

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 23, 2012 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairman Hill called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, O'Neill, Hougen and Hill. Also Present: Comptroller Pollitt, Administrator Jordan, DPW Winkler and City Clerk Hawes.

Approval of Minutes

Kupsik/O'Neill motion to approve Finance, License and Regulation Committee regular meeting minutes of April 9, 2012 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Spyro Condos, 1760 Hillcrest Dr., Lake Geneva, spoke in reference to item 6-B, the request to amend the alcohol license for Harborside Café. He said the amendment will allow them to serve alcohol in the new sidewalk café area, which will only include the tables and chairs on the sidewalk along Wrigley Drive. He said Harborside will also have tables and chairs along Broad Street, but the restaurant will not be providing service to these tables. Mr. Condos said he is training his staff how to comply with the sidewalk café ordinance and applicable alcohol license laws. He said alcohol will not be served past 8:30 p.m. and signage will be displayed at each table communicating that alcohol cannot be carried outside the sidewalk café area. Mr. Condos noted the restaurant has windows looking out over the sidewalk café and they will be able to monitor this area from inside the restaurant as well. He said Harborside has had its alcohol license since 1999 and not had any issues with its license.

Kupsik/Hougen motion to suspend the rules and consider Item 7 as the next item of business. Unanimously carried.

Discussion/Recommendation on Veteran's Park South Soccer Field Repair Proposal (*Recommended by Public Works Committee 4/12/12*)

DPW Winkler said the Public Works Committee discussed a quote from Reinders for materials needed to complete a restoration project at the south soccer field at Veteran's Park. He said this field is in poor condition and void of grass. Mr. Winkler said the materials would be provided at the cost of \$2,896.38 and the work would be carried out by Street Department staff. He said this is possibly the beginning of a rotation to restore each of the soccer fields.

DPW Winkler noted the materials are proposed to be funded by park impact fees. Alderman Kupsik asked if the funding proposal should go before the Board of Park Commissioners to approve the use of park impact fees. DPW Winkler said the reason this didn't first go before the Board of Park Commissioners is because they are on a short timetable. They would like to be able to plan this work into the Street Department's schedule as soon as possible, since there are many other seasonal projects being scheduled at this time. He said it is up to the Council whether they wish to proceed with the project at this time or send it to the Board of Park Commissioners. Alderman Krohn asked why the total funding request is \$5,000.00 when the proposal from Reinders is under \$3,000.00. DPW Winkler said the extra funds would be for sand, topsoil or any unforeseen cost, such as having to rent equipment to complete the project. Alderman Hougen noted the fertilizer includes 12% phosphorus and asked if this would get into the watershed. DPW Winkler said this would not get into the watershed that drains to the lake. He noted the fertilizer would be for a special duty use to bring the field back; otherwise, phosphorus isn't allowed for normal residential use. Alderman Kupsik asked how the field will be protected while grass grows. DPW Winkler said the soccer field will be snow-fenced and protected during the course of this summer. He said the YMCA has agreed to move the soccer nets to another temporary location.

Kupsik/O'Neill motion to approve the Veteran's Park south soccer field repair proposal for the amount not to exceed \$5,000.00. Unanimously carried.

RESOLUTIONS

Resolution 12-R39, a budget amendment creating a Budget in the Impact Fees Fund for reconditioning of the Veteran's Park South Soccer Field totaling \$5,000.00.

Comptroller Pollitt indicated funding requests like these that involve the impact fee budget are brought before the Committee and Council as they come up. She said they are not budgeted as part of the annual municipal budget process. Chairman Hill noted the request for \$5,000.00 includes the quote from Reinders for materials and any unsuspected overages, such as extra sand, topsoil or equipment rentals.

Kupsik/Hougen motion to recommend for approval. Motion carried by vote of 4 to 1, with Alderman Krohn opposed.

LICENSES & PERMITS

Original Class "B" Fermented Malt Beverage and "Class C" Wine License Application for the Lake Geneva Creperie Inc., 234 Broad Street, Lake Geneva, Ralph Kennedy, Agent

City Clerk Hawes said the Lake Geneva Creperie is a new restaurant that is applying for a Class "B" license to serve beer and a "Class C" license to serve wine. He noted the "Class C" license is only available to restaurants. He indicated neither licenses have a quota.

Kupsik/Krohn motion to recommend for approval. Unanimously carried.

