

**FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, DECEMBER 12, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Alderman Kordus called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Horne, Gelting, Kordus, Howell. Absent: Chappell. Also Present: City Administrator Oborn, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Beverly Leonard, 1504 Dodge St, spoke regarding the convention center. She has owned Delaney Street Mercantile for 11 years and noted there is a struggle for the BID to get recognition from the Chamber. She requested there be some manner of accountability for the use of Room Tax dollars to the Chamber.

Kevin Flemming, 1032 Wisconsin Street, spoke about the Tourism Commission. He feels the increased room tax revenue should be used for and in the city to promote the retail, lodging, restaurants, and activities. He wants to keep as much funding as possible within the city.

Darien Shafer, VISIT Lake Geneva located at 527 Center Street, supports the creation of a Tourism Commission. It puts the decision of how to use the Room Tax to 5 or 6 people if the Council wishes. Everything VISIT Lake Geneva does ties around the City name of Lake Geneva, whether it is their name or website. The changes that have been made are all designed to improve how they are able to market the area. He spoke on the conference center which he noted is a big project and big undertaking. He has experience with that in the Wausau area, and would be happy to provide assistance if needed.

Approval of Minutes. Gelting/Horne motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of November 28, 2016, as prepared and distributed. Motion carried 4 to 0.

LICENSES & PERMITS

Original 2016-2017 Operator's (Bartender) License application filed by Lauren Walker
Horne/Gelting motion to recommend approval. Motion carried 4 to 0.

Discussion/Action on Room Tax Law Changes and corresponding ordinance creating a City Tourism Commission
Horne/Gelting motion to move to council without recommendation. Motion carried 4 to 0.

Discussion/Action on directing the City Administrator to work with the Geneva Lakes Family YMCA on consideration of Veterans Park as a possible site for a new YMCA and the current YMCA location as a possible Conference Center
Horne/Gelting motion to move to council without recommendation. Motion carried 4 to 0.

Discussion/Action on request from Lake Geneva Historical Preservation Commission to nominate City property in the 300 block of Sage Street as a Local Historic Railroad site as the property owner (Public Works recommended rejection on 12/8/2016)

Alderman Kordus stated the item was rejected because as a property owner we give up the right to that land. If we wanted to develop or do anything to the site, we would have to go through the Historic Preservation Commission. They would have to allow us to relieve that designation to do anything on that site. They could come back to Park Board to discuss the improvements and the ghost footprints. We didn't want to give the designation as it ties our hands to any future development of that property. Mr. Howell asked if Public Works is rejecting the idea of laying out the items to show what was there. Mr. Kordus stated that was not in the plan, only the designation of a historic site. Mr. Gelting would like to move this to Council without recommendation as no one was present from the Historic Preservation Commission.

Gelting/Horne motion to move to Council without recommendation. Motion carried 4 to 0.

First reading of Ordinance 16-20, repealing the Parking Commission

First reading of Ordinance 16-21, amending duties of the Public Works Committee

First reading of Ordinance 16-22, repealing the Communications Committee

First reading of Ordinance 16-23, amending duties and meeting times of the Finance, Licensing and Regulation Committee

Discussion/Action on disallowance of claim filed by Sharon Hoffman for an alleged injury caused by a slip and fall on Broad and Main Street on October 9, 2016, pursuant to Wis. Stat. 893.80(1g)

Gelting/Horne motion to recommend disallowance of the claim. Motion carried 4 to 0.

Discussion/Action on 2017 Budget for the Equipment Replacement Fund and Plan

Mr. Kordus said this would increase the amount of funding by \$248,484.00.

Horne/Howell motion to recommend approval. Motion carried 4 to 0.

Discussion/Action on Resolution 16-R56, approving the 2017 Equipment Replacement Fund budget amendment to increase expenditures by \$248,484.00

Gelting/Horne motion to recommend approval. Motion carried 4 to 0.

Discussion/Action on Payne & Dolan TIF4 Escrow Draw Request No. 1 for \$8,699.03

Gelting/Horne motion to recommend approval. Mr. Kordus stated this for the start of the Highway 50 line burying project and winter prep work. Motion carried 4 to 0.

Discussion/Action on Alliant Energy Escrow Draw Request No. 1 for \$1,140.00

Horne/Gelting motion to recommend approval. Motion carried 4 to 0.

Discussion/Action on Utility Ordinance change pertaining to Utility Commission construction under City Public Works as allowed by WI Statute Section 66.0805(4)(a) with construction work exceeding \$250,000 requiring Public Works Committee and City Council approval *(Recommended by Public Works on 12/8/2016)*

Horne/Gelting motion to recommend approval. Mr. Kordus explained this makes any project the Utility wants to do in excess of \$250,000 needing approval from Public Works and Council. This is more of a coordination effort. Motion carried 4 to 0.

Discussion/Action on Utility Ordinance change pertaining to restriction of extension of Water and Sewer outside of City Limits without approval from the City Council as allowed by WI Statute Section 66.0805(4)(a) *(Recommended by Public Works on 12/8/2016)*

Horne/Gelting motion to recommend approval. Mr. Kordus said in the past the Water Utility was able to move water outside of the city limits without the Council's approval. They think it is in the best interest of the City to take a look at anything before pipes are run outside of the city limits. Motion carried 4 to 0.

Discussion/Action on Utility Ordinance change pertaining to expenditures being paid by the City Treasury and utility receipts remitted to the City Treasury monthly as allowed by WI Statute Section 66.0805(4)(a)

Gelting/Horne motion to recommend approval. City Administrator Oborn stated this would be a good internal control like we do with the Library. This requires all expenditures and payroll to be done by the City. The Utility Billing would still be at the Utility but they would need to remit funds to the city monthly. Mr. Kordus questioned if it should be quarterly as they bill quarterly. Mr. Oborn replied he put monthly as that is what the state statute said. They also do some monthly billing for property outside the City. Motion carried 4 to 0.

Discussion/Action on Utility Ordinance change pertaining City Administrator's appointment to the Utility Commission taking the place of a Citizen on the Utility Commission as allowed by WI Statute Section 66.0805(1)

Horne/Gelting motion to recommend approval. Mr. Kordus stated he thought an Alderman was going to be replaced, not a citizen. Mr. Horne recommended replacing the citizen with an Alderman. Mr. Gelting asked how they would replace the citizen, is there an open position or do we wait for attrition. Mr. Oborn stated that is a good question for the City Attorney. He noted they are 5 year appointments. The new ordinance may go to 4 year terms. Motion carried 4 to 0.

Presentation of Accounts – Alderman Kordus

Purchase Orders. None.

Gelting/Horne motion to recommend approval of Prepaid Bills in the amount of \$3,729,653.24. Motion carried 4 to 0.

Gelting/Chappell motion to recommend approval of Regular Bills in the amount of \$443,733.30. Motion carried 4 to 0.

Horne/Gelting motion to adjourn at 6:29pm. Motion carried 4 to 0.

/s/ Stephanie Gunderson, Assistant City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
FINANCE, LICENSE & REGULATION COMMITTEE**