

**PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, DECEMBER 19, 2017 – 4:30 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Ald. Kordus at 4:30 p.m.

Roll call: Present: Alderman Kordus, Hedlund, Skates and Flower. Ald. Straube arrived late at 4:45pm. **Also present:** City Administrator Oborn and DPW Earle.

Comments from the public limited to 3 minutes. None.

Approval of Public Works Committee meeting minutes from November 21, 2017 as prepared and distributed. Skates/Hedlund motion to approve. Passed 4-0.

Director of Public Works Report

Earle gave an update on the White River Disc Golf Bridge, the Main Street Reconstruction Project and the 2018 Road Program. VISIT Lake Geneva is looking to close Wrigley Drive for a longer period than in the past for Winterfest. Earle has no issue with this. Discussion followed. Earle reported that the Utility Commission requested a joint meeting to approve the Main Street Reconstruction & Water Main Project.

Ald. Straube arrived at 4:45pm.

Update on Equipment listed on WI Surplus for Auction

Earle detailed the items that were sold and how much they sold for. The Utility Commission also listed items. The total amount in sales for City owned items was \$55,161.00.

Discussion/Action on allocating Auction proceeds to Equipment Replacement Fund

Kordus/Flower motion to put \$55,161.00 into the Equipment Replacement Fund. Passed unanimously.

Discussion/Action on Concrete Sidewalk Installation at the SE corner of Bloomfield and Wells

Earle reported that multiple parents have approached him with safety concerns of kids standing in the road to cross at the crosswalk. He would like to extend the sidewalk in this area and has already approached the owner of the corner lot who has no objection. Discussion followed.

Flower/Skates motion to continue the concrete sidewalk installation at the SE corner of Bloomfield and Wells until the bike and pedestrian plan is completed. Passed unanimously.

Discussion/Recommendation on Payne & Dolan's Pay Request #2 for the 2017 Street Improvement Program in the amount of \$29,918.38 funded from Capital Projects

Earle stated that this is the final payment for the 2017 Road Program.

Skates/Flower motion to approve. Passed unanimously.

Discussion/Recommendation on Payne & Dolan's Pay Request #4 for the Main Street Widening Project for \$19,086.37 funded from Capital Projects

Earle stated that this will be the final payment for this project.

Skates/Hedlund motion to approve. Passed unanimously.

Discussion/Action on Winter Maintenance for the Bike Path

Earle stated that this item is on here for informational purposes. He explained that we only plow these paths, we do not salt them. As more bike paths are added, more people are calling requesting maintenance so they

can be used in the winter. Earle wanted to make sure that this is taken into consideration for future pedestrian and bike trails. It may be that we have to buy new equipment that can properly maintain these paths and sidewalks. Direction given to consider core area for winter usage and maintenance.

Discussion/Recommendation on 2017/2018 Equipment Replacement Budget

Oborn and Earle detailed the breakdown of the Equipment Replacement Budget.

Kordus/Hedlund to approve the 2017/2018 Equipment Replacement Budget. Passed unanimously.

Discussion/Recommendation on 2017/2018 Capital Improvement Budget

Oborn and Earle detailed the breakdown of the Capital Improvement Budget.

Kordus/Straube motion to approve the Public Works component of the 2017/2018 Capital Improvement Budget. Passed unanimously.

Discussion/Recommendation on payment to B&J Tree & Landscape Service, Inc in the amount of \$18,600.00 for Beach Retaining Wall from Lakefront Fund

Hedlund/Skates motion to approve. Skates stated for the record that the wall is complete. Passed unanimously.

Adjournment

Flower/Kordus motion to adjourn at 5:29 p.m. Passed unanimously.

/s/ Jo Busch, Utility Office Manager

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE