

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, AUGUST 27, 2012 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Hill called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, Tolar, Hougen and Hill. Also Present: City Administrator Jordan, Comptroller Pollitt, DPW Winkler and City Clerk Hawes.

Approval of Minutes

Hougen/Tolar motion to approve Finance, License and Regulation Committee regular meeting minutes of August 13, 2012, as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George St., Lake Geneva, addressed the Committee to comment on proposed the tennis court reconstruction project. He said the City received one bid on the project last year for about \$230,000.00. Mr. O'Neill said the City has benefited by rebidding the project this year.

LICENSES & PERMITS

Street Use Permit Application filed by Russ Tronsen on behalf of Badger High School Student Council for Annual Homecoming Parade using Wrigley Dr., Broad St. and Wisconsin St. on Friday, October 5, 2012 from 4:30 to 5:30 p.m.

Tolar/Kupsik motion to recommend approval. Unanimously carried.

Original Taxi Company License Application filed by Kangaroo to the Rescue, 302 East Street, Lake Geneva, Jeremiah X. Montague, Owner

Hill/Hougen motion to forward to Council without recommendation. Chairperson Hill said she recommends forwarding this item to the Council without recommendation because there will be a public hearing on the application during the Council meeting. Unanimously carried.

Original 2012-2013 Operator License applications filed by Ravneet Kaur, Elaine L. Thompson, Cala M. Ludtke and Jaqui L. Knapp

Tolar/Hougen motion to recommend approval. Unanimously carried.

Original Taxi/Trolley Driver License application filed by Jeremiah X. Montague (*approved by Police Chief; informational only*)

Informational only; no action taken.

RESOLUTIONS

Resolution 12-R57, a final resolution declaring intent to exercise special assessments powers for improvements related to the Conant Street Reconstruction project as part of the 2012 Street Improvement Program

Hill/Hougen motion to forward to Council without recommendation. Chairperson Hill said there is a public hearing on this item at the Council meeting. Unanimously carried.

Resolution 12-R59, a budget resolution transferring \$160,000.00 from TID #4 Discretionary Account for Maple Park and Dunn Field Tennis Courts and Fence Replacement

Hougen/Kupsik motion to recommend approval, contingent upon approval of the award of the contract for the project. Motion carried by vote of 4 to 1, with Alderman Krohn opposed.

Discussion/Recommendation on award of contract with Reesman's Excavating for 2012 Street Improvement Program in the amount of \$244,708.00

DPW Winkler said the recommendation is to approve the low bid for the contract in the amount of \$244,788.00, but not to expend beyond the budgeted amount of \$220,000.00. Mr. Winkler said he would monitor the costs of the project and crews will

complete as much as Tomike St. as they can until they reach the budget cap of \$220,000.00. Comptroller Pollitt said a budget resolution would need to be approved at the next meeting.

Hill/Kupsik motion to recommend approval of award of contract in the amount of \$244,708.00 with a budget limit of \$220,000.00. Unanimously carried.

Discussion/Recommendation on award of contract with Wolf Paving for Maple Park and Dunn Field Tennis Courts Replacement project in the amount of \$125,478.00

Chairperson Hill said it appears the City benefited from rebidding this project. Ms. Hill said the fencing portion of the project was bid separately and the amount of \$125,478.00 represents the low bid for the courts only.

Kupsik/Hougen motion to recommend approval. Alderman Kupsik asked if this was a total rebuild of the tennis courts. DPW Winkler confirmed it is a reconstruction project with a new base for the courts. Motion carried by vote of 4 to 1, with Alderman Krohn opposed.

Discussion/Recommendation on award of contract with Century Fencing for Maple Park and Dunn Field Tennis Courts Fencing Replacement project in the amount of \$33,600.00

Hougen/Kupsik motion to recommend approval. DPW Winkler noted he Council asked to bid the court replacements and fencing separately. Awarding the fences separately would save the City \$500.00. Mr. Winkler said he recommends saving the \$500.00 and doing the extra contract administration work in-house. Motion carried by vote of 4 to 1, with Alderman Krohn opposed.

Discussion/Recommendation on sidewalk/streetscape improvements on Center Street from spillway north to alley between Main Street and Geneva Street funded by TID #4 (recommended by Public Works Committee 8/16/12)

DPW Winkler said there are three options for completing the proposed sidewalk/streetscape improvement work – concrete only, brick only or a combination of concrete and brick. Chairperson Hill asked which option would be most consistent with the rest of the downtown area. DPW Winkler said there is brick in some areas downtown, but it wouldn't be unusual to use all concrete for this area.

Kupsik/Tolar motion to recommend approval with the Option #3 - Concrete Only in the amount of \$7,220.00. Unanimously carried.

Discussion/Recommendation on installing emergency vehicle pre-emption devices at existing traffic signals located at CHT H/Sheridan Springs Road, CTH H/Geneva Square, STH 50/US 12 and STH 50/Edwards Boulevard in the amount not to exceed \$50,000.00 funded by TID #4 (recommended by Public Works Committee 8/16/12)

Tolar/Hill motion to recommend approval. Alderman Tolar said it makes sense to install the pre-emption devices at these intersections in addition to the intersections downtown that were already approved. Mr. Tolar said he talked to firefighters who told him that adding these intersections would maximize the effectiveness of the system. Unanimously carried.

Presentation of Accounts

Kupsik/Hougen motion to recommend approval of Prepaid Bills in the amount of \$5,300.77. Unanimously carried.

Hougen/Tolar motion to recommend approval of Regular Bills in the amount of \$99,752.55. Unanimously carried.

Tolar/Krohn motion to accept the Monthly Report from the City Treasurer for June 2012. Unanimously carried.

Adjournment

Hougen/Hill motion to adjourn at 6:26 p.m. Unanimously carried.

/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**