

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING AGENDA
THURSDAY JANUARY 10, 2019 AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the regular meeting minutes of December 6, 2019
7. City Council Report
8. Discussion/Action – Agenda Item Request Form (Commissioner Connors)
9. Fire Department Business
 - a. Approval of bills for the month of December 2018, operating in the amount of \$77,017.12, Equipment purchases in the amount of \$188,287.31, for a total of \$265,304.43
 - b. Discussion - EMS medical billing/Stark Medical billing
 - c. Discussion - EMS call summary report
 - d. Discussion/Action - Monthly Fire Department Report Overview and PFC interest in information presented
 - e. Discussion/Action – American Heart Association Community Training Center (CTC) Agreement
 - f. Discussion/Action – Filling the position of Confidential Administrative Assistant
 - g. Discussion/Action – Update on Vacant Fire Lieutenant Job Posting Update
 - h. Discussion/Action – Request to name Fire Station 1 the “Derrick Memorial Fire Station”
 - i. Discussion - Thank you letters
 - Trey & Zeke
 - Walworth County Aging Network, Dementia Friendly Initiative
 - j. Items to be forwarded to city council

10. Police Department Business

a. Approval of the bills for the month of December 2018, operating in the amount of \$240,884.26, Equipment Purchases in the amount of \$10,935.95, for a total of \$251,820.21

b. Discussion/Action - Telecommunicator hiring update

c. Discussion/Action – Data Specialist hiring update and approval of eligibility list

d. Discussion/Action – Detective Sergeant Promotion update

e. Discussion/Action - Part Time Officer hiring and eligibility list for full time patrol officer update

f. Discussion/Action – Promotion of Booking Officer Springhorn to Part Time Police Officer

g. Discussion/Action – Accept letter of resignation of Part Time Officer Steven Wolke

h. Discussion/Action – Disposition of old squad rifles

i. Discussion/Action - Discussion/Action - Lexipol Policy 1044 - Personal appearance standards

j. Discussion/Action – Accept \$100.00 donation from Albert C. Exner

k. Discussion - Chief's report (briefing only - no action will be taken)

l. Discussion - Chief's top monthly incidents

m. Discussion - Monthly activity reports

2018 Dispatch activity for December 2018:	Telephone calls - 2,452	911 Calls - 206	Window assists - 867
2017 Dispatch activity for December 2017:	Telephone calls – 2,717	911 Calls - 175	Window assists - 676

2018 Patrol activity for December 2018:	Calls for service – 1,589	Arrests - 128
2017 Patrol activity for December 2017:	Calls for service – 1,449	Arrests - 110

n. Yearly Statistics

2018 Dispatch activity:	Telephone calls– 34,505	911 Calls– 2,676	Window assists– 11,503
2017 Dispatch activity:	Telephone calls 37,111	911 Calls– 2,431	Window assists– 11,673

2018 Patrol activity:	Calls for service- 20,504	Arrests- 1,847
2017 Patrol activity:	Calls for service- 18,959	Arrests- 1,563

o. Discussion - Thank you letters

- Citizen Assistance – Sergeant Derrick
- Citizen Assistance – Lieutenant Way and Officer Spotz
- Blood Drive-Officer Nelson

p. Items to be forwarded to City Council

11. Agenda items for the next regular meeting February 7, 2019

12. a. Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(f), considering financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to: 1) Specifically Data Specialist Position, 2) Fire Chief and Police Chief Appraisals, 3) Fire Department Personnel

b. Pursuant to Wis. Stat. 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session: Command Vehicle

c. Pursuant to Wis. Stat. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with regard to Lake Geneva Ford

13. Motion to return to open session per Wisconsin State Statute 19.85(2)

14. Discussion and action on closed session items if needed.

15. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.