



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, DECEMBER 9, 2013 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**MINUTES**

**1. Mayor Connors called the meeting to order at 7:01pm**

**2. Pledge of Allegiance – Alderman Mott**

**3. Roll Call**

Present: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Taggart, Lyon

Also Present: City Administrator Jordan, Clerk Neubeck, Comptroller Pollitt, Director of Public Works Winkler

**4. Awards, Presentations, and Proclamations**

None

**5. Re-consider business from previous meeting**

None

**6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Terry O’Neil, 954 George Street, said his quote in the November 25, 2013 was false and he said the resolution does not bind the hands of future Councils. He added he is skeptical of the City taking over the Cemetery Commission with regard to the comingling of funds.

Mary Jo Fesenmaier, 955 George Street, said she would like the minutes altered so that the Plan Commission staff report she read should be in its entirety. She added the City taking over the Cemetery Commission is an unneeded burden. She also questioned the recent staff resignations.

**7. Acknowledgement of Correspondence**

None

**8. Approve Regular City Council Meeting minutes of November 25, 2013, as prepared and distributed**

Motion #1: Alderman Hougen moved to approve the Regular City Council Meeting minutes of November 25, 2013, as prepared and distributed with alterations being Mr. O’Neil saying Resolution 13-R69 does not bind future Councils to spending plans made by the current Council and Ms. Fesenmaier’s reading of the entire staff report. The motion was seconded by Alderman Lyon and approved unanimously.

**9. CONSENT AGENDA. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.**

- A.** Original 2013-2014 Operator (Bartender) License applications filed by Christopher McAnally, Lacey Weyland, Jonathan Schubert and Jeffrey Hartke, II.

**Motion #2:** Alderman Kupsik moved to approve Original 2013-2014 Operator (Bartender) License applications filed by Christopher McAnally, Lacey Weyland, Jonathan Schubert and Jeffrey Hartke, II; the motion was seconded by Alderman Wall; and the motion was approved unanimously.

**10. Items removed from the Consent Agenda**

None

**11. Discussion/Action on Cemetery Commission Reorganization**

Mayor Connors informed the Council he distributed an amended copy from what was in the packet and read through the changes.

Administrator Jordan said the City provides 79% of the Cemetery's funding with the rest from the sale of plots and investments. He added their perpetual care fund has between \$300,000 and \$400,000 which is not enough to manage day to day operation.

Mayor Connors said the proposal does not intend to raid the perpetual care fund.

Alderman Hougen asked about staffing as well as how booking for plots would work.

Administrator Jordan replied the two workers will remain and plots can be purchased either at the Cemetery or City Hall.

Alderman Wall suggested the Cemetery Board serve without compensation.

Alderman Kupsik asked if the Cemetery Board or the Public Works Director would set the day to day operation.

Mayor Connors replied it would be both.

Alderman Taggart added current Cemetery employees should remain as they are high quality and the workload is high, especially during the summer.

Alderman Hougen said he feels a duplication of vehicles and equipment as well as manpower may be unnecessary as both departments can be combined. He added up-to-date record keeping needs to be done in order to maintain who is in which plot as well as the need for some specialized record-keeping software.

Alderman Hill asked if the Council would approve a fee schedule along with other fees.

Mayor Connors replied it would.

Alderman Mott asked if Director Winkler would be willing to take on this added responsibility.

Director Winkler replied the Street Department has been working with them for years and sees both entities to be able to work together as they have done so repeatedly in the past.

Alderman Taggart said due to understaffing, the current Cemetery Commission has control of the work; however, it must contract out much of the work as a result.

**Motion #3:** Alderman Hill moved to direct the City Attorney to proceed with an Ordinance for Cemetery Commission Reorganization as provided by Mayor Connors with an alteration that Commissioners not be paid, Alderman Wall seconded, and the motion passed unanimously.

**12. Discussion/Action on Resolution 13-R72 to appoint Election Inspectors for 2014-2015**

**Motion #4:** Alderman Kupsik moved to approve Resolution 13-R72 to appoint Election Inspectors for 2014-2015, Alderman Taggart seconded, and the motion passed unanimously.

**13. Finance, License and Regulation Committee Recommendations – Alderman Hill**

**A. Discussion/Action on Replacement of Public Works Vehicle #20**

**Motion #5:** Alderman Hill moved to approve the purchase of a 2014 Ford F-150 from Ewald Ford of Hartford, WI in the amount of \$27,681, Alderman Mott seconded, and the motion passed unanimously.

