

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, AUGUST 13, 2012 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Hill called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, Tolar, Hougen and Hill. Also Present: City Administrator Jordan, Comptroller Pollitt and City Clerk Hawes.

Approval of Minutes

Hougen/Hill motion to approve Finance, License and Regulation Committee regular meeting minutes of July 23, 2012, as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George St., Lake Geneva, talked to the Committee about Item #8, the 2013 budget timeline. He said he submitted a list of questions to staff about the audit process. Mr. O'Neill asked the Council to consider these questions as part of the 2013 budget process.

LICENSES AND PERMITS

Original "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for Walgreens Store #05600, 351 N. Edwards Boulevard, Lake Geneva, Suzanne M. Tiedke, Agent

City Clerk Hawes said the application materials appeared sufficient. However, he said there was confusion over the agent's place of residence last year. The appointment of agent application indicated the agent resided in Wisconsin for 30 straight years, but a different spot on the application stated the agent resided in Illinois last year. Alderman Krohn asked if Walgreens would lock up their alcohol after 9 p.m. like other retail and grocery stores do.

Hougen/Kupsik motion to suspend the rules to allow the agent, Suzanne Tiedke to approach the Committee. Unanimously carried. Suzanne Tiedke, 9029 S. 61st Street, Franklin, WI, confirmed the agent application was filled out incorrectly and that she did, in fact, reside in Wisconsin last year. In response to Alderman Krohn's question, Ms. Tiedke said the store could lock the beer coolers and block off the wine and spirits displays.

Kupsik/Krohn motion to recommend approval. Unanimously carried.

Street Use Permit Application filed by Don Heise, 549 Franklin Ave., Lake Geneva, to use the 500 block of Franklin Ave. for a block party on September 8, 2012 from 11 a.m. to 7 p.m.

Chairperson Hill said the application was submitted without a certificate of liability insurance. She said we have required other recent applications for block parties to include this document.

Hougen/Krohn motion to recommend approval, contingent upon submittal of the certificate of liability insurance. Unanimously carried.

Original 2012-2013 Operator License applications filed by Adam G. King, Michael J. Carstensen, Hannah L. Gibbs, Steven W. Nelson, Kayla M. Redel and Cindy Lio

Hill/Kupsik motion to recommend approval, contingent upon any outstanding fees being paid prior to issuance of the licenses. Unanimously carried.

Original Taxi/Trolley Driver License application filed by Debra L. Skipper (approved by Police Chief; informational only)

Informational only; no action taken.

RESOLUTIONS

Resolution 12-R55, declaring intent to exercise special assessments powers for improvements related to the Conant Street Reconstruction project as part of the 2012 Street Improvement Program

Chairperson Hill said a survey was issued to the 14 affected property owners. She reported 11 property owners were in favor, two were not and one did not respond. Alderman Hougen asked if sidewalks were considered as part of the project. Administrator Jordan said the residents were not in favor of adding sidewalks because of the narrowness of the street. Mr. Jordan noted Resolution 12-R55 is the first step in the process and the project would come before the Committee again for approval. Alderman Tolar asked if this is the continuation of a previous project on Conant Street. Administrator Jordan confirmed this is the second phase of the curb and gutter work on Conant Street.

Tolar/Krohn motion to recommend approval. Unanimously carried.

Resolution 12-R56, amending the Fee Schedule to itemize ambulance transport supplies fees (recommended by the Police and Fire Commission 8/9/12)

Chairperson Hill said the City currently has a flat rate for ambulance transport supplies. Resolution 12-R56 would itemize the fees for the individual supplies in order to meet Medicare law requirements.

Tolar/Kupsik motion to recommend approval. Unanimously carried.

Discussion/Recommendation on purchase of Main Street traffic signal equipment in the amount of \$112,170.00 funded by TID #4 (inclusion of pre-emptive devices recommended by Police and Fire Commission 8/9/12)

Chairperson Hill referenced the list of traffic signal equipment, suggesting that the Committee add the cost of installing the pre-emption device detectors in the public safety vehicles in the amount of \$3,000.00.

Hougen/Kupsik motion to purchase traffic signal equipment in the amount not to exceed \$115,170.00, including the installation of the pre-emptive devices. Alderman Kupsik asked what the total cost of the project will be, including the installation and equipment. Chairperson Hill said the labor was approved at the last meeting in the amount of \$124,805.50. The total cost of the labor and equipment for the project would be \$239,975.50. Mayor Connors approached the Committee and stated that this amount is much lower than the original bid the City received in March which was \$406,320.25. Unanimously carried.

Discussion/Recommendation on 2013 Budget timeline

Comptroller Pollitt said the draft 2013 Budget timeline is similar to last year's schedule. She said the meeting dates can be changed if any of them do not work with the Committee members' schedules. The public hearing would be held on Monday, November 19th. Alderman Krohn noted the Cemetery isn't listed on the timeline. Comptroller Pollitt said she would schedule a time for the Cemetery to present its budget requests. Alderman Tolar suggested notifying parties in advance the type of budget increase or decrease that will be expected.

Hill/Kupsik motion to recommend approval of the 2013 Budget timeline. Unanimously carried.

Discussion/Recommendation on renewal of \$600,000.00 TID CDARS investment maturing on August 23, 2012

Comptroller Pollitt distributed a list of the interest rates available at area banks. She recommended renewing the \$600,000.00 TID CDARS with the Community Bank of Delavan for 52 weeks at the rate of 0.3%.

Kupsik/Tolar motion to recommend renewal of the TID CDARS in the amount of \$600,000.00 with the Community Bank of Delavan for the period of 52 weeks at the rate of 0.3%. Unanimously carried.

Presentation of Accounts

Hougen/Krohn motion to recommend approval of Prepaid Bills in the amount of \$6,791.51. Unanimously carried.

Tolar/Kupsik motion to recommend approval of Regular Bills in the amount of \$384,006.10. Unanimously carried.

Kupsik/Krohn motion to accept the Monthly Report from the City Treasurer for May 2012. Unanimously carried.

Adjournment

Hougen/Krohn motion to adjourn at 6:40 p.m. Unanimously carried.

/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**