

**BOARD OF REVIEW
TUESDAY, AUGUST 21, 2012 AT 9:00 AM
CITY HALL BUILDING, COUNCIL CHAMBERS**

Chairman Connors called the meeting to order at 9:00am.

Roll Call: Present: Aldermen Krohn, Tolar, Wall, Kupsik, Mayor Connors, City Clerk Hawes, City Attorney Draper and Assessor Danielson. Absent: Alderman Hougen (excused).

Approval of Minutes from June 12, 2012 meeting as distributed

Review and Examination of Assessment Roll

Assessor Danielson delivered the Assessment Roll to the City Clerk on August 21, 2012.

Announcement that Notices of Assessment were mailed on July 10th and 11th, 2012 and Open Book session was held July 23rd and 24th, 2012

City Clerk Hawes noted that Accurate Appraisal mailed out Notices of Assessment to property owners on July 10 and 11, 2012. He announced that Open Book was conducted on July 23 and 24, 2012, with the assessor present throughout the session.

Objectors to be heard

City Clerk Hawes reported the City received objection forms from numerous properties which were withdrawn by the property owners prior to the Board of Review meeting. He said the only objection forms that were not withdrawn were filed by Spero Kopitas on behalf of Lake Geneva Investors, LLC and Burlington Retail, LLC for the parcels located at 100 and 150 Geneva Square. Mr. Hawes said an exact hearing time was not scheduled and Mr. Kopitas is out of town and not available during today's meeting.

Chairman Connors suggested scheduling the hearing at 4:30pm on Monday, August 27, 2012. Alderman Tolar said he would not be able to attend. Alderman Kupsik said he would be able to attend as the alternate. It was the consensus of the committee to schedule the hearing on the Lake Geneva Investors and Burlington Retail objection for August 27, 2012 at 4:30pm.

Deliberations

None.

Adjournment

Connors/Wall motion to adjourn the Board of Review to Monday, August 27, 2012 at 4:30pm. Unanimously carried.

/s/ Michael D. Hawes, City Clerk