**B. Discussion/Action on Riviera clay paver installation as funded by the Beautification Committee of Lake Geneva**

**Motion #6:** Alderman Hill moved to approve Riviera clay paver installation as funded by the Beautification Committee of Lake Geneva, and Alderman Kupsik seconded.

Alderman Hill explained Director Winkler worked with the Beautification Committee to organize the work to be done, and the work will not cost the City.

The motion passed unanimously.

**C. Discussion/Action on an Event Permit Application for Erin Thornburgh for the Geneva Lake Area Chamber of Commerce’s Winterfest Amended Application**

**Motion #7:** Alderman Hill moved to approve an Event Permit Application for Erin Thornburgh for the Geneva Lake Area Chamber of Commerce’s Winterfest Amended Application contingent on working with the City Administrator, Director of Public Works, and Public Safety staff on a traffic plan and payment of the necessary fees; and Alderman Hougen seconded.

Alderman Hill explained the Geneva Lake Area Chamber of Commerce formed a special Winterfest Committee, and it plans on extending the event for fundraising and other community events.

The motion passed unanimously.

**14. Personnel Committee Recommendations – Alderman Kupsik**

**A. Discussion/Action on hiring a Building and Zoning Administrative Assistant**

Alderman Kupsik said the Committee chose Jacqui Gregoles after much discussion.

**Motion #8:** Alderman Kupsik moved to approve hiring Jacqui Gregoles for the position of Building and Zoning Administrative Assistant, and Alderman Lyon seconded.

Alderman Wall said all finalists were great.

Alderman Hougen asked the rate of pay.

Administrator Jordan replied it is an hourly rate of \$15.

The motion passed unanimously.

**15. Police and Fire Committee – Alderman Lyon**

**A. Discussion/Action on an Emergency Services Agreement between Town of Geneva and City of Lake Geneva**

Alderman Lyon said the Agreement was approved by the Police and Fire Committee and is almost a carbon copy of previous contracts with the exception of pay rates.

**Motion #9:** Alderman Lyon moved to approve an Emergency Services Agreement between Town of Geneva and City of Lake Geneva, Alderman Wall seconded, and the motion passed unanimously.

**16. Presentation of Accounts – Alderman Hill**

**A. Purchase Orders**

None

**B. Prepaid Bills in the amount of \$108.57**

**Motion #10:** Alderman Hill moved to approve Prepaid Bills in the amount of \$108.57, Alderman Hougen seconded, and the motion passed unanimously.

**C. Regular Bills in the amount of \$293,671.04**

Alderman Hill informed the Council of the following bills in excess of \$5,000:

- Globe Contractors, Inc. for storm tunnel work in the amount of \$210,330.00
- Baker & Taylor for Library book purchases in the amount of \$11,854.20
- Compost Management, Inc. for leaf disposal in the amount of \$5,200

**Motion #11:** Alderman Hill moved to approve Regular Bills in the amount of \$293,671.04, Alderman Hougen seconded, and the motion passed unanimously.

**D. Acceptance of Monthly Treasurer's Report for July & August 2013**

**Motion #12:** Alderman Hill moved to accept the Treasurer's Report of July and August, 2013, Alderman Mott seconded, and the motion passed unanimously.

**17. Mayoral Appointments – Mayor Connors**

None

**18. Closed Session**

**Motion #13:** Alderman Kupsik moved to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for Fire and Police union negotiations (Administrator Jordan) and pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee which the governmental body has jurisdiction or exercises responsibility concerning the resignation of Streets Superintendent Ron Carstensen; Alderman Lyon seconded; and the motion passed unanimously.

The meeting went into closed session at 7:47

**19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session**

The meeting returned from closed session at 8:13pm.

**Motion #14:** Alderman Hill moved to instruct the City Administrator to decline the Police union's offer and to negotiate on the City's behalf, Alderman Mott seconded, and the motion passed unanimously.

**Motion #15:** Alderman Kupsik moved to accept Ron Carstensen's resignation, pay him until December 13, 2013, and pay out his accumulated sick time; Alderman Wall seconded; and the motion passed unanimously.

**20. Adjournment**

**Motion #16:** Alderman Mott moved to adjourn, Alderman Hill seconded, and the motion passed 7-1 with Alderman Hougen voting No.

The meeting adjourned at 8:17pm

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Tim Neubeck, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**