

**Board of Park Commissioners' Minutes**  
**Wednesday, January 24, 2018 – 6:30pm**  
**City Hall, Meeting Room 2A**

**Roll Call:** Present: Mayor Alan Kupsik, Alderman Doug Skates, Park Board President Ann Esarco, Park Board Commissioners: Lynn Hassler, Brian Olsen, Barbara Philipps, Peggy Schneider, John Swanson, Dave Quickel.

Excused Absences: Ann Esarco,

Staff Present: Blaine Oborn (City Administrator), Tom Earle (Director of Public Works), Neil Waswo (Street Superintendent)

Public Present: Charlene Klein, Ryann

**Approval of Minutes from prior meeting:**

Motion by Skates/Swanson to accept minutes of October 25, 2017 as presented.

Motion carried.

**Comments from public limited to 5 minutes:**

None

**YMCA/Veterans Park Report**

This is the slow winter season. Activity limited.

**Permits/Park Donations:**

Motion by Kupsik/Quickel to recommend acceptance of permit application as submitted by the Jaycees for Easter Egg at Seminary Park on March 31, 2018 from 8am to 12pm.

Motion carried.

Motion by Quickel/Kupsik to recommend acceptance of permit application as submitted by the Jaycees for Venetian Festival at Flat Iron, Library, and Seminary Parks from August 13 at 6am through August 20, 2018 at 11:59pm.

Motion carried.

Motion by Skates/Olsen to recommend acceptance of permit application as submitted by the Geneva Lakes Art Foundation for Art in the Park at Flat Iron Park on August 11, 2018 from 10am to 5pm and August 12, 2018 from 10am to 4pm.

Motion carried.

Motion by Skates/Kupsik to recommend acceptance of permit application as submitted (no for tent or pavilion requested or approved) by Mike Mann for Rehearsal Dinner at Flat Iron Park on September 21, 2018 from 4pm to 7pm.

Motion carried.

### **Park Assignments/Repair Update/Maintenance**

*Dog Park* – Reseeding or artificial turf needed. The City of Lake Geneva has 26 registered dogs.

Much appreciation to City staff for the great care that is given our parks.

### **New Business**

*Brunk Pavilion – Landscaping*

Motion by Swanson/Quickel to recommend acceptance of the Beautification Committee's offer to design and pay for the landscaping around Brunk Pavilion.

Motion carried.

*Dog Park Usage Rules*

Carried Forward

### **Old Business**

*Wish list Development*

This is a wish list that will be amended as we work forward with park interest in the City of Lake Geneva. The Wish List should be distributed to Service Organization who may want to assist with these items. Current items on the list are:

Dog Park – Small Dog Area

Fermano Park – Benches, U.S. Flag (No electricity)

Skate Park – Benches, Bleachers, Shelter, Picnic Table

General - Install large U.S. Flag at many locations

*Three Graces Statue Maintenance/Protection*

Carried Forward

*Smaller Dog Park within Dog Park* – Drawing submitting, City will stake out plan, Park Board will be notified when staking is completed. Further discussion Carried Forward.

*Impact Fee Report*

Current balance is \$47,966.59, including \$12,510.32 Park Fund, \$20,456.28 Impact Fees and \$15,000 fund balance commitment for Adaptive Playground Equipment at Veteran's Park.

Impact Fees must be spent by December 31, 2024.

*Manning Way Park Dedication*

Carried Forward

*Large Flag Pole and Flag for City Park*  
Carried Forward

*Pedestrian Path Workshop Report*

Important Meeting Dates

Pedestrian Path Draft Plan Open House: January 31, 2018 at 6pm (City Hall)

Pedestrian Path discussion, Plan Commission on March 19, 2018

**Future Meeting Agenda Items Old:**

Dog Park Usage Rules

Wish List Development – New Items

Three Graces Statue Maintenance/Protection

Smaller Dog Park within Dog Park

Manning Way Park Dedication

Large Flag Pole and Flag for City Park

**Future Meeting Agenda Items New:**

**Next Meeting:**

January 28, 2018 at 6:30 pm

**Other Meetings:**

Pedestrian Path Draft Plan Open House: January 31, 2018 at 6pm (City Hall)

Pedestrian Path discussion, Plan Commission on March 19, 2018

Tree Board Meeting, April 25, 2018 at 5:30pm at City Hall

**Adjourn**

Schneider/Olsen: Motion to adjourn at 7:45 pm. Motion carried.

/s/ Ann Esarco, Park Board President

**These minutes are not official until approved by the Board of Park Commissioners**