

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----April 30 , 2014
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Mike Kocourek, Mayor Connors, Ald. Jeff Wall and Ald. Sturg Taggart. Guest Patrick Romanesko.

Motion by Saia to approve the minutes of the previous meeting as presented, 2nd by Mayor Connors. Passed 7-0.

Communications:

Gov\$wipe. Motion to pursue and implement for payment of customer utility bills by Ald. Wall, 2nd by Ald. Taggart. Passed 7-0.

Water & Sewer Agenda Items:

1. 2013 Audit Report – Pat Romanesko
Discussed how depreciation expense affects cash flow. Changing to modified accrued for tax equivalent was answered. Discussed rates, projects and grants. Post-employment benefits discussed at year-end. A motion by Mayor Connors to approve the audit as presented, 2nd by Ald. Wall. Passed 7-0.
2. Disposal of Surplus Property – Old WWTF Pick-up Trucks
A motion was made by Kocourek to allow Public Works to use pick-up trucks for summer season, 2nd by Saia. Passed 7-0.
3. Water Trickle Credit Method - Discussion
A motion was made by Saia to calculate change between last year utility bill and current year utility bill and issue credits to customers as calculation dictates, 2nd by Ald. Wall. Passed 7-0.

Director's Report:

1. New WWTF Operator Employee.
2. Financials Update

<u>Water</u>		<u>Sewer</u>	
EOM Cash Position	\$1,191,000	EOM Cash Position	\$2,461,000
Project Commitments	\$ 149,000	Project Commitments	\$ 36,000
Upcoming Projects	\$ TBD	Upcoming Projects	\$ 200,000

Motion by Ald. Wall to approve the financials as presented, 2nd by Mayor Connors. Passed 7-0.

Review and Payment of Bills:

Motion by Mayor Connors to approve the bills as presented, 2nd by Saia. Passed 7-0.

It has been established that the regular monthly meeting date will be the 2nd Thursday of each month.

Next meeting is scheduled for Thursday, June 12, 2014 at 4:00 P.M. Plant inspection starting at 1:00 pm with the monthly meeting following.

Adjourn:

Motion by Ald. Taggart to adjourn the meeting, 2nd by Kocourek. Passed 7-0.

Meeting adjourned at 5:17 P.M.



Secretary

CLB 05/12/14