

City of Lake Geneva
Board of Park Commissioners – Meeting Minutes
June 6, 2012

The Board of Park Commissioners met on Wednesday, June 6, 2012 at City Hall at 6:30PM. The meeting was called to order at 6:31 PM by President Doug Skates. DPW Dan Winkler read the roll.

Members Present:

President Skates, Lynn Hassler, Ald. Al Kupsik, John Swanson, Mayor Jim Connors, Rick Steinberg, Peg Schneider and Barb Hartigan. Eight members were present.

Members Absent:

Dave Quickel.

Staff Present:

DPW Dan Winkler, Administrator Dennis Jordan and Street Superintendent Ron Carstensen.

Public Present:

Mr. Renard (sp?).

Public Input:

Discussion of the possibility of a cricket field at Veterans Park. Mr. Renard asked if the City would approve a 15' x 100' artificial turf covered concrete slab he would fund, located in the center field area of a ball diamond. After several questions, it was noted that if any of the Commission wished to see an installation, there was one at Lindsey Park in Milwaukee at 84th and Congress. The matter was continued.

Minutes of the May 2012 Meeting:

The minutes were approved 8-0 on a motion by Steinberg and second by Mayor Connors.

Permits:

Library Park, June 22, 2012, 11:30 AM to 3:00 PM-Fed Ex gathering for 80 people.

Request was approved by consensus 8-0.

Library Park, June 28, 2013, Wedding, Brittany Weigel, gathering for 250 people.

After much discussion regarding items and needs such as possible tent, electricity, trash containers, etc., it was moved by Mayor Connors and seconded by Kupsik to reserve the date and contact the applicant to determine the details. The motion passed 8-0.

Flat Iron Park, July 21, 2012, 8:00 AM to 3:00 PM, Chamber of Commerce for Antique Tractor Show

It was moved by Kupsik to approve and seconded by Swanson. This is an annual event sponsored by the Chamber where tractors roll into the park by parade, are displayed, and leave. The request was approved 8-0.

Donian Park, August 18, 2012, 10:00 AM to 11:30 AM, Elkhorn Kiwanis Club for Duck Race Down the White River

It was moved by Hartigan and seconded by Hassler to approve. The event consists of dropping floating rubber ducks with numbers on them into the White River by Center Street and the first duck to cross the finish line wins. The sponsor checked with the Jaycees and this fundraiser will not affect Venetian Fest. The request was approved 8-0.

Library Park , October 5, 2013, 10:00 AM to 6:00 PM, Jack Lidbedder for a Wedding

It was moved by Connors and seconded by Kupsik to reserve the date and obtain the details of the request. The motion passed 8-0.

Park Assignments/Repair Update:

Swanson mentioned the basketball hoops at Veterans Park required repair. By consensus it was asked that DPW Winkler obtain bid pricing to saw the asphalt, remove and reset all the goals to proper alignment. There are 6 total.

Other items at Veterans Park included repair of the end caps on the bleachers, repairing dug out benches, fascia repair to the concession building, and restraining the back wall of the west service garage that needed another coat of paint. Superintendent Carstensen was asked to take care of these items with the safety work first.

Also discussed were the tennis courts at Maple Park and at Dunn Field. After discussion of crackfilling versus replacement versus installation of a grating over the existing courts, it was moved by Kupsik and seconded by Skates to request the Public Works Committee reconsider the grating in favor of re-bidding the replacement of both facilities with TIF funding. After discussion that we still may only receive one bid because of the few asphalt companies in existence within the region, the motion was approved 8-0.

New Business:

Picadilly Circus Location Discussion-Administrator Jordan indicated the circus was a legitimate operation if a location could be found. The discussion included damage to athletic field turf for a weeklong circus, parking issues, space for the activity, Veterans Park is still being used by the YMCA, and location alternates. Possibilities for the circus included the old race track site on Bloomfield Road, Badger High, Walmart north lot, or possibly Dunn Field. The business park was not interested. No action was taken to approve any of the City's parks due to timing, turf damage to mowed areas, and parking.

Vespa Rally Food Discussion-President Skates said the sponsor has requested consideration of gelato sales at the event and possibly hotdogs or brats. After discussion of the gelato sales from a trailer set up for the purpose and the uncertainty of how grilled products would be handled along with the competition it would have with local restaurants, it was moved by Kupsik and seconded by Steinberg to approve the gelato sales only using the local vendor. The motion was approved 8-0.

New Park Permit Format Discussion-Skates explained that the current permit is in need of revamping, and he provided the commission with a draft of a new one. After discussion of what services are provided to park use permits and events, the following items are to be considered for the new permit: map of all parks so applicant can mark up where the event is to be held and to show services available, note water and electricity where available, note payment required if overtime/special services needed, and note if garbage cans, picnic tables, bleachers, fencing, or other items requested. DPW Winkler was to investigate the permitting of some other communities and share that information with the commission to see what others charge for. The commission was asked to read over the document and be prepared for further discussion at the next meeting.

Old Business:

Veterans Park Scoreboards Discussion-DPW Winkler provided the requested 3 bids from scoreboard companies for replacement of the 5 scoreboards at the park. A packet was provided to the Commissioners with several options and choices. President Skates asked everyone to review the information, decide which type of scoreboard to choose, look at the existing scoreboard sizes for comparison, and the DPW to verify power supply with John Nish. The item was continued to the next meeting.

Disposition of the Old Skate Park Discussion-Administrator reported that the disposition of the old park was put on the City/County statewide website and we had 4 immediate replies of interest. He said he would follow up with pictures taken by DPW Winkler and with the description of the various items which President Skates was going to obtain from Mr. Ryan Harris. Jordan would report progress as information becomes available.

Skate Park Construction Progress-President Skates said he spoke with Sherrer Construction job superintendent and the project is so far on schedule for July completion. There has been a delay due to the death of the subcontractor for special concrete construction from Who Skates, but the crew was coming in around the middle of the month to continue the work. Steinberg was concerned for keeping skaters off new placed concrete. Skates said that was the contractor's responsibility to deliver an acceptable project to the City.

Home Depot Sign Discussion-Steinberg noted that he was not optimistic that Home Depot would sponsor the park name sign, orange or not. It was the consensus of the commission to pursue signage in the parks but as a lower priority to the other business at hand.

Adjourn:

The meeting was adjourned 8-0 at 8:50 PM on a motion by President Skates and second by Kupsik. Hassler wished to thank everyone for their kind cards, emails and the flowers after the passing of her husband last month.

Respectfully Submitted,

Daniel S. Winkler, P.E.
Director of Public Works & Utilities
06/08/12