



FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, FEBRUARY 24, 2014 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

MINUTES

1. Call to Order at 6:00pm

2. Roll Call

Present: Hill, Hougen, Mott, Kupsik

Not Present: Lyon (excused)

Also Present: Administrator Jordan, Comptroller Pollitt, Clerk Neubeck

3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

Dave Broaden gave an update on the Jaycees' past, activism in the area, and programs they are involved with. Jaycees have been hosting Venetian Fest for over fifty years, but it has been going on much longer.

Ryan Stelzer, 215 Skyline Drive, went over the donations given from money raised by the Jaycees to organizations such as the Lake Geneva Fire Department, the Geneva Lakes YMCA, and the Geneva Lake Museum.

4. Approve the Finance, License and Regulation Committee Meeting minutes of February 10, 2014 meeting as distributed.

Motion #1: Alderman Kupsik moved to approve the Finance, License and Regulation Committee Meeting minutes of February 10, 2014 meeting as distributed, Alderman Hill seconded, and the motion passed unanimously.

5. LICENSES & PERMITS

A. Original 2013-2014 Operator (Bartender) License applications filed by Dezaray J. Sharp, Kathlyn L. Thoms and Robert J. McGowan

Motion #2: Alderman Hougen moved to recommend the City Council approve Original 2013-2014 Operator (Bartender) License applications filed by Dezaray J. Sharp, Kathlyn L. Thoms and Robert J. McGowan, Alderman Kupsik seconded, and the motion passed unanimously.

B. Original Massage License Application filed by Loosen Up LTD, 201 N. Broad Street, Lake Geneva

Motion #3: Alderman Kupsik moved to recommend the City Council approve Original Massage License Application filed by Loosen Up LTD, 201 N. Broad Street, Lake Geneva, and Chairwoman Hill seconded.

Chairwoman Hill asked if this business is in a commercial location or out of a house.

Clerk Neubeck replied it is in a commercial location.

The motion passed unanimously.

- C. **Park Permit Application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees to use Flat Iron, Library and Seminary Parks for Venetian Festival on August 11-18, 2014 (recommended by Board of Park Commissioners 2/5/14)**

Motion #4: Alderman Kupsik moved to recommend the City Council approve the Park Permit Application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees to use Flat Iron, Library and Seminary Parks for Venetian Festival on August 11-18, 2014, Alderman Hougen seconded, and the motion passed unanimously.

- D. **Street Use Permit Application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees to use Wrigley Dr. from Center St. to Broad St. and parking stalls on west side of Center St. from Wrigley Dr. to 150 Center St. for Venetian Festival on August 12-18, 2014**

Motion #5: Alderman Kupsik moved to recommend the City Council approve the Street Use Permit Application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees to use Wrigley Dr. from Center St. to Broad St. and parking stalls on west side of Center St. from Wrigley Dr. to 150 Center St. for Venetian Festival on August 12-18, 2014, and Alderman Hougen seconded.

Alderman Mott voiced his concern over the Jaycees not paying for parking for this event.

The motion passed 3-1 with Alderman Mott voting no.

- E. **Temporary Class "B" License application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees for the sale of fermented malt beverages at Flat Iron Park parking lot, 100 block of Center St., Lake Geneva, for Venetian Festival on August 12-18, 2014.**

Motion #6: Alderman Kupsik moved to recommend the City Council approve the Temporary Class "B" License application submitted by Ryan Stelzer on behalf of Lake Geneva Jaycees for the sale of fermented malt beverages at Flat Iron Park parking lot, 100 block of Center St., Lake Geneva, for Venetian Festival on August 12-18, 2014, Chairwoman Hill seconded, and the motion passed unanimously.

- F. **Park Permit Application filed by Andy Kerwin on behalf of Alzheimer's Association of Southeastern Wisconsin for the 8th Annual Walk to End Alzheimer's using Library Park on September 20, 2014 from 7 a.m. to 1 p.m. (recommended by Board of Park Commissioners 2/5/14)**

Motion #7: Alderman Kupsik moved to recommend the City Council approve the Park Permit Application filed by Andy Kerwin on behalf of Alzheimer's Association of Southeastern Wisconsin for the 8th Annual Walk to End Alzheimer's using Library Park on September 20, 2014 from 7 a.m. to 1 p.m., and Alderman Hougen seconded.

