

# **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, FEBRUARY 13, 2012 - 6:00PM**

**COUNCIL CHAMBERS, CITY HALL**

Chairman Krause called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Krohn, O'Neill, Hartz, Marsala, and Krause. Also Present: Comptroller Pollitt, Administrator Jordan, DPW Winkler, and City Clerk Hawes.

## **Approval of Minutes**

Marsala/Krohn motion to approve Finance, License and Regulation Committee regular meeting minutes of January 23, 2012 as distributed. Unanimously carried.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.** None.

## **RESOLUTIONS**

### **Resolution 12-R05, a resolution amending the 2012 budget to transfer \$44,800 for the purchase of a one-ton dump truck for the cemetery**

Marsala/Krause motion to forward to Council for denial. Alderman Marsala said he has not seen the justification for the purchase of the truck. He suggested the truck they would be replacing does not have enough mileage. Alderman Hartz referenced discussion from the Committee of the Whole meeting, stating that the cemetery does not need two trucks unless there are simultaneous burials – which do not happen often. Alderman Krohn said two trucks are needed when there is a snowstorm and two trucks are needed to plow. She also said the 1995 truck is in unsafe condition. Alderman O'Neill asserted that the Council could purchase a fleet of trucks for the money it spends on entertainment purchases. Chairman Krause said he did not see a need for the truck purchase based on the information provided by the representatives from the cemetery at the Committee of the Whole meeting. Motion carried by vote of 3-2, with Aldermen Krohn and O'Neill opposed.

### **Resolution 12-R09, a resolution amending the 2012 budget to transfer \$13,689 for limited-term employment in the Police Department**

Marsala/Hartz motion to forward to Council for approval. Chairman Krause stated the funding was approved at the previous meeting. He said that Resolution 12-R09 is a housekeeping item to allocate the funds. Unanimously carried.

### **Resolution 12-R10, a resolution to amend the 2012 budget to transfer \$5,111.03 for water pipe repairs in the property previously known as the WE Energies building**

Administrator Jordan said the buyer of the WE Energies building was concerned that the building's water lines weren't in working condition. The City had a plumber investigate the condition of the pipes and the plumber found significant repairs were needed. Mr. Jordan said the plumber made the repairs for \$5,111.03. He proposed that the repairs be funded by reserves and replenished after the sale of the building. The buyer is working with his bank to complete the purchase of the building within the next week. Alderman O'Neill expressed concern that the buyer has been working on the building but does not officially own the property yet. Chairman Krause indicated that if the purchase doesn't go through, the improvements will stay with the building.

Hartz/Marsala motion to forward to Council for approval. Unanimously carried.

## **LICENSES & PERMITS**

**Park Permit application filed by Midwest Action Cycle/Vespa Club of America for "Amerivespa Motor Scooter Rally" event at Flat Iron Park, from 11:00 a.m. to 10:00 p.m. on June 22, 2012 and from 9:00 a.m. to 10:00 p.m. on June 23, 2012 (recommended by Board of Park Commissioners 1/4/12; continued 1/23/12)**

Hartz/Marsala motion to forward to Council for approval. Administrator Jordan said he met with the applicant along with other City personnel to discuss details of the event. The proposed event will include a parade, requiring the closure of Wrigley Dr. from about 10 a.m. to 6 p.m. on the first day and 9 a.m. to 4 p.m. on the second day. Alderman Hartz said it sounds like a terrific event for the City, noting that an expected 800 people will be visiting from outside the City. He suggested that the Parade and Public Assembly application be revised according to the new information about the event dates, road closure and police requirements. Alderman Marsala noted that the last three Amerivespa rallies were held in San Francisco, San Antonio and New Orleans. Unanimously carried.

**Park Permit application filed by the Alzheimer’s Association of Southeast Wisconsin for “6<sup>th</sup> Annual Walk to End Alzheimer’s” event at Library Park, from 7 a.m. to 1 p.m. on September 15, 2012 (recommended by Board of Park Commissioners 2/1/12)**

Marsala/Hartz motion to forward to Council for approval. Unanimously carried.

