



Board of Park Commissioners

Doug Skates - President
Alderman Al Kupsik
Rick Steinberg
John Swanson
Lynn Hassler
Peggy Schneider
Mayor Jim Connors
Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

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MINUTES OF THE AUGUST 1, 2012

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:30 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan ,
Rick Steinberg , Peggy Schneider , Dave Quickel , John Swanson _____,
Ald. Al Kupsik , Mayor Jim Connors . (8 total).

Staff & Aldermen Present:

DPW Daniel Winkler , Street Superintendent Ron Carstensen ,
Administrator Dennis Jordan

Public Present:

Mr. Chris Schultz, Mr. Henry Sibbing, & Ms. Gail Gygax

Approve the Minutes of the Prior Meeting:

It was moved by Quickel to approve the minutes of the June 2012 Meeting, seconded by Hartigan. The motion passed 8-0.

Public Input:

None.

Park Permits/Park Donations

- Veterans Park, August 25, 2012, 1-6 PM, 40-49 people, Shelter by Tot Area, Volleyball Area and Basketball Court. Approved 8-0. Skates will check with the YMCA for any conflicts.
- Flat Iron Park, August 26, 2012, 10 AM to 6 PM, Timothy Townsend & Salami Sams, with electric. Moved by Kupsik to approve and seconded by Hartigan. Motion withdrawn. Motion by Mayor Connors to deny due to lack of detailed information and insufficient time to get answers to concerns, seconded by Skates. Motion to deny passed 8-0.
- Flat Iron Park, September 22, 2012, Noon to 6 PM, Huml Birthday Party including Open Shelter. Motion to approve by Kupsik, seconded by Skates. Passed 8-0.

A brief discussion ensued regarding some sort of reservation notice or card to avoid conflicts.

Park Assignments/Repair Update:

Hassler noted that the engine at the Tot Park in Sturwood needs painting and play area more bark chips. Skates asked about considering a set of steps on the Dodge Street side for access to residents from the north.

New Business:

Gygax Memorial Design Discussion

Ms. Gygax provided an update on her fundraising efforts. She asked for consideration of memorial bricks in her display and shared a D&D book with the Commissioners that she said she would be receiving a percentage on. She was concerned that her design may require a back fence due to the drop off. Mayor Connors clarified that the 100 SF she was approved for by the City could be more rectangular to work with the site. Ms. Gygax also wished to see a dragon on the monolith with open wings. No action was taken.

Skate Park/Dog Leash Ordinance Discussion-Kupsik

Kupsik wished to see Ordinance 54-36 revised to reflect the new park. Mr. Sibbing was present to share his philosophy on managing the park and discuss enforcement. Opinions varied on how to enforce the rules, with a summer staff person or self policing with enforcement of existing City ordinances when violations occur. One option could be to have the YMCA employ a person to be down there. Fees were discussed for both users and events but no decision made.

By consensus it was agreed that the City should post hours at 8 AM to ½ hour after sunset. There was also discussion of posting a code of conduct and limitations on noise but the language was not decided.

A dedication ceremony was also discussed. It was the consensus that to arranged a big grand opening event within the next few weeks was not practical, so the Commission decided to do a soft opening as soon as construction was finished and a more grand opening in the spring which could include professional riders and sponsors.

Kupsik brought up the issue with dogs and swimmers in the water at the west end of Library Park. Jordan noted it included a 5' leash. Steinberg objected to the restrictions. Kupsik said the problem and conflict is real and noted the signage was going up very soon to ban the activity.

Old Business:

Park Fees Format Discussion.

President Skates commended the efforts so far and thought an ad hoc committee should meet separately to sort through the issues and make a recommendation to the Commission. Members could be Jordan, Connors, Hill, Skates and Winkler.

Park Maintenance Checklist for Select Parks (Discussion)

The Commission liked the checklist as did Superintendent Carstensen. The DPW was asked to develop a sheet for Flat Iron Park, Library Park, and Seminary Park in addition to the Veterans Park form.

Veterans Park Scoreboard Discussion

Jordan reported he sent out letters to service organizations and has not heard back yet. He will follow up.

Disposition of Old Skate Park

Jordan reported that 5 cities were interested until they saw the work involved in disassembling and moving the equipment. Now only Twin Lakes is a maybe. By consensus, they asked Superintendent Carstensen to publish a notice on Wisconsin Surplus through August 31st. The reserve price is to be \$5,000.

Skate Park Construction Progress

DPW Winkler provided marked up construction plans and photographs of the progress of the park. Skates will work with the local board shop and others on the soft and hard openings.

Adjourn:

It was moved to adjourn the meeting at 8:32 PM on a motion by Steinberg and second by Connors. The motion passed 8-0 and the meeting was adjourned.

Next Meeting-September 5, 2012 at 6:30 PM.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
08/02/12

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)