



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olson
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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MINUTES OF THE FEBRUARY 5, 2014

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler _X___, Barb Hartigan _X___, Peggy Schneider ___X___, Dave Quickel ___X___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olsen ___X (LATE)___, Mayor Jim Connors ___X___ (___8 to start meeting, 9 Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Administrator Dennis Jordan ___X___.

Public Present:

Mr. Chris Schultz, Mr. Andy Kerwin, 4 members of the Jaycees, Mr. Mike Kramp.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Swanson to approve the minutes of the December 4, 2013 meeting and seconded by Commissioner Hassler. Motion passed 8-0. It was moved by Commissioner Swanson and seconded by President Skates to approve the January 16, 2014 minutes. The motion passed 8-0.

Public Input:

YMCA CEO Mike Kramp thanked the City for linking its website to the YMCA. He also discussed this year's planned programming additions to include introduction to disc golf and connections with both the Skate Park and Dog Park. President Skates noted he and Ald. Kupsik met with the CEO and discussed planned programming and as well as coordinating with the Badger adult offerings. Commissioner Swanson also pointed out that classes and sports can only be offered if there are enough signups.

Park Permits/Park Donations:

Alzheimer's Walk, 9/20/14, Library Park, 7AM to 1PM. Mr. Kerwin explained this was the 8th annual walk. There was a request to reduce the fee. Commissioner Kupsik moved to reduce the fee to \$75.00 and have no deposit required. The motion was seconded by Commissioner Hassler. After discussion about why reducing fees and for what organization, the motion passed 9-0.

Venetian Festival, 8/11 thru 8/18, all day, Library Park & Flat Iron Park. The Jaycees presented their 2014 request for the event. Same as last year. It was moved by Commissioner Swanson to approve and seconded by Commissioner Quickel. Fees were discussed. President Skates read the long list of local organizations that have directly benefited from Jaycee proceeds from the event. It was understood that the Police Department would weigh in on the permit request with any conditions. The motion passed 9-0.

Easter Egg Hunt, Seminary Park, 4/19/14, 8AM to 1PM. Jaycees explained this is an annual event and that they clean up after themselves. President Skates could not locate the permit application. It was moved by Mayor Connors to reserve the date with formal approval taken next month, and second was made by Commissioner Quickel. The discussion was that the Jaycees didn't need to reappear again. The motion passed 9-0.

Running with Open Arms, Library Park, 5/10/14, 9AM-2PM. President Skates noted Leadership Dynamics was not in attendance and said he would contact them.

Shamrock Shuffle Run, Veterans Park, March 2014. Mr. Jordan said he was contacted and an application will be made for the spring event. No action was taken.

Park Assignments/Repair/Update/Maintenance:

None.

New Business:

Park Space & Open Space Plan Details/Discussion-Dennis, Mr. Jordan said Mr. Slavney (our City Planner) will be in attendance at the next meeting to discuss the upcoming study and establish dates for the two workshops. President Skates and DPW Winkler pointed out the importance of the update and need to bring in lots of stakeholders.

Old Business:

Dog Park Fencing/Signage/Policy/Donation Discussion. DPW Winkler went through the updated fencing plan and budget. President Skates said he would approach a volunteer group which is interested in making a sizeable donation to the project. The fencing, sidewalk, 2 doggie bag dispenser stations, and 3 picnic tables would cost roughly \$30,000. There was discussion about adding a drinking fountain station and canopy structure which together would cost another approximately \$10,000. Mr. Skates said he would ask the group for up to \$40,000 to do it all.

Commissioner Olsen presented a fees and rules sheet for discussion mostly at the next meeting. The DPW will send it out PDF to the Commission so they can easily find it. DPW Winkler will also look into salvaging 2 fire hydrants and the fire hydrant bill drop box for daily fee usage at the park.

Park Donation Policy Discussion – Dog Park/New Pavilion. DPW Winkler reviewed the donation language changes with the Commission. The disc golf tee box sign sponsorship fee and dog park donation structure were approved as presented. The language on for the Flat Iron Park Pavilion was modified to begin with “For major projects such as” on a motion by Ald. Kupsik and second by Commissioner Hassler. On the Flat Iron Park pavilion, DPW Winkler noted that the Beautification Committee has committed \$100,000 and has a potential private \$100,000 donation, and hopes to raise the additional funds. To pursue additional pledges or donations, a donation structure for varying levels of donations is needed. The hope is to raise or have a commitment for the entire project if possible before it goes to Council. The motion to then accept all passed 9-0.

Leadership Dynamics Downtown Run Update. President Skates will look into.

Concession Contract-Veterans Park/ Dunn Field Update. Administrator Jordan stated he received one proposal and expects another by the closing date.

Disc Golf Course Signage Donation Discussion –Dan Winkler. This item was discussed in an earlier portion of the agenda. As part of the discussion, the Commission did select amenity options and the loop style bike racks over other choices.

Future Meeting Agenda Items-March:

The park fees and charges were to be discussed next month.

Adjourn:

It was moved by Commissioner Kupsik and seconded by Commissioner Olsen to adjourn. The motion passed 9-0 and the meeting was adjourned at 7:53 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for March 5, 2014.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
02/06/14

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)