Amendment of "Class B"/Class "B" Intoxicating Liquor and Fermented Malt Beverage License for sidewalk café premises extension filed by Harborside Café, 100 Broad Street, Spyro Condos, Agent

City Clerk Hawes said Harborside Café has applied for a sidewalk café permit. As part of the application, they are requesting to serve alcohol in the sidewalk café area. Mr. Hawes indicated the sidewalk café itself has received approval from the Police Chief and DPW Director, but the alcohol license amendment requires approval from the Finance, License and Regulation Committee and City Council. He noted the Police Chief recommended that the approval include that alcohol will not be served on the two tables located along Broad Street. He said the applicant's request appears to meet the requirements of the sidewalk café ordinance.

Hougen/O'Neill motion to recommend for approval, with alcohol not to be served or consumed in this area at 9 p.m. or later, with the condition that alcohol is not served on the three tables along Broad Street. Unanimously carried.

Street Use Permit Application filed by Horticultural Hall for a Farmers Market using the alleyway between Broad and Cook Streets on the south side of Horticultural Hall on Thursdays from May 10 to October 25, 2012 from 7 a.m. to 1:30 p.m.

Alderman Hill recused herself from this item. Krohn/O'Neill motion to recommend Kupsik to temporarily serve as chairperson. Unanimously carried.

Alderman Kupsik assumed the role as temporary chairperson. He noted this is an annual request from Horticultural Hall to close off the alleyway between Broad and Cook Streets for their farmer's market. Alderman O'Neill asked if the parking meters will get covered. Administrator Jordan indicated that Horticultural Hall is given covers to put on the meters during their event.

Hougen/Krohn motion to recommend for approval. Motion carried by vote of 4 to 0, with Alderman Hill abstained.

Alderman Hill reassumed the role as committee chairperson.

Original Operator License applications filed by Andrew Carlson, Jessica Pacholczak, Michael Deutsch IV, Tom Gentilli

Kupsik/Krohn motion to recommend for approval. Alderman Kupsik asked whether there was an error on the report where it listed Cactus Club as the employer for Jessica Pacholczak. City Clerk Hawes confirmed this was printed on the report in error and he will make sure the employer is correctly listed in the system. Unanimously carried.

Discussion/Recommendation on purchase and installation of new parking signs (recommended by Public Works Committee 4/12/12)

DPW Winkler said the Parking Commission made a recommendation to purchase larger signage to direct visitors to the various City parking lots. He referenced a map included in the packet showing the proposed location for nine new signs. Mr. Winkler said the purpose of the larger signage is to make the information more visible to visitors. He said the amount not to exceed \$3,000.00 is being recommended from the TIF #4 account since the signage will all be located within the TIF district. Alderman O’Neill asked if the signage could include the word “free” to indicate free parking. DPW Winkler said this could be added to the signs.

Kupsik/Krohn motion to recommend for approval in the amount not to exceed \$3,000.00. Alderman Kupsik asked if the City would be installing the signs. DPW Winkler confirmed that they would be installed by Street Department personnel. Unanimously carried.

Discussion/Recommendation on removal and relaying of downtown parking lot island brick (recommended by Public Works Committee 4/12/12)

DPW Winkler said Humphreys Contracting is in the process of completing concrete work in the downtown area. He said Humphreys will be installing parking kiosks in the Geneva Street parking lot. Humphreys has suggested replacing all of the brickwork in these islands because they are in poor condition, as opposed to replacing only the bricks in the sections they are working. Mr. Winkler said they offered to complete this work at the cost of \$6.00 per square foot for about 840 total square feet. He said the total request is \$5,400.00.

Alderman Kupsik referenced the pictures of the brick in the packet and asked if the gap between the brick and the curb will be filled. DPW Winkler said the brick will be raised and filled to alleviate this gap.

Kupsik/Hougen motion to recommend for approval in the amount not to exceed \$5,400.00. Unanimously carried.

Presentation of Accounts

Kupsik/Krohn motion to recommend approval of the Prepaid Bills in the amount of \$1,645.56. Unanimously carried.

Kupsik/Hougen motion to recommend approval of Regular Bills in the amount of \$497,133.99. Unanimously carried.

Kupsik/Krohn motion to recommend acceptance of the Monthly Treasurer’s Report for the month of February 2012. Unanimously carried.

Adjournment

Kupsik/Krohn motion to adjourn at 6:44 p.m. Unanimously Carried.

/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**