



# Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Frank Marsala

Alderman Ellyn Kehoe

Alderman Tom Hartz

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Phone: (262) 248-3673

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## Minutes

**DATE:** February 17, 2012

### MEMORANDUM

**TO:** Chairman Bill Mott & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** February 16, 2012 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:00 PM** at City Hall.

**Members in attendance:**

Chairman Bill Mott   X    
Alderman Ellyn Kehoe   EXC    
Alderman Arleen Krohn   X    
Alderman Tom Hartz   X    
Alderman Frank Marsala   X    
Public in attendance: \_\_\_\_\_

**Staff Present:**

City Administrator Dennis Jordan   X    
Director Daniel Winkler (DPW)   X    
Ron Carstensen (Street Supt.)   X    
Mayor Jim Connors:   X    
Other: \_\_\_\_\_  
\_\_\_\_\_

**Approval of the Minutes of the Prior (January 2011) Meeting:**

It was moved by Chair Mott to and seconded by Marsala to approve the January minutes. The motion passed 4-0.

**Public Comments:**

None.

**Communications:**

None.

**Agenda Items Discussed:**

- 1. Public Works Policies Including Possible Ice & Snow Policy Amendment Per Meeting with BID District.**
- 2. City Ordinance on Sidewalk Shoveling-Discussion for Possible Changes.**
- 3. Project Status-Downtown Sidewalk, Curb & Gutter, & Pay Station Work.**
- 4. City Entryway Marker Concept-STH 50 by USH 12.**
- 5. 2012 Street Maintenance List & Crispell-Snyder Engineering Proposal**
- 6. Chamber of Commerce Public Bathroom Remodeling Bids.**
- 7. Riviera Beach Dredging Bids.**

**Agenda Item No. 1- Public Works Policies Including Possible Ice & Snow Policy Amendment Per Meeting with BID District.**

The revisions from last month were discussed including the policies for alley speed bump, mailbox, sidewalks, and snow & ice , and Public Works Committee authority. Hartz questioned the boundaries and B.I.D. district handling of snow from the sidewalks. He pointed out that Policy No. 3.4, Section 2(5) needs to be adjusted to exclude downtown sidewalks where snow is pushed to the street for collection. The second area to rework was Policy No. 3.4, Section 4 where DPW Winkler went into great detail to define alternative snow handling in the downtown.

It was moved by Hartz and seconded by Marsala to approve Policies Nos. 3.1, 3.2, 3.3, 3.4 and 3.5 with a revision to Policy No. 3.4 to include a change to Section 2(5) to reflect pushing the snow to the street for pickup, and to continue Section 3.4 for further revision. The motion passed 4-0.

**(This item needs to go to Council for approval).**

**Agenda Item No. 5- 2012 Street Maintenance List & Crispell-Snyder Engineering Proposal.**

It was moved by Marsala and seconded by Hartz to consider Agenda Item No. 5 out of order. The motion passed 4-0.

DPW Winkler discussed the Crispell proposal for the 2012 program in the amount of \$37,700. Funding amount was noted at \$266,000 including engineering, plus \$35,000 in LRIP funds plus potentially utilizing TIF funding to mill and resurface Main Street between Center and Broad Streets. Ms. Barker explained the LRIP funding and that it needed to be earmarked away from a reconstructed street or the City would need to install sidewalks and a bike lane. The list was discussed and Hartz requested a big picture estimate of streets that may be done with funding through 2013. Mr. Winkler said he would compile the list to accompany the proposal. The PWC did not have a problem with repaving Conant Street from High Street to William Avenue to include assessed curb and gutter.

It was moved by Chair Mott and seconded by Hartz to recommend approval of the Crispell engineering services proposal (implied that the entire street needs list be provided for reference). The motion passed 4-0.

**(This item needs to go to Finance and Council for approval).**

**Agenda Item No. 7- Riviera Beach Dredging Bids.**

It was moved by Marsala and seconded by Hartz to consider Agenda Item No. 7 out of order. The motion passed 4-0.

DPW Winkler presented a bid tabulation memo to the Committee. The low bid did not comply with the DNR permit requirement to perform the work from shore, not from in the water. That D.K. Contractors bid was withdrawn and Western Contractors of New Berlin, WI, the low bidder performing the work from shore, was recommended for approval in the amount of \$36,350.00. It was moved by Chair Mott and seconded by Marsala to recommend approval of the Western Contractors bid of \$36,350. Motion passed 4-0. Administrator Jordan indicated the project would be funded from the Lakefront account.

**(This item needs to go to Finance and Council for approval).**

**Agenda Item No. 2- City Ordinance on Sidewalk Shoveling-Discussion for Possible Changes.**

City Ordinance Section 62-223, removal of snow and ice from the public sidewalks, was discussed. Mr. Rizzo, the City's sidewalk clearing contractor, was present to answer questions. The mayor and members of the PWC understood the concern for properties without continuation of sidewalks next door, but after discussion of the pros and cons, opted not to take any action on the current ordinance.