**Original “Class A” Intoxicating Liquor License Application for Geneva Bay Market & Gifts, LLC, 252 Center Street, Lake Geneva, Patrick M. Kavanaugh, Agent**

Marsala/Hartz motion to forward to Council for approval. Unanimously carried.

**Amendment of Class “B”/“Class C” Fermented Malt Beverage and Wine License for extension of premises filed by Bistro 220, 220 Cook Street, Lake Geneva, Ken Wenz, Agent**

Krause/Hartz motion to continue to February 27<sup>th</sup> meeting. Chairman Krause said the applicant is working with staff to work out potential issues with the request. Unanimously carried.

**Taxi Company License Application filed by Lakefront Shuttle & Services, W3746 Lake View Drive, Geneva (recommended for approval by Police Chief)**

City Clerk Hawes indicated that the applicant needs to submit a policy of liability insurance for the City Attorney’s approval and a copy of certificate of inspection signed by a reputable automobile mechanic or public garage owner certifying that the vehicle sought to be licensed is mechanically sound.

Hartz/Marsala motion to continue to February 27<sup>th</sup> meeting. Unanimously carried.

**Original Operator License applications filed by Lori A. Clayton and Matt J. Brill**

Marsala/Hartz motion to forward to Council for approval. Unanimously carried.

**Original Taxi Driver License application filed by Robert T. McAllister (approved by Police Chief; informational only)**

**Temporary Class “B” License application for the sale of fermented malt beverages at St. Francis De Sales Church, 148 W. Main Street, Lake Geneva, for Chili Cook Off on February 18, 2012**

Marsala/Hartz motion to forward to Council for approval. Unanimously carried.

**Discussion/Recommendation on funding the Maple Park and Dunn Field Tennis Courts Replacement from the TID budget in the amount of \$231,000**

Administrator Jordan said the project was approved but the funding has not been allocated. Alderman Hartz asked if the City was going to seek additional bids for the project. DPW Winkler stated the Council approved awarding the bid in November. Chairman Krause asked if Mr. Winkler believed it was a fair bid. DPW Winkler said that he believed it was a fair price. He stated that the City does not typically receive more than two bids for asphalt projects.

O’Neill/Krohn motion to forward to Council for denial. Alderman O’Neill said that he opposed spending taxpayer money on an entertainment item that only benefited a handful of people. Alderman Marsala agreed, stating that he doesn’t believe the improvements are worth the cost. Alderman Hartz said it is a matter of whether the City was willing to let the tennis courts continue to run-down and depreciate. Chairman Krause asked whether crack-filling had been done on the courts. DPW Winkler said the cracks have been filled every two to three years. He noted that the corroded fencing at Dunn Field

would also be replaced as part of this project. Chairman Krause said the courts are used very often during the summer and suggested the cracks on the courts could become a liability. Administrator Jordan said it is a tradition for Cities to maintain public facilities like tennis courts and soccer fields with the philosophy of providing equal recreation opportunities to the public. Alderman O'Neill said if it was a \$5,000-\$10,000 expenditure he would be in favor, but said that this isn't a repair job it's construction of two new tennis courts. DPW Winkler stated that the advantage of making the improvements at this time is there is a funding mechanism available in the TIF. Motion carried by vote of 3 to 2, Aldermen Krause and Hartz opposed.

**Discussion/Recommendation on contract with Crispell-Snyder for Main Street traffic signal design services (recommended by Public Works Committee 1/19/12)**

Administrator Jordan said a study was completed to determine if anything could be done to relieve traffic congestion on Main Street. The study found that improvements could be made to reduce traffic backups by about 17%. Administrator Jordan said the study cost \$40,000 and the proposed design/construction management services would be an additional \$60,000. DPW Winkler said the project includes replacing the traffic signal equipment at the intersections of Main/Broad Streets and Main/Center Streets to coordinate with the timing of the Main/Wells Street traffic signals. He noted the current signals at the two intersections are over 20 years old.

