



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olson  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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## MINUTES OF THE 6:30 PM APRIL 2, 2014 MEETING

City Hall 2<sup>nd</sup> Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:30 PM. DPW Dan Winkler read the roll.

### Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan , Peggy Schneider , Dave Quickel , John Swanson , Ald. Al Kupsik , Brian Olson , Mayor Jim Connors . (7 Total).

### Staff & Aldermen Present:

DPW Daniel Winkler , Ald. Sarah Hill, Administrator Dennis Jordan .

### Public Present:

Mr. Chris Schultz, Mr. Frank and Mrs. Jennifer Delgado.

### Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Quickel to approve the minutes of the March 2014 meeting and seconded by Ald. Kupsik. The motion passed 7-0.

### Public Input:

None.

### Park Permits/Park Donations:

Veterans Park, Adult Soccer League, 10 AM to 4 PM, Sundays, May thru October-Mr. Frank Delgado-

There was discussion regarding last year's damaged field and that the league that did the damage was no longer involved. Issues discussed included security on site, a significant deposit, and per game charges. Drinking, drug use and garbage were also identified as a problem from last year. Mr. Delgado said if he was approved, he personally accept responsibility for the attendees and clean up. He also said his schedule can work around YMCA arranged for Sunday use of the fields. The request was only for the two east Fields Nos. 1 & 2. There was also discussion regarding what to do to keep the 3<sup>rd</sup> field and the damaged field from being used by the league. Removal of the nets or chaining the goals together, were possible answers.

It was moved by Ald. Kupsik and seconded by President Skates to refer this item to the Police Department for a recommendation and continue the item to the next meeting. The motion passed 7-0.

Seminary Park, Cheerleaders, 8 AM to 9 PM, June 3<sup>rd</sup> – June 7<sup>th</sup>-

President Skates noted all fees were paid and the event was the same as last year. It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve. The motion passed 7-0.

Veterans Park, Geneva Lake United Soccer League, 7:30 AM to 5:30 PM, June 16<sup>th</sup> thru June 20<sup>th</sup> for 2 or 3 Soccer Fields-There was discussion regarding YMCA having priority and approval be contingent upon safe field conditions as determined by the DPW and Street Department employee assigned to the park. It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve the request on that basis. The motion passed 7-0.

## **Park Assignments/Repair/Update/Maintenance:**

Commissioner Schneider inquired as to the sidewalk conditions along the lake at Library Park and the orange painted joints. DPW Winkler explained it was due to frost heave and that the walk would be repaired as needed if tripping hazards remain.

## **New Business:**

Leadership Dynamics Book House Location- The students did not appear as the school was on spring break.

## **Old Business:**

Local Non-Profit Fee Structure Discussion-Peggy Schroeder/Tim Neubeck (This item was unanimously taken out of order second)-City Clerk Neubeck explained he investigated what other cities did on fees. No official action was taken and the Commission will continue to decide as they have in the past.

Gygax Memorial Brick Discussion-Gail Gygax (This item was taken first out of order)-Ms. Gail Gygax appeared to continue the discussion on the memorial. She said she has raised over \$220,000 and her goal is \$300,000 plus. She shared her 501(C)3 tax exempt certificate and requested permission to sell signature memorial bricks. Administrator Jordan would like to make sure people do not come to the City for any information or problems with the bricks. Ms. Gygax said the content of the bricks would only be the person's or corporate names. It was moved by Ald. Kupsik to recommend approval for her sale of memorial bricks. The motion was seconded by Commissioner Quickel and passed 7-0.

Park Use and Open Space Plan Details/Discussion-Mary Robb, Vandewalle & Associates

There was no additional discussion.

Dog Park Fencing/Signage/Policy/Donation Discussion-President Skates said they were still attempting to secure donations for the project and this item will be continued.

Disc Golf Course Update/Opening.-DPW Winkler provided a brief update. The signs are being made and will be installed soon. Administrator Jordan is soliciting donations for sponsorships and believed he had 2 to 4 already. DPW Winkler was looking for assistance from anyone willing to shape, grade and seed the disturbed areas, trim trees, and hasn't as yet done anything with the bridges.

## **Future Meeting Agenda Items-May:**

None.

## **Adjourn:**

It was moved by Ald. Kupsik and seconded by President Skates to adjourn. The motion passed 7-0 and the meeting was adjourned at 8:05 PM.

## **Set Next Meeting Date:**

The next regular meeting is scheduled for May 7, 2014.

Respectfully Submitted,

*Daniel S. Winkler*

Daniel S. Winkler, P.E.  
Park Commission Secretary  
& Director of Public Works & Utilities  
04/08/14

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)