

City of Lake Geneva Special Parking Commission
December 17, 2015-8:00am
Conference Room 2A, City Hall
Minutes

1. **Opening and Attendance:** Attendance recorded and copies of minutes distributed.
2. **Roll Call at 8:05am**
Present: Chairman Krause, Fleming, Swangstu, Esarco, Gelting and Schaefer (non-voting)
Staff present: Mayor Connors, City Administrator Blaine Oborn and Parking Manager Mullally
Also in attendance: Flitcroft, Lake Geneva School Business Director
3. **Approval of Minutes from November 18, 2015**
Fleming/Krause motioned to approve minutes. Motion carried 5 to 0.
4. **Open Comments**
None
5. **Discussion/Recommendation on Central Dennison traffic flow**
Mullally began the discussion in regards to improving the safety and traffic congestion around Central Dennison during school pickup and drop-offs. Mullally illustrated areas around the school that could be changed including eliminating the one hour ordinance on the east side of Cook Street between Wisconsin and Dodge and on the west side of Madison; and creating one hour pickup areas on the east side of Madison and west side of Cook Street. In addition to making Dodge Street (from Cook Street to Madison Street) a “no parking” area from 8:30am to 4:30pm during school days. Also a curb cut for angled parking on the east side of Madison Street from Wisconsin Street to alley which could be used for general parking in the evenings and summers. On the last discussion Mullally pointed out that there was some concern about eliminating (2) two handicap spots. Flitcroft stated that virtually never were the handicap spots used and perhaps they could be relocated further down the street. Flitcroft also stated that when the school parking lot was repaved it created (3) three handicap spots. Mullally confirmed that the school requests at least a (1) one hour parking time during school from the hours of 8:30am to 4:30pm for pickups/drop-offs. Krause inquired about the curb cut and if there was enough room for angled parking; Mullally stated that the plan was forwarded to Public Works for their analyzation. Flitcroft added that the extra spaces would be beneficial to the City when school is out. Gelting stated that parallel parking may work better. Gelting also asked who the Cook Street handicap spaces were for. Flitcroft stated that he did not know who they were for and thought they might have been added to just provide handicap spots in general. Connors suggested relocating them near the tennis court area.

Gelting motioned to recommend to the Public Works Committee the plan set forth to adjust the parking around Central Dennison school to eliminate the 1 hour school day to open parking along the east side of Cook Street on the angled parking along with adjusting (5) five parking spaces on Cook Street on the west side near the playground to make one hour stalls only for the first (5) five spaces nearest to the school and adjusting the handicap parking to the south side of the block nearest to Geneva Street; also mark (5) five stalls on the east side of Madison Street south of Wisconsin and eliminate the no parking 8:00 to 5:00pm school days on Madison Street between Wisconsin and Dodge on the west side along with a curb cut to be put in on the east side of Madison Street adjacent to Central Dennison school north of Wisconsin Street; and also to allow no parking on Dodge Street from 8:30am to 4:30pm on school days.

Motion seconded by Swangstu. Motion carried 5 to 0.

6. Discussion/recommendation of finalizing the dates and locations for the 2016 shuttle

Mullally stated at the last meeting, it was decided because of low ridership that the 4th of July shuttle would be eliminated from the 2016 schedule. She asked the members if anyone wanted to add or delete an event. Mullally stated that there was a possibility of using the Grand Geneva as a potential pickup/drop-off location; she wanted to know if the Commission would like to explore that option. Krause stated that Mullally could pursue working with Grand Geneva as an option. Gelting motioned to approve the dates as presented. Motion seconded by Fleming. Motion carried 5 to 0.

7. Follow up discussion on clamping/booting repeat violators

Mullally explained that in order to boot or clamp in the state of Wisconsin our municipality would have to create an ordinance. The ordinance would have to meet state guidelines as well. Mullally also stated that the item should have been worded as if the Committee had any recommendation of how to recoup some of the losses in ticket payment due to repeat offenders. Gelting stated the other piece of this is the revenue missing from the meters and someone taken up a spot without paying the meter. Connors asked if the City could take repeat offenders to small claims court in Illinois. Gelting stated he was not a big fan of booting because of the logistics and exposing staff to additional confrontation; he stated he is more of a proponent of towing vehicles. Swangstu added that towing would be much better than booting from a PR stand point. Fleming also agreed that booting would not be the image would not be good for City. Krause stated that the booting and clamping was out and the question was how to efficiently try to collect. As in Wisconsin we have tools to recoup fines, Connors requested if Mullally could compile a list of violator's addresses and what the percentages of repeat violators with over \$500 fines to see if there was a pattern. Mullally stated if that was public information she would compile that. Connors stated that if they were individuals across the border we could take them to small claims court. Krause asked if the Police could get involved with writing another level of ticketing. Krause stated no action will be taken for this item but a continued for discussion and renamed "options with repeat offenders."

8. Discussion/recommendation on garbage pickups on 600 block of Main Street

Krause made reference to a resident area problem in which his neighbor, on the corner of Warren and Wisconsin Street whereas some people have to put garbage on the sidewalk of Warren because they don't pick-up on Wisconsin or Geneva Street. Krause stated that the problem is with parking being that there is an ordinance against people being allowed to put their garbage on the street and with parking tight in some cases there is no option for trucks to get near the garbage to pick it up. Krause stated to either change the ordinance allowing them to leave their garbage out or figure out another method. Blaine suggested coordinating with the trash pickup, Police and Public Works regarding this matter. Krause stated there was no action and would leave to Blaine.

9. Discussion/recommendation on eliminating the stalls on the 600 block of Main Street

Connors stated that this item was put on the agenda in order to improve traffic turning right on Main Street. Connors explained that most people enter Lake Geneva from east on 50; the right turn lane on Mill Street could just continue to Center helping the choke point. Esarco stated that the traffic movement is more important than the (2) two spots. Krause motioned to eliminate the (2) two remaining stalls and request that Public Works redesign the right hand turn lane to improve traffic flow. Motion was seconded by Gelting. Motion carried 5 to 0.

10. Discussion/recommendation on a parking agreement at 251 Cook Street.

Mullally illustrated that (2) two stalls #833 and #834 remained on the property of Roger Wolf. She noted in order to keep the stalls in the City's inventory the Council would have to agree to a revenue sharing agreement similar to Keefe lot. Krause accepted the information on behalf of the Commission.

11. Date and agenda items for next meeting

Mullally stated that she would like to continue the meeting times at 6:00 pm in the evenings because during the summers she is outside during the mornings. Krause and Swangstu stated that they liked the meeting time at 8:00am. Krause motioned that the next meeting be on Thursday February 18, 2016 at 8:00am. Krause requested that options for repeat offenders be added to next agenda.

12. Adjourn

Fleming and Gelting motioned to adjourn, passed unanimously. Adjourned at 9:01am.

Next Meeting Thursday February 18, 2016 at 8:00am