



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Ellyn Kehoe

Alderman Al Kupsik

Alderman Sturg Taggart

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

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April 2014 Meeting Minutes

DATE: April 21, 2014

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. *DSW*
Director of Public Works & Utilities

SUBJECT: April 17, 2013 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Ellyn Kehoe X
Alderman Sarah Hill X
Alderman Al Kupsik X
Alderman Sturg Taggart X

Staff Present:

City Administrator Dennis Jordan X
Director Daniel Winkler (DPW) X
Mayor Jim Connors: X

Other: Mr. Chris Schultz, Regional News

Public in attendance: None

Approval of the Minutes of the Prior (March) Meeting:

Motion to approve by Ald. Kupsik, seconded by Ald. Taggart and passed 5-0.

Public Comments:

None.

Communications:

1. 2013-2014 Winter Snow Update-DPW Winkler. Mr. Winkler provided an update on snow totals of 56", salt/sand mix applied of over 2,500 tons, and 32 call outs for the crew.
2. Projects Update-DPW Winkler. Mr. Winkler provided an update on all the present project work including Broad Street Lighting, Disc Golf Course, Cook Street & Main Street Traffic Signal, Riviera Sidewalk Replacement, the new riding mower and the new Street Department pick-up truck.

Agenda Items:

1. **Willow Road/Wilmot Boulevard Maintenance Exchange Discussion with the Town of Linn.**
2. **Public Works Capital Improvements Program Review Discussion.**
3. **Museum Parking Lot Changes Update (As recommended by the Parking Commission)**

Agenda Item No. 1– Willow Road/Wilmot Boulevard Maintenance Exchange Discussion with the Town of Linn.

DPW Winkler informed the Committee that the Town of Linn contacted us regarding a possible maintenance swap of ½ of 3900' long Willow Road jointly owned between the City and Town of Linn for their 1100' long full width Wilmot Boulevard. The rationale explained is that Wilmot Boulevard in among other City streets just off South Street and Willow Road is out in the township. It was further noted that the City is otherwise not motivated to perform costly repair work to the road. By consensus, the PWC asked staff to continue discussions.

Agenda Item No. 2- Public Works Capital Improvements Program Review Discussion.

The DPW, Mayor and City Administrator asked the PWC to look over the Public Works projects list in advance of the upcoming CIP meeting with the Council to consider borrowing for the next 3 years. The PWC generally supported the listing but wished to add the lakefront sidewalk sections damaged by the winter freezing conditions and ice push from the lake. The discussion was that it would be ok to perhaps go a bit over the proposed \$2.5M borrowing to cover \$30,000 to \$40,000 of lakefront sidewalk as the lakefront is the attraction which needed to be cared for. No other action was taken.

Agenda Item No. 3– Museum Parking Lot Changes Update (As recommended by the Parking Commission)

The Mayor and DPW Winkler updated the new PWC on the Parking Commission recommendation to modify the parking lot on the north and east side of the museum. Plans with alternatives were provided. Mayor Connors mentioned that a new requirement for ADA parking is soon coming which would increase the number of required spaces to 4% from the current 2%. There is also a requirement for installing landscape islands which will take 4 to 6 of the gained spaces. It was by consensus to proceed to bid out the island removal option, adding the necessary ADA spaces, installing any required landscaping islands, and funding the project with Parking Fund monies.

Motion to Adjourn:

Motion to adjourn by Ald. Hill and seconded by Ald. Kupsik to adjourn. The motion passed 5-0 and the meeting was adjourned at 6:53 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Tim Neubeck/Common Council Members not on Committee/File