

Minutes - AVIAN (BIRD) COMMITTEE

Minutes from

Monday, September 9, 2019 - 4:30 PM

City Hall , Conference Room 2A

Members: Chairperson Selena Proksa, Beverly Leonard, Sarah McConnell, Jill Rodriguez, Carol Zimmerman, Karen Gallo

1. Call to order by Chairman, Selena Proksa at 4:30 pm
2. Roll Call – Present Proksa, Leonard, McConnell, Rodriguez, Happ, and Zimmermann; Excused: Gallo
3. Approval of minutes from July 22, 2019 meeting as distributed – with note that Zimmermann is still spelled incorrectly (2 n’s at the end of Zimmermann – agendas, website, etc.). Moved by Zimmermann, second by Leonard. Passed: Yes – 6, No – 0, Abstain – 0
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes - no members of the public were present.
5. Discussion/Recommendation Budget
 - Special Finance Meeting on 09/26/19 budget presentation
Note that budget is due to Karen Hall, Comptroller and Finance Director by Friday, September 13. Rodriguez will draft from this meeting and circulate for any editing or corrections to Committee members prior to that date and then submit for the Committee. Zimmermann will work on a budget narrative
 - Budget Update current and outstanding debits against budget
The estimate for spending this year (invoices not yet submitted/processed and planned expenses) will be close to the budget allocation (probably a bit more than \$4,900 of the \$5,000 allocated).
 - Alliant Energy Grant
This grant funded roughly \$1,572 for Alliant Energy Bird Watching Kits – housed at the Lake Geneva Public Library
 - Tourism Grant Match
The spending to date for items outlined in the tourism grant is now at roughly \$2,000. Since this is a dollar for dollar match – up to \$1,500, the match this Committee can request from the Tourism Commission is roughly \$1,000.
 - Budget items and requests for 2020
 - Discussion of the 2020 budget request
 - Continuing requests for Purple Martin Colony maintenance and nest-keeper supplies, signage, the Bird City Application. Modified requests for programs – including a wide partnership program for Bird Friendly yards, an expanded World Migratory Bird Day Celebration couple with our Elementary Education Program, paper and electronic publicity, and the replication/expansion of Swift Night Out. The request will be approximately the same as last year (\$4,950). See notes on the request and narrative (above).
6. Upcoming events and the next meeting

- Sept. 9 – Common Council recognition of Alliant Energy and Lake Geneva Public Library (6 pm)
Sept. 12 – Swift Night Out (members to arrive around 5:00 pm to assist with set-up)
Sept. 13 – Line item budget due to Comptroller
Sept. 26 – 4:30 pm Budget hearing and budget narrative due
Oct. 22 – noon – thank you to Street Department (at Public Works - 1065 Carey Street)

Next Meeting, Monday, October 21 – 5 pm

Agenda Items

- Thank you to volunteer nest-keepers, Nancy Swanson and Nancy Wolff
- Budget review 2019 and 2020
- Bird City Application – including Resolution for World Migratory Bird Day – must be passed by Council
- Work projects for Purple Martin Colony (cleaning, etc.), gourds, replacement cables
- Thoughts on planning projects for 2020 – Put planning on November agenda

7. Adjourn

Zimmermann moved to adjourn, seconded by Leonard. Passed: Yes – 6, No – 0, Abstain-0
Adjourned 5:20 pm