Chairman Hill asked about the fees being charged for this event.

Administrator Jordan replied the majority of fees were waived by the Board of Park Commissioners.

Chairwoman Hill expressed her displeasure of the lack of consistency with how the Board of Park Commissioners waives fees.

Motion#8: Chairwoman Hill moved to waive the \$50.00 park reservation fee for Alzheimer's Association of Southeastern Wisconsin for the 8th Annual Walk to End Alzheimer's, and Alderman Hougen seconded.

Alderman Kupsik explained the Alzheimer's Association asked the Board of Park Commissioners to waive fees. He added because there will be vendors charging attendees, the Board of Park Commissioners decided that not all fees will be waived.

Mayor Connors explained the Board of Park Commissioners will look at where the funds being raised will be spent, and preference is given to non-profits who spend the money locally rather than give to a larger association.

Motion #8 passed unanimously.

Motion #7 passed unanimously.

6. Resolution 14-R04, approving a wage schedule for full-time, non-union Police Department employees

Motion #9: Alderman Kupsik moved to recommend the City Council approve Resolution 14-R04, approving a wage schedule for full-time, non-union Police Department employees, and Chairwoman Hill seconded.

Chairman Hill explained all additional pay is being rolled into employees' base pay, so employees are not necessarily losing compensation.

The motion passed unanimously.

7. Resolution 14-R05, authorizing a write-off of Delinquent Personal Property Taxes in the amount of \$1,954.91

Comptroller Pollitt explained businesses are not off the hook if the property taxes are written off; rather, these tax bills are given to collection agencies. She added the businesses listed are unlikely to pay because many are defunct.

Alderman Hougen expressed his surprise about the quantity of delinquent tax payers.

Alderman Mott asked if the Police can be used to assist in the collection of the unpaid taxes.

Motion #10: Alderman Kupsik moved to recommend the City Council approve Resolution 14-R05, authorizing a write-off of Delinquent Personal Property Taxes in the amount of \$1,954.91, Alderman Hougen seconded and the motion passed 3-1 with Alderman Mott voting no.

8. Discussion/Recommendation on a contract with Springsted for a multi-jurisdiction classification/compensation study in conjunction with the Cities of Elkhorn and Delavan

Administrator Jordan explained the three cities are working together on a joint study as it would be cheaper than doing them individually. Springsted was unanimously chosen by all representatives.

Chairwoman Hill asked if more money should be allocated should another community pull out.

Administrator Jordan replied that is not necessary.

Motion #11: Alderman Kupsik moved to recommend the City Council approve the proposal by Springsted for a multi-jurisdiction classification/compensation study in conjunction with the Cities of Elkhorn and Delavan in the amount of \$16,675 with \$13,000 coming from the City Administrator's budget and the remaining being paid from the City Administrator's miscellaneous fund, Chairwoman Hill seconded, and the motion passed unanimously.

9. Presentation of Accounts

A. Purchase Orders (None)

B. Prepaid Bills (None)

C. Regular Bills in the amount of \$239,869.94

Comptroller Pollitt reviewed the bills over \$5,000.

Motion #12: Alderman Hougen moved to recommend the City Council approve Regular Bills in the amount of \$239,869.94, Alderman Mott seconded, and the motion passed unanimously.

D. Acceptance of Monthly Treasurer's Report for November, 2013

Motion #13: Chairwoman Hill moved to recommend the City Council accept the monthly Treasurer's Report for November, 2013, Alderman Kupsik seconded, and the motion passed unanimously.

Chairwoman Hill asked when these reports will be caught up to the current month.

Comptroller Pollitt replied December 2013 will be on the next agenda, and 2014 reports will be forthcoming.

10. Adjournment

Motion #14: Alderman Kupsik moved to adjourn, Alderman Hougen seconded, and the motion passed unanimously.

The meeting adjourned at 6:51pm.

Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**