

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JUNE 25, 2012 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Hill called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, Tolar, Hougen and Hill. Also Present: City Administrator Jordan, Comptroller Pollitt, DPW Winkler and City Clerk Hawes.

Approval of Minutes

Alderman Krohn asked that the June 11th minutes be revised to state that a budget request for the cemetery truck was submitted but not approved. Kupsik/Hougen motion to approve Finance, License and Regulation Committee regular meeting minutes of June 11, 2012, with the change to the first sentence on page two as requested by Alderman Krohn. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

LICENSES AND PERMITS

Original “Class A” Intoxicating Liquor and Class “A” Fermented Malt Beverage License Application for H&P Enterprises LLC d/b/a Geneva Liquors, 797 Wells Street, Lake Geneva, Kanwal B. Singh, Agent

Chairperson Hill said the application reflects a change in ownership of Geneva Liquors. Hougen/Kupsik motion to recommend approval. Unanimously carried.

Change of Agent Application filed by Meriden Homeowners Association d/b/a Bella Vista Suites, 335 Wrigley Drive, Lake Geneva, to Charles Lorenzi, 1540 West Main Street, Lake Geneva

City Clerk Hawes said Bella Vista Suites is requesting to change its agent to Charles Lorenzi. Mr. Lorenzi is also the agent for Celebrations. Mr. Hawes said an individual can be the agent at more than one licensed premises. Tolar/Hougen motion to recommend approval. Unanimously carried.

Park Permit Application filed by George Hennerley on behalf of the Geneva Lake Area Chamber of Commerce for Antique Tractor Ride at Flat Iron Park on July 21, 2012 from 10:30 a.m. to 1:45 p.m. (recommended by Board of Park Commissioners 6/6/12)

Kupsik/Tolar motion to recommend approval. Unanimously carried.

Fireworks Permit Application filed by Mark Wankowski and J & M Displays, Inc. for the use of fireworks on the barges in front of the Riviera for a wedding reception on July 21, 2012, contingent upon approval of an agreed staging area

City Clerk Hawes said the Police Chief and Fire Chief reviewed the application and recommended approval, contingent upon an agreed staging area for storing the fireworks before they are set off. Alderman Krohn asked where the fireworks will be set off from. Chairperson Hill referenced the map submitted with the permit application, indicating the fireworks will be set off 400 feet out from the piers at the Riviera. Alderman Hougen asked how the City will assure that the fireworks are set off in a safe manner. DPW Winkler said the Fire Department will have specific supervision over these activities. Tolar/Hill motion to recommend approval, contingent upon a staging area approved by the Police Chief, Fire Chief and the Geneva Lake Law Enforcement Agency. Unanimously carried.

Renewal Massage Establishment License applications filed by the following:

- 1) Jasmine Salon & Spa, LLC, 251 Cook Street, Lake Geneva, WI**
- 2) Healing Muscle Therapies, 201 Broad Street, Ste 1-D, Lake Geneva, WI**
- 3) Salon 180, 706 W. Main Street, Lake Geneva, WI**
- 4) Lake Geneva Massage Therapy, 905 Marshall Street, Lake Geneva, WI**
- 5) Marc Allen of Lake Geneva, 647 Main Street, Suite 800, Lake Geneva**

Kupsik/Hougen motion to recommend approval of the Renewal Massage Establishment License applications, as listed 1-5. Unanimously carried.

Renewal Taxi Company License applications filed by the following, contingent upon City Attorney approval of liability insurance requirement:

- 1) N & T Enterprises, Inc., d/b/a Lakes Area Taxi, P.O. Box 382, Delavan, WI
- 2) A1 Limousine & Taxi, 515 Prairie View Road, Williams Bay, WI
- 3) Senior Cab Plus, LLC, W3099 Krueger Road, Lake Geneva, WI
- 4) Yellow Cab of Walworth/Hailey Transport LLC, 722 Faryl Avenue #8, Delavan, WI
- 5) All Star Cab, W1044 Evergreen Road, Pell Lake, WI
- 6) Lakefront Shuttle & Services, W3746 Lake View Drive, Geneva, WI

Kupsik/Hougen motion to recommend approval of the Renewal Taxi Company License applications, as listed 1-6, contingent upon City Attorney approval of the certificates of insurance. Alderman Hougen asked if the taxicab rates are set by the City. Administrator Jordan said they are not. Unanimously carried.

Renewal Carriage Company License application filed by Field Stone Farm Carriage & Pony LLC, 6913 Womack Lane, Burlington, WI

Hougen/Kupsik motion to recommend approval. Unanimously carried.

2012-2013 Renewal Operator License applications

Kupsik/Hougen motion to recommend approval, pending all outstanding liabilities to the City being paid, except for renewal applications filed by Danielle Bradi and Sophia Sakellariadis. Unanimously carried.