Marsala/Hartz motion to suspend the rules to allow City Engineer Barker to address the Committee. Ms. Barker said she estimates the cost of construction will be \$250,000. Administrator Jordan noted the project would be funded by TIF. Ms. Barker spoke to the potential benefits of the traffic signal improvements. Alderman O'Neill suggested that a lot of money is being spent up-front for a project that would still require final approval for construction. Alderman Krohn asked how long the new signals would be good for. Ms. Barker said it is difficult to estimate due to changing technologies, but estimated about 10 years, hopefully 25 years. Alderman Hartz asked how traffic signal technology has improved since installation of the original signals in 1987. Ms. Barker said timing operations and control cabinets are much more advanced. She said LED lights are used, which are more energy efficient. She noted that wireless technology is being used to avoid running wires through the ground. Chairman Krause stated the signals will also include technology for the lights to change when emergency vehicles are approaching the intersection.

Hartz/Marsala motion to forward to Council for approval, in the amount not to exceed \$60,000. Alderman O'Neill said \$100,000 will be wasted if the Council decides not to approve the construction. Alderman Hartz stated that the project has required the up-front work to determine if the construction costs would pay off and provide improvements. He said that downtown traffic congestion is a major issue that aldermen hear about from residents. Motion carried by vote of 3 to 2, Aldermen Krohn and O'Neill opposed.

**Discussion/Recommendation on award of bid to Safe Step for sidewalk saw-cutting in the amount not to exceed \$10,000 (recommended by Public Works Committee 1/19/12)**

Chairman Krause said \$10,000 per year was ear-marked for sidewalk saw-cutting over a three year period. Marsala/Hartz motion to forward to Council for approval. Alderman O'Neill asked about a particular crosswalk that needed repair. DPW Winkler said this project has more to deal with sidewalk tripping hazards. Chairman Krause noted that other sidewalk and crosswalk issues should be brought to Mr. Winkler's attention so staff can get them addressed. Unanimously carried.

**Discussion/Recommendation on CD and CDARS reinvestment and renewal. Pollitt \$600,000 CDARDS coming due Feb 16, roll over with Community Bank Delavan, interest rate decrease.**

Krause/Marsala motion to forward to Council for approving the renewal of the CD in the amount of \$310,240.39 with the Community Bank of Delavan for a nine-month term at 0.20%, and renewal of the CDARS in the amount of \$600,000 with the Community Bank of Delavan for a 26-week term at 0.15%. Alderman Hartz suggested the City consider evaluating banks' community reinvestment/redevelopment act ratings as part of the CD/CDARS renewal process. He said this rating is based on how much of the banks' deposits are reinvested in the local community. He suggested this be a factor the Committee consider in the future, since interest rates are very low. Unanimously carried.

**Discussion/Recommendation on disallowance of claim filed by James Roth for expenses relating to a slip and fall incident near the 800 block of Williams Street, pursuant to Wis. Stats. 893.80 (1g)**

City Clerk Hawes said the City's insurance carrier is recommending disallowance of the claim because it is the responsibility of the adjacent property owner to clear the sidewalk from snow and ice. Alderman O'Neill said he witnessed the incident and submitted a letter to the property owner. Marsala/O'Neill motion to forward to Council for approval. Unanimously carried.

**Presentation of Accounts**

Marsala/Hartz motion to recommend approval of Prepaid Bills in the amount of \$117,553.38. Unanimously carried.

Hartz/Marsala motion to recommend approval of Regular Bills in the amount of \$235,578.15. Unanimously carried.

**Adjournment**

Marsa/Hartz motion to adjourn at 7:08 p.m. Unanimously Carried.

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/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**