



OAK HILL CEMETERY BOARD

TUESDAY, MAY 15, 2018 – 4:00 PM

LAKE GENEVA CITY HALL, CONFERENCE ROOM 2C

626 GENEVA ST, LAKE GENEVA

MINUTES

1. Meeting was called to order by Chairman Read at 4:00pm
2. **Roll Call:** Present-Clarence Read, Maureen Allenstein, Coryn Commare, Arleen Krohn, Alderman Howell, City Administrator Oborn
3. **Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes:** None
4. **Discussion/Action on election of President.** Nomination of Clarence Read made by Howell/Krohn. Motion carried 5 to 0.
5. **Discussion/Action on election of Vice President.** Nomination of Maureen Allenstein made by Read/Krohn. Motion carried 5 to 0.
6. **Discussion/Action on election of Secretary.** Nomination of Coryn Commare made by Read/Krohn. Motion carried 5 to 0.
7. **Approve Cemetery Commission minutes from October 18, 2017.** Howell/Allenstein motion to approve. Motion carried 5 to 0.
8. **Discussion/Recommendation on Cemetery Financials.** No updates
9. **Update/Recommendation on software program for Oak Hill Cemetery.** City Administrator Oborn confirmed about 2/3 of the work on the project is complete with approximately \$40K invested. Expect the project to be complete within the next 5 months.
10. **Discussion/Recommendation on Cemetery Equipment.** New lawn mower and truck box have been purchased.

11. Discussion/Recommendation on Cemetery Maintenance. No updates

12. Discussion/Action/Recommendation Walks at Oak Hill Cemetery. No updates.
Commare to follow up with Jim Davis to determine is Museum has any plans for Cemetery walk.

13. Date and Agenda items for next meeting. Next meeting will be August 21, 2018, 4:00pm at City Hall.

14. Adjournment. Howell/Krohn motion to adjourn at 4:23pm. Motion carried 5 to 0.

/s/Coryn Commare, Secretary