Original 2012-2013 Operator License applications filed by Navninder Toor, Michelle Steadman, Carrin Bowman, Heather Shepperack, Ashwinkumar Patel, Brittany Fish, Jay Bieszk, Randy Horch, Laura Ann Coder, Kaleen Dunn, Caitlin Richert, Rhonda Holden, Lana Marjanovic, Ashley Feest, Tai Spangler, Scott Lindbloom, Myles Mitchell, Danielle Zitzler, Joshua Hughes, Rio Norton, Laura Baldwin, Mary Gagliardi, David Kuhl, Raiyn Wilkinson, Shannon Vavrosa and Ashley Auclair

Kupsik/Tolar motion to recommend approval, pending all outstanding liabilities to the City being paid. Unanimously carried.

Renewal Taxi/Trolley Driver License applications filed by Richard Skipper Sr., Ronald Skipper Jr., Ronald Skipper Sr., Larry Rygielski, Goldie Stacey, Kimberly Yanke, Keith Woods, Russell Ford, Martin Blackmore, Thomas Rock, Nancy Rock, Brian Koszykowski, John Albert, Daniel Turner, Jeff Robbins, Nina Thompson, Robert McAllister, Vito Gieron and Marta Gieron (*approved by the Police Chief; information only*)

RESOLUTIONS

Resolution 12-R47, amending the Fee Schedule to reflect an increase in parking lot permit fees, increase to Walworth County parking permit fees, update to parking ticket late fee period and addition of the fireworks permit

Chairperson Hill said the proposed resolution would increase the parking lot permit fees and Walworth County parking permit fees to be consistent with the hourly rate of the meters which were increased for 2012. The resolution would also change the parking ticket late fee period to 10 days to be consistent with the ordinance. Chairperson Hill noted the fireworks permit is already on the fee schedule and isn't being changed at this time. Kupsik/Tolar motion to recommend approval. Alderman Hougen expressed concern that there are not many options for seniors to park downtown. Alderman Hougen made a motion for an amendment to keep the parking lot permit fee at \$200.00 for seniors. Motion failed due to lack of second.

Motion carried by vote of 4 to 1, with Alderman Hougen opposed.

ORDINANCES

First reading of Ordinance 12-13, amending Chapter 74, Traffic and Vehicles, regarding limited parking time zone hours

First reading only; no action taken.

Discussion/Recommendation on renewal of Health Insurance Plan

Administrator Jordan said the current Health Insurance Plan expires on June 30th. He said the City has had a bad year in terms of the number of high claims that were submitted. As a result, the reinsurance policy is set to increase by \$136,788.24. The City budgeted \$425,000.00 for 2012 and will have to add \$91,156.96 to the 2013 budget to cover the increase. Alderman Hougen asked if there are retirees in the current health plan. Administrator Jordan said there are seven retirees. Alderman Hougen asked if the City has a wellness program. Administrator Jordan said there are some wellness components built into the plan that encourage preventative testing. Kupsik/Hougen motion to recommend approval. Unanimously carried.

Discussion/Recommendation on award of EMS medical billing contract with EMS Medical Billing Associates, LLC. (recommended by Police and Fire Commission 6/12/12)

Tolar/Hougen motion to recommend approval. Unanimously carried.

Discussion/Recommendation on repairing drainage problem at Dunn Field in the amount not to exceed \$3,000.00 (recommended by Public Works Committee 6/14/12)

Hougen/Kupsik motion to recommend approval, in the amount not to exceed \$3,000.00 funded by the TIF #4 account, subject to approval of a budget resolution.

Discussion/Recommendation on emerald ash borer treatment program in the amount not to exceed \$10,000.00 (recommended by Public Works Committee 6/14/12 and Tree Board 6/21/12)

Alderman Tolar asked how staff arrived at the cost of \$10,000.00. DPW Winkler said the City Arborist made a calculation based on a number of trees, average size of the ash trees and the amount of product needed to inject in the trees. Alderman Tolar asked if the cost includes product and labor. DPW Winkler said it includes the cost for the treatment product, but does not include labor costs because the work will be performed in-house by the City Arborist. Alderman Kupsik asked if there is a guarantee that the treatment will successfully protect the ash trees. DPW Winkler said there is no guarantee, but the success rate is 93-95%. The treatment is designed to last two years, but the City would investigate the success rate of applying the treatment every three years. Chairperson Hill asked if there are grant funds available. DPW Winkler said there are matching grants available but it is a matter of timing. He said the grant application is due in October and the grant recipients are announced in December. If the City wished to begin the treatment program this Fall, the grant funding would not be available in time. Alderman Hougen asked what could be done about the ash trees on private property. DPW Winkler said there are an estimated 10 ash trees for every one City owned tree located in the parkway. He said the City could provide private property owners a list of reputable firms that treat ash trees at a reasonable rate. Hougen/ Kupsik motion to recommend approval of an emerald ash borer treatment program in the amount not to exceed \$10,000.00, subject to approval of a budget resolution. Unanimously carried.

Presentation of Accounts

Kupsik/Krohn motion to recommend approval of Prepaid Bills in the amount of \$1,782.05. Unanimously carried.

Kupsik/Hougen motion to recommend approval of Regular Bills in the amount of \$104,203.91. Unanimously carried.

Adjournment

Hougen/Kupsik motion to adjourn at 6:43 p.m. Unanimously carried.

/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**