



## OAK HILL CEMETERY BOARD

TUESDAY, AUGUST 21, 2018 – 4:00 PM

LAKE GENEVA CITY HALL, CONFERENCE ROOM 2C

626 GENEVA ST, LAKE GENEVA

### MINUTES

1. Meeting was called to order by Chairman Read at 4:00pm
2. **Roll Call:** Present-Clarence Read, Maureen Allenstein, Coryn Commare, Arleen Krohn, Alderman Howell, City Clerk Kropf, Comptroller Hall
3. **Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes:** None
4. **Discussion/Recommendation on the Cemetery Fund.** Mr. Read raised the issue of fallen/overturned head stones and whether we could secure a budget to move/reset them. Mr. Read will speak with Mr. Earle, Public Works to determine cost/resource needs.
5. **Update/Recommendation on software program for Oak Hill Cemetery.** No updates. Comptroller Hall to provide project contacts to Ms. Commare. Ms. Commare agreed to follow up to get a project status update.
6. **Discussion/Recommendation on Cemetery Personnel.** Committee would like to give retiring cemetery manager a monetary gift for his service to Oak Hill. Alderman Howell will take this request to FLR and Personnel Committee on September 4<sup>th</sup> for review.
7. **Date and Agenda items for next meeting.** Next meeting will be September 10, 2018, 4:00pm at City Hall. Agenda items 4-6 will be discussed and the quarterly financial review by Comptroller Hall
8. **Adjournment.** Read/Howell motion to adjourn at 4:27pm. Motion carried 5 to 0.

/s/Coryn Commare, Secretary