Removal	CY	40.00	\$33.00	\$1,320.00
New C&G	LF	200.00	\$35.00	\$7,000.00
Hot Mix Asphalt	Ton	66.00	\$79.50	\$5,247.00
Topsoil island	CY	44.00	\$28.50	\$1,254.00
				\$17,941.00

**AGENDA ITEM
NO. 3**

CITY OF LAKE GENEVA DOWNTOWN SIGNAGE DISCUSSION

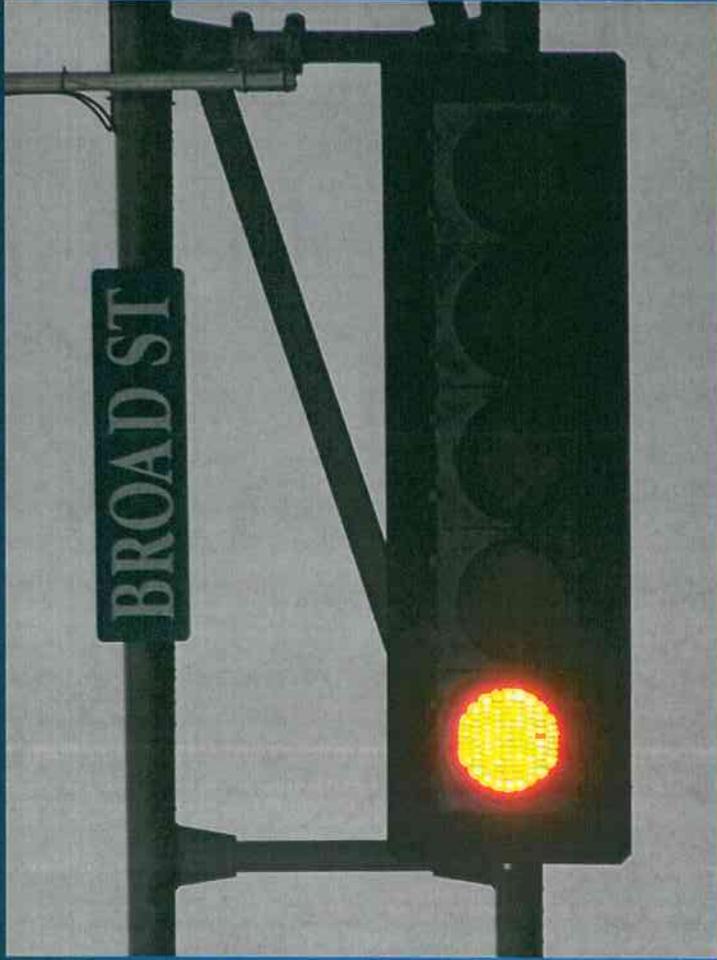


TRAFFIC SIGNAGE



WAYFARING SIGNAGE
(VEHICULAR & PEDESTRIAN)

CITY OF LAKE GENEVA
DOWNTOWN SIGNAGE DISCUSSION



TYPICAL GREEN PAINTED CANTILEVER SIGN WITH STREET NAME



TYPICAL ORNAMENTAL POLE & WOOD SIGNAGE

CITY OF LAKE GENEVA
DOWNTOWN SIGNAGE DISCUSSION



PARKING LOT
AND
STREET SIGNAGE

