

**PUBLIC WORKS COMMITTEE MINUTES  
TUESDAY, JANUARY 16, 2018 – 4:30 P.M.  
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Ald. Kordus at 4:30 p.m.

**Roll call: Present:** Alderman Kordus, Hedlund, Skates and Flower. **Absent:** Ald. Straube. **Also present:** Mayor Kupsik, City Administrator Oborn, DPW Earle and Parking Manager Mullally.

**Members of the public present:** Jackie Mitch and Brian Musson from Vandewalle & Associates, Inc.

**Comments from the public limited to 3 minutes.** None.

**Approval of Public Works Committee meeting minutes from December 19, 2017 as prepared and distributed.** Hedlund/Flower motion to approve. Passed 4-0.

**Approve the minutes from the special joint Public Works and Utility Commission meeting on January 3, 2018 as prepared and distributed.** Flower/Hedlund motion to approve. Passed 4-0.

**Director of Public Works Report**

Discussion was had regarding a written report instead of a verbal one. It was decided that a written report containing just bullet points would be preferred. Earle reported on the recent snow event and the equipment maintenance that has occurred. He said the 2018 roads will be out for bid shortly. There is a small pond alongside the museum that requires monthly maintenance during the summer and Earle will be bringing this back to PWC next month for discussion on the best way forward. Earle reported that the cold weather caused issues with frozen pipes and failing heaters at the Riviera and ultimately the water had to be switched off. He said it should be repaired and ready to be used for Winterfest. Earle is currently working on the 2018 Equipment Replacement list and the biggest item coming up is a new Vac-All. Discussion was had on the 2018 Road Program.

**Discussion/Review of Draft Bicycle & Pedestrian Plan and Online Survey results as presented by Vandewalle & Associates, Inc.**

Jackie Mitch from Vandewalle & Associates Inc. gave an overview of the draft Bicycle & Pedestrian Plan. Kordus expressed concern that the online survey was completed by a very small percentage of the City's population. Discussion followed. Brian Musson of Vandewalle & Associates gave a more detailed look at the plan and the connecting areas of the paths. Discussion followed. Review only; no action taken.

**Discussion/Recommendation on approval of Kapur Task Order #13 for \$66,684.00 for Engineering Services for 2018 Street Improvement Program**

Hedlund/Kordus motion to approve. Discussion was had regarding the way in which streets are picked for repair. Flower stated that she had not seen a list of streets. Earle said the list of streets was approved in 2014 by the PWC and we are now working at the end of that list. He said the list was used in the 2017 Kapur Streets task order and Wrigley Dr. and Lower Broad were postponed due to possible work at the beach. The beach work has been cancelled and therefore those roads were put back on for the spring. Kordus confirmed. Earle reminded the committee that he was instructed to bring any forthcoming street projects to the Utility Commission for review in case of any issues they may have underground. While the lists are being reviewed, other roads may go bad and so the list is continually updated. Earle said for this reason,

he has a patch list of areas that need to be taken care of individually and cannot necessarily wait to be placed on a list. Marianne Terrace is another one that was postponed due to drainage and grade issues. He would like a complete survey done in this area and an Engineers report before recommending any work. Flower said she would like to see a 3-5 year list and she also wants to know how big ticket roads are included. Earle said he does have a 3-5 year list which is a working list that is always updated. He will send it to her. Skates agreed that this is what was discussed at prior meetings and said that after this year, Earle will work with Kapur on a new list of roads. Passed 4-0.

**Discussion/Recommendation on updating the Storm Water ordinance section 78-247 to meet current minimum standards as recommended by Kapur & Associates, Inc.**

Hedlund/Kordus motion to approve. Earle said that our current Storm Water ordinance is outdated and so Kapur have been referring to the State's minimum standards. They are recommending that we update our ordinance to meet these standards. Passed 4-0.

**Discussion/Recommendation on July 12, 2018 unreimbursed storm expenses**

Oborn and Earle detailed the steps that were taken in trying to secure reimbursement for the costs incurred due to the storm event in July 2017. The City did not qualify for any reimbursement from any of the available resources we applied to.

Skates/Hedlund motion to make no changes knowing that the 2017 budget may close in the negative. Passed 4-0.

**Adjournment**

Skates/Kordus motion to adjourn at 6:18 p.m. Passed 4-0.

/s/ Jo Busch, Utility Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE**