



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik	Lynn Hassler	Barb Hartigan
Rick Steinberg	Peggy Schneider	Dave Quickel
John Swanson	Mayor Jim Connors	

Director of Public Works Daniel S. Winkler, P.E., Secretary  
Street Superintendent Ron Carstensen

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## MINUTES OF THE MAY 2, 2012

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:30 PM. DPW Dan Winkler read the roll.

### Roll Call:

President Doug Skates  X , Lynn Hassler  Excused , Barb Hartigan  Late & Left Early , Rick Steinberg  X , Peggy Schneider  X , Dave Quickel  X , John Swanson  X , Ald. Al Kupsik  X , Mayor Jim Connors  X . ( 7  &  8  total).

### Staff & Aldermen Present:

DPW Daniel Winkler  X , Street Supt. Ron Carstensen  , Administrator Dennis Jordan  X .

### Public Present:

Mr. Ken Johnson & several baseball coaches, Mr. Ed Yeager, Mr. Mike Coolidge, Mr. John Halverson.

### Approve the Minutes of the Prior Meeting:

It was moved Mayor Connors to approve the minutes of the March 2012 Meeting, seconded by Mr. Steinberg. The motion passed 7-0.

### Public Input:

None as the public waited until their agenda items to speak.

### Park Permits (Moved to Last on the Agenda):

10/5/13	Ledbetter Wedding	Library Park	(continued to next month's meeting).
5/28/12	Geneva Lake Conservancy 35 <sup>th</sup> Anniversary	Flat Iron Park 9AM to 4PM	(Approved 7-0, no P/A system until After Memorial Day Ceremonies at Riviera noon.)
6/2/12	Lakes Area Physical Therapy	Veterans Park 8AM to 5PM	(Approved 7-0).
5/30 – 6/2/12	Universal Cheerleaders Assoc.	Flat Iron Park 8AM to 8PM	(Approved 7-0, with note to mow lawn Just before the event, Quickel to check On event).
7/14/12	Delgado Graduation Party	Veterans Park 1PM to 7PM	(Approved 7-0).

1/28 – 2/3/13	Chamber of Commerce Winterfest	Riviera	(Approved 7-0).
6/24/12	Grand Cheese	Veterans Park Field #5 10:30 AM to 3PM	(Approved 7-0).
7/12 & 8/12	Chamber of Commerce Excl. Venetian Music in the Park	Flat Iron Park	(Approved 7-0) 6:30 PM to 8:30 PM

**Park Assignments/Repair Update:**

Mr. Swanson read through his list which included Veterans Park Concession Building which needs the second floor fascia painted and first floor fascia possibly replaced, park bench and trash container metal parts painting (in general), and American Legion flags are getting ragged in Library Park. President Skates said he would mention the flags to the Legion. He also noted Donian Park looked superb and people extensively use the tennis courts. The silt fence behind the YMCA still needs to be removed.

Ms. Schneider inquired about signage in Library Park and the park rules sign at Maxwell Street is mounted too high.

**New Business:**

- **Badger Leadership Dynamics Map Board Discussion-** DPW Winkler explained the request for a lake map information board to be furnished and installed at the west end of Library Park. Swanson, Quickel, Skates and Kupsik all commented regarding the desire for a quality sign as the Plexiglas versions have caused us problems in the past. It was moved by Quickel and seconded by Kupsik to approve the request in carved cedar or redwood signage of similar construction quality to the historical preservation signs located at Cook and Main Streets or Sage Street north of Geneva Street. The discussion also included where the sign would go. DPW Winkler would select a place probably just east of the parking/turnaround area along the path. The motion passed 7-0.
- **Veterans Park Scoreboard Discussion-** DPW Winkler shared information on the Sportable scoreboards that are at the park and the cost to implement “Score Restore” boards in LED. Discussion included comments by Mr. Coolidge that he uses NEVCO scoreboards and they could provide pricing and Administrator Jordan explaining the two park funds the City has, that there are \$30K to \$35K in each, and time limits and restrictions in how the funds may be spent. Jordan also mentioned the Lion’s Club may also fund one or more of the new scoreboards. It was moved by Kupsik and seconded by Swanson to go out and get 3 quotes for scoreboards including installation and bring the information back to the Commission. The motion passed 7-0.
- **Veterans Park Molitor Field Advertising Discussion-** Mr. Johnson gave a presentation on Lake Geneva Baseball, a newly formed organization. The group inquired if the City would consider allowing 4’ x 8’ vinyl advertising signs on the outfield fences of fields nos. 3, 4, 5 and Molitor Field. The cost per sponsorship was mentioned at possibly \$250 each, printing only on the field side, the group would maintain the signs, take them down in the fall, and apply proceeds toward needed park improvements. Mr. Coolidge said the YMCA is not part of the sign request but supports the organization’s efforts. It was moved by Mr. Quickel to approve the request and seconded by Mr. Swanson. Under discussion Mayor Connors suggested that the City Attorney review the request as a private organization was fundraising on City property. An amendment was offered by Alderman Kupsik to refer the request to the City Attorney for any legal ramifications and include a provision that any advertising conform to WIAA guidelines. The amendment was accepted by the maker and second of the motion, and approved 8-0.

- **Veterans Park Use for Cricket Pitch League Play Discussion-** President Skates continued this item to the next meeting as the representative from Milwaukee was not able to attend.
- **Family Fun Circus Use of Park Discussion-** President Skates read the request to conduct a circus at a City park in June. Mayor Connors indicated that the request is a high impact event requiring insurance, bonding, reviews by City Departments, and Council approval. There is not enough time to get these things done for this year. President Skates indicated he would call the circus people and advise them.
- **Disposition of Old Skate Park Discussion-** Alderman Kupsik asked about plans to dispose of the old skate park equipment. Mr. Quickel wished to see if the old park had value and advertise it for sale. Eric of Covenant Harbor said they would take the equipment off our hands and remove the fencing and dispose of everything. It was moved by Kupsik and seconded by Quickel to recommend the City's FLJ Committee and Council to declare the old skate park equipment as surplus and advertise the equipment with a minimum reserve price, and if the equipment doesn't meet the reserve, allow Covenant Harbor to salvage it for free. The motion passed 7-0.

**Old Business:**

**Railroad Park Discussion-** Mr. Yeager asked that the land be dedicated as a park from the railroad bridge to Sage Street. Mr. Steinberg wished to see the area become a park also. It was moved by President Skates and seconded by Mr. Swanson to leave the land the way it is and not pursue a park dedication. After input by Winkler, Kupsik, Quickel and President Skates, the motion passed 6-1 (Steinberg nay).

**Skate Park Construction Progress -** DPW Winkler provided a current construction schedule which shows construction finished by mid-July.

**Home Depot Park Discussion -** Mr. Steinberg and Mr. Winkler mentioned their meetings with Home Depot's management and that it appeared they would only contribute materials to the effort. Mr. Winkler provided cost information on the Fermano Park sign which the Commission thought would be a fine standard park sign. It was moved by Mayor Connors to have the DPW obtain quotes and pictures of a Home Depot Park sign in their colors and propose Home Depot pay for it or toward it. The motion was seconded by Mr. Swanson and passed 7-0.

**Adjourn:**

It was moved to adjourn the meeting at 8:51 PM on a motion by President Skates and second by Alderman Kupsik. The motion passed 7-0 and the meeting was adjourned.

Next Meeting-June 6, 2012 at 6:30 PM.

Respectfully Submitted,

*Daniel S. Winkler*

Daniel S. Winkler, P.E.  
 Park Commission Secretary  
 & Director of Public Works & Utilities  
 05/03/12

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)