**Agenda Item No. 3- Project Status-Downtown Sidewalk, Curb & Gutter, & Pay Station Concrete Bids**

DPW Winkler shared the current bidding plans with the PWC. Mayor Connors wished to see the 47 pay station pads located for the merchants to see where they go for their information. Sidewalks that are normally cost-shared were discussed. The consensus of the PWC was to notify the owners that the City would cost-share and do the work during this project if they wished to participate. Staff was asked to send out a letter to that effect.

**Agenda Item No. 4- City Entryway Marker Concept.**

DPW Winkler shared the Beautification Committee and Moonlight Masonry's east entryway concept for input and approval. The reaction was favorable and the DPW said there would be two concepts for the Chamber's event signage provided when Council considers the matter. It was moved by Hartz and seconded by Mott to approve the concept but with a preference for the final installation not to look like a shipwreck on the rocks. The motion was approved 4-0.

**(This item needs to go to Council for approval).**

**Agenda Item No. 6- Chamber of Commerce Public Bathroom Remodeling Bids.**

DPW Winkler shared a memo with the bid tabulation. The low bidder recommended was Mohr Construction of Kenosha, WI in the amount of \$29,800. It was moved by Hartz and seconded by Chair Mott to recommend approval of the low bid of Mohr Construction in the amount of \$29,800. The motion passed 4-0.

**(This item needs to go to Finance and Council for approval).**

**Motion to Adjourn:**

A motion to adjourn was made by Marsala and seconded by Hartz. The motion passed 4-0 and the meeting was adjourned at 7:28 PM.

Cc: Mayor Jim Connors  
Dennis Jordan  
Mike Hawes  
Ron Carstensen  
Common Council Members not on Committee  
File



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DATE: February 16, 2012

## MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

SUBJECT: Riviera Beach Dredging Bids

### BACKGROUND

This memorandum discusses the bid opening for the above subject project.

### DISCUSSION

Bids were received and publicly opened today for the Riviera Beach Dredging project. The results were:

<u>Contractor</u>	<u>City/State</u>	<u>Bid Amount</u>
Inland Dredge	Burlington, WI	\$65,500.00
Veit	New Berlin, WI	\$40,830.00
Stone Creek Contractors	Luxemburg, WI	\$38,000.00
Schneider Excavating	Lannon, WI	\$37,889.00
Custom Ditching	Beloit, WI	\$36,800.00
<b>Western Contractors</b>	<b>New Berlin, WI</b>	<b>\$36,350.00</b>
D.K. Contractors	Pleasant Prairie, WI	\$31,324.00 (bid withdrawn)

The low bid of D.K. Contractors of Pleasant Prairie, WI in the amount of \$31,324.00, was based upon operating their equipment from in the water. There was a conflict in the specification, but the DNR permit governs, and it doesn't allow for that to happen. So the bid of D K Contractors has been withdrawn.

The low bidder which bid the project removing the sand from the shore per the DNR permit is Western Contractors of New Berlin, WI in the amount of \$36,350.00. They are pre-qualified.

### RECOMMENDATION

It is recommended to award the work to Western Contractors of New Berlin, WI in the amount of \$36,350.00.

Cc: File



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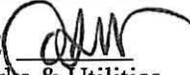
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## MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

SUBJECT: Chamber Restroom Remodel Bids

### BACKGROUND

This memorandum discusses the bid opening for the above subject project.

### DISCUSSION

Bids were received and publicly opened today for the Chamber of Commerce Restroom Remodel. The results were:

<u>Contractor</u>	<u>City/State</u>	<u>Bid Amount</u>
Magill Construction	Elkhorn, WI	\$42,284.00
Gilbank Construction	Clinton, WI	\$41,900.00
Scherrer Construction Co, Inc.	Burlington, WI	\$34,800.00
Big Foot Construction	Fontana, WI	\$30,000.00
<b>Mohr Construction</b>	<b>Kenosha, WI</b>	<b>\$29,800.00</b>
Humphreys Construction	Lake Geneva, WI	No Bid
Greenstone Builders	Lake Geneva, WI	No Bid
Bane-Nelson	Kenosha, WI	No Bid

The low bid is that of Mohr Construction, Kenosha, WI in the amount of \$29,800.00. They have not done work for the City before, but the principal worked for 10 years for Bane-Nelson and has a substantial line of credit at his bank to cover our small project. There is \$300,000 in the budget for bathroom replacements.

### RECOMMENDATION

It is recommended to award the work to Mohr Construction of Kenosha in the amount of \$29,800.

Cc: File

To: Public Works committee  
From: Terry O'Neill

Subject: Downtown sidewalk snow removal

If the city uses general fund money for the removal of snow from the downtown sidewalks, then it will irritate citizens who are required to remove snow from the city sidewalks in front of their own houses. However, if the city uses parking meter revenues to pay for the snow removal from the sidewalk areas with parking meters, then the snow removal would not require the use of tax payer money and could justify the selective snow removal from parking meter area sidewalks and not other sidewalk areas.