



## **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, FEBRUARY 10, 2014 – 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

### **MINUTES**

- 1. Call to Order at 6:00pm**
- 2. Roll Call**  
Present: Hill, Hougen, Mott, Kupsik, Lyon  
Also Present: Mayor Connors, City Administrator Jordan, Comptroller Pollitt, Director of Public Works Winkler, Clerk Neubeck
- 3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes**  
None
- 4. Approve the Finance, License and Regulation Committee Meeting minutes of January 13, 2014 and January 27, 2014 meeting as distributed.**  
**Motion # 1:** Alderman Mott moved to approve Finance, License and Regulation Committee Meeting minutes of January 13, 2014 and January 27, 2014 meeting as distributed, Alderman Kupsik seconded, and the motion passed unanimously.
- 5. LICENSES & PERMITS**
  - A. Original 2013-2014 Operator (Bartender) License application filed by Heather T. Bartolini**  
**Motion #2:** Alderman Kupsik moved to recommend the City Council approve Original 2013-2014 Operator (Bartender) License applications filed by Heather T. Bartolini, Alderman Hougen seconded, and the motion passed unanimously.
  - B. Original Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by Pie High Pizza LLC, 820 Williams Street, Lake Geneva, John J. Karabas, Agent**  
**Motion #3:** Alderman Kupsik moved to recommend the City Council approve original Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by Pie High Pizza LLC, 820 Williams Street, Lake Geneva, John J. Karabas, Agent , Alderman Lyon seconded, and the motion passed unanimously.
- 6. Discussion/Action on purchasing of up to three Microsoft Surface 2 tablets for Council use**  
Chairwoman Hill asked if staff can purchase these without approval as well as where in the budget this is being paid from.  
  
Administrator Jordan explained this purchase is over the threshold for staff to purchase; however, there is enough money in the information technology portion of the budget.

**Motion #4:** Chairwoman Hill moved to recommend the City Council approve staff to purchase up to three Microsoft Surface 2 tablet units from Comptroller's information technology budget not to exceed \$1,350, and Alderman Kupsik seconded.

Alderman Kupsik asked if there is adequate funding in the IT budget for the remaining tablets.

Administrator Jordan replied there is.

The motion passed unanimously.

**7. Presentation of Accounts**

**A. Purchase Orders.**

None

**B. Prepaid Bills in the amount of \$71,360.73**

**Motion # 5:** Alderman Kupsik moved to recommend the City Council approve Prepaid Bills in the amount of \$71,360.73, Alderman Lyon seconded, and the motion passed unanimously.

**C. Regular Bills in the amount of \$156,939.67**

Comptroller Pollitt read the bills over \$5,000.

Alderman Mott asked if there is adequate supply of salt for the duration of the winter months.

Director Winkler replied there is an adequate supply of a sand and salt mixture; however, salt is unavailable for purchase at this time due to a shortage in the area.

Chairwoman Hill thanked the Street Department for their diligence with snow plowing operations.

**Motion # 6:** Alderman Kupsik moved to recommend the City Council approve Regular Bills in the amount of \$156,939.67, Alderman Lyon seconded, and the motion passed unanimously.

**D. Acceptance of Monthly Treasurer's Report for October, 2013**

**Motion # 7:** Alderman Kupsik moved to recommend the City Council accept the Monthly Treasurer's Report for October, 2013, Alderman Lyon seconded, and the motion passed unanimously.

**8. Adjournment**

**Motion # 8:** Alderman Kupsik moved to adjourn, Alderman Lyon seconded, and the motion passed unanimously.

The meeting adjourned at 6:16pm

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Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**