

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, March 13, 2014 at 7:30 a.m. (Director's Office)

Present: Kundert, Oppenlander, Wall; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$53,305.41 in General Funds and \$434.76 in Donated Funds.

Board of Trustees Meeting
Thursday, March 13, 2014 at 8:00 a.m.

Call to order

Lafrenz called the meeting to order at 8:04 a.m.

Roll Call

Members present: Brookes, Dinan, Jones, Kersten, Kundert, Lafrenz, Oppenlander, Wall; Also present: Peterson and Benson

Adoption/Amendment of agenda

Lafrenz asked for a motion to adopt the agenda. Kundert made a motion to adopt the agenda. Kersten seconded. Motion carried unanimously.

Lafrenz asked for a motion to amend the agenda to include "Smith Meeting Room policy" under Director's Report. Oppenlander made a motion to amend the agenda as proposed. Kersten seconded. Motion carried unanimously.

Lafrenz asked for a motion to adopt the agenda as amended. Jones made a motion to adopt the agenda as amended. Brookes seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Lafrenz asked for a motion to approve the minutes of the February 13, 2014 meeting. Kundert made a motion to approve the minutes. Brookes seconded. Motion carried unanimously.

President's Report

Kersten and Dinan presented their proposed slate of officers for 2014-2015:

Oppenlander: President

Brookes: Vice President

Jones: Secretary

Kundert: Treasurer

Lafrenz and Peterson reported on the status of the renovation in the Smith Meeting Room. Discussion followed.

Voyager Capital Investment Representative presented the annual update on the Library's portfolio.

Lafrenz reported that the Trustees have invited representatives from the Library Foundation and the Friends group to the April 10, 2014 monthly meeting.

Building & Grounds

Lafrenz reported on the submission of a Capital Improvement Project for window blinds. Discussion followed. Lafrenz asked for a motion to confirm approval of the proposal from Paper Dolls in the range of \$16,300-\$17,000. Dinan made a motion to approve the proposal as stated. Kersten seconded. Motion carried with one no vote from Wall.

Finance

Kundert reviewed monthly finance and asked for a motion to approve \$53,305.41 in General Funds and \$434.76 in Donated Funds. Oppenlander made a motion to approve the funding. Wall seconded. Motion carried unanimously.

Kundert presented a proposed amendment recommended by City Administration to separate the accounting lines for donated funds from the operating budget. Kundert made a motion to approve the amendment. Dinan seconded. Motion carried unanimously.

Personnel

Lafrenz asked for a motion to go into **Closed Session pursuant to WI Statutes 19.85(1)c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.** Kundert made a motion to go into Closed Session. Oppenlander seconded. Motion carried unanimously.

Lafrenz asked for a motion to go out **of Closed Session.** Kersten made a motion to go out of Closed Session. Oppenlander seconded. Motion carried unanimously.

Director's Report

Peterson reported on monthly service statistics, 2014 annual report highlights, and reviewed annual report statistics from 2007 to the present.

Peterson reported on the resignation of Jeannette Plattenberger.

Peterson asked the Board to review current Smith Meeting Room policy. Discussion followed. Peterson will follow-up at April 10, 2014 meeting with Board recommendations.

Adjournment

Wall made a motion to adjourn at 10:10 a.m. Kersten seconded. Motion carried unanimously.

Annual Meeting and Monthly Meeting: Thursday, April 10, 2014 at 8:00 a.m.

Respectfully submitted,

Diane Jones
Secretary