

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----December 18, 2014
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Mike Kocourek, Mayor Connors, Ald. Rich Hedlund and Ald. Jeff Wall.

Motion by Saia to approve the minutes of the previous meeting as presented, 2nd by Hedlund. Passed 7-0.

Communications:

None

Water & Sewer Agenda Items:

1. WWTF Sludge Study Report
Discussion on sizes/types of tanks. Discussion on current usage of current tanks. Discussion of current operating procedures for sludge. Motion by Mayor Connors to accept Donohue digester design report as submitted to Commission and forward to DNR for approval, 2nd Ald. Wall. Passed 7-0. Motion by Mayor Connors to approve solicitation for proposal to be requested from two city final bidder for two 150,000 gallon tanks, 2nd by Kocourek. Passed 7-0.
2. 2015-2019 Water and WWTF CIP
Telephone system bid will come in a bit lower than projection. Additional water main replacements and loops were discussed including the addition of Bonnie Brae Lane between Oakwood Lane and South Street. Motion by Saia to accept Water and WWTF CIP for 2015-2019 as presented, 2nd by Ald. Wall. Passed 7-0.
3. 2015 Employee compensation
There was much discussion on pay, comparables and benefits. Motion by Kocourek to accept recommendation of 2%, 2nd by Ald. Wall. Passed 7-0.

Director's Report:

1. Financials Update

Water

EOM Cash Position \$ 943,000
Project Commitments \$ 19,000
Upcoming Projects \$ TBD

Sewer

EOM Cash Position \$2,492,000
Project Commitments \$ 22,000
Upcoming Projects \$ 200,000

Motion by Saia to approve the financials as presented, 2nd Hedlund. Passed 7-0.

Review and Payment of Bills:

Motion by Saia to approve the November and revised October bills as presented, 2nd by Hedlund. Passed 7-0.

Next meeting is scheduled for January 15, 2015 at 4:00 P.M.

Adjourn:

Motion by Saia to adjourn the meeting, 2nd Kocourek. Passed 7-0.

Meeting adjourned at 5:20 P.M.



Secretary

CLB 12